

INFORMAL MINUTES

September 24, 2007

3:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: Steve Mikami, Laura Tschabold, John M. Gray, Jr., Brian Dunn, Murray Paolo, Bill Gille, Dan Linscheid, Stephanie Armstrong, Jack Crabtree, and Ken Summers.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented personnel requests from various departments. See agenda for details.

* Parking Lot - Accept a proposal from RSS Architecture, P.C., provider, for remodeling design of the Clerk/Commissioners/Planning block parking lot, \$26,656 plus reimbursable expenses.

Brian Dunn presented an updated proposal for the parking lot design and stated that it is about \$3300 less than the initial proposal because the surveying is being done by Matt Dunckel. He recommended starting the design work soon if the Board wants to go ahead with the project. The group discussed the issues surrounding the underground storage tank and agreed to have the exact location determined to see if it will need to be removed. Steve stated that Randy Saunders had suggested removing all of the lot lines and combining everything into one lot.

Wind Ridge Road - Dan Linscheid stated that Mr. Werber claims to have been permitted to take his farm equipment along the side of Wind Ridge Road 25 years ago and believes he should still be able to use the right-of-way for this purpose, although there is no longer room to do so because of more development and significant vegetation growth. Mary pointed out that even if the fences and structures were cleared out of the right-of-way, he would still probably have to trespass on private property in parts to get his equipment through. Bill Gille stated that he doesn't believe the county can require property owners to remove trees from the right-of-way. The Board discussed a suggestion from neighbors to grant an easement across their property on a limited basis and agreed that this would be the best solution. Bill and Dan will draft a letter to Mr. Werber and the neighbors suggesting mediation to work out the easement, to be reviewed and signed by the Board.

Land Use - Stephanie Armstrong briefed the Board on three land use hearings scheduled for October 3, 2007: P-60-07/C-41-07(KF), PAZ-09-07(KF), and PAZ-11-07(SA). Mary noted that she would not be able to attend session that day. Leslie and Kathy scheduled a site visit for the two properties in Sheridan on October 2, 2007 at 2:00 p.m.

Earthquake - Murray Paolo reported that a 3.6 magnitude earthquake occurred at 11:20 p.m. the previous night in Yamhill County. He distributed maps showing the location.

* Census - Authorize the Board to sign a registration form for participation in the Local Update of Census Addresses (LUCA) program for the 2010 census.

Radio Project - Murray provided an update on progress in the radio communications project since his last report on August 20, 2007. He distributed packets of information.

Bargaining - John G noted that collective bargaining for Teamsters would resume this Thursday and he would discuss the issues with each of the commissioners individually the following day.

Contract Review Board - John G stated that the new Evans Street HHS building is almost ready to open, but Chris Johnson just discovered that the window blinds are not included as part of the construction project. The Board scheduled a meeting of the Contract Review Board for September 26, 2007 at 8:40 a.m. to consider granting an exemption from competitive bidding for the blinds.

* Contracts/Grants - See agenda for details.

* Economic Development - Authorize the payment of \$2750 from the Economic Development Fund to subsidize inspection fees for 55 community food booth operations in July and August 2007.

* Committees - Appoint the following people to the 2008 Board of Property Tax Appeals (BOPTA) for a term ending June 30, 2008:

- a. Paul Simmons, County Governing Body Pool;
- b. Matt Dunckel and Finis Carter, Non-Office Holder Pool.

Pipeline - Mary stated that today was the deadline to submit letters to the Federal Energy Regulatory Commission (FERC), but no time was listed in the paperwork. She explained that she discovered that the deadline was 2:00 p.m. when she went to the website, but she was not able to get the letter sent in time. She stated that she sent the letter anyway, both hard copy and via e-mail, and will send a copy to Kathy and Leslie as well. She reviewed the content of the letter.

The meeting adjourned at 4:26 p.m.

Anne Britt
Secretary