

INFORMAL SESSION MINUTES

September 17, 2012

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Kathy George and Mary P. Stern, Commissioner Leslie Lewis being excused.

Staff: Rick Sanai, Laura Tschabold, Pat Anderson, and Jack Crabtree.

Guests: Nathalie Hardy, News-Register; Jody Christensen and Amy Jauron, McMinnville Economic Development Partnership.

* indicates item forwarded to formal agenda

Kathy called the meeting to order at 2:05 p.m.

* Personnel - Approve the employment of Danielle Buchanan as HS Specialist 2 in HHS Adult Mental Health, regular full-time, Range 20, Step 1, effective September 24, 2012.

Title III Funding - Laura discussed the revised guidelines for the use of Title III funding. She said that the county has already given notice of how it intends to use the funds, and any changes would need to be made before the September 30 allocation deadline. Jack Crabtree stated that the county has used the funds for forest patrol every year since 2007, and that use has always been approved, but now the rules have been changed drastically for the last year of the program to only allow the money to be used for emergencies. Mary stated that it is irresponsible to not allow the funds to be used for preparation and prevention activities, and the change was made without any input or comments. After further discussion, the consensus was to leave the money in the forest patrol budget and try to get the guidelines changed.

GROW Yamhill County - Jody Christensen and Amy Jauron provided the first quarterly update on the GROW Yamhill County project (see Exhibit A). Jody said that she has really been enjoying the work and the many opportunities to be collaborative. She said that Yamhill County has great cities, and most of them have citizen groups that she can coordinate with as well.

* Minutes - See formal session agenda for formal session minutes to be adopted.

B. O. 12-514 - Mary moved approval of the informal session minutes from August 6, 2012. The motion passed unanimously.

The meeting adjourned at 2:44 p.m.

Anne Britt
Secretary

Project: GROW Yamhill County

QUARTERLY UPDATE

September 17, 2012

Next Quarterly Update: December 17, 2012

MEDP would execute the following six (6) key deliverables over the next 12 months (July 1, 2012-June 30, 2013):

- 1) **Establish an ad hoc county-wide workgroup with representatives from various industries, cities, community organizations, and the County.**

GROW Yamhill County (GYC) Kick Off
Sept. 25, 2012
8:30-10 a.m.
McMinnville Community Center

The workgroup will be established and begin work on Oct. 23, 2012. The group is scheduled to meet six (6) times.

- 2) **Develop a Yamhill County Economic Strategic Plan for consideration by the Yamhill County Board of Commissioners.**

To be delivered for consideration in early Spring 2013.

- 3) **Execute a phase one web presence for GROW Yamhill County (GYC).**

Domain (under construction): www.GROWyamhillcounty.com
Facebook (under construction): GROW Yamhill County
Email: info@growyamhillcounty.com; jody@growyamhillcounty.com;
amy@growyamhillcounty.com

- 4) **Provide formal proposal submissions and site selector hosting services for traded sector recruitments in Yamhill County.**

Project WEST COAST
Project WESLEY

- 5) **Submit a memorandum for recommendations to the Yamhill County Revolving Fund (YCRF) Loan for the Yamhill County Board of Commissioners consideration.**

Research started.

- 6) **Present two (2) pilot project plans to the Yamhill County Board of Commissioners for consideration.**