

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 17, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, Administrative Services Director; John Krawczyk, Budget Officer; John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; John Phelan, Public Works Director; Murray Paolo, Information Systems Director; Ken Friday, Planning Division Manager; Mark Bortnem, 21650 NE Sunnycrest Rd, Newberg; Roz Ott, 12850 NE Red Hills Rd; Sid Friedman, 189 Liberty St NE, Salem; Marc Willcuts, 9700 Meadow Loop, Newberg; and Ilsa Perse, 5765 Mineral Springs Rd, Carlton.

Commissioner Stern called the meeting to order.

A. **OLD BUSINESS:**

1. **B. O. 08-613** - Consideration of approval of Resolution 08-9-17-1 proclaiming the week of September 17-23, 2008 to be Constitution Week, as continued from September 10, 2008.

Ms. Stern read the resolution. She expressed concern that some leaders are straying away from the basic tenets of the constitution and stated that the commissioners have a sacred duty to honor this document. Ms. Lewis stated that the constitution and Bill of Rights are what makes the United States different from other nations and agreed that they deserve the commissioners’ respect and constant diligence to make sure they are upheld. Ms. Stern moved approval of the resolution. The motion passed, Commissioners Stern, Lewis, and George voting aye.

- B. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

- C. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-614** - Approve the employment of Brian Linke, Spokane, and Jeffrey Ivie, Salem, as Appraiser 2 in the Assessor’s Office, regular full-time, Range 18, Step 1, effective October 1, 2008.
2. **B. O. 08-615** - Approve the employment of Martin Watson, Salem, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective September 17, 2008.

3. **B. O. 08-616** - Approve the employment of Maureen Holverson, Yamhill, as Office Specialist 2 in the Juvenile Department, regular part-time, Range 7, Step 2, effective September 24, 2008.
4. **B. O. 08-617** - Approve the employment of Tamara Rodriguez, Newberg, as Accounting Clerk 1 in Administrative Services, temporary part-time, Range 8, Step 1, retroactive to September 12, 2008 through June 30, 2009.
5. **B. O. 08-618** - Approve the change of status of Eric Geelan to temporary part-time employment in Facilities Maintenance, effective September 24, 2008 through July 1, 2009.

Contracts

6. **B. O. 08-619** - Approve a modification of agreement between the Commission on Children & Families and Chehalem Park & Recreation District, provider, for Community Progress Team services in the community of Dundee, not to exceed \$6000, retroactive to July 1, 2008 through June 30, 2009.
7. **B. O. 08-620** - Approve an agreement between Yamhill County and Barney & Worth, Inc., provider, for an agri-business economic and community development plan, not to exceed \$75,000, effective September 17, 2008 through May 29, 2009.

Refunds

8. **B. O. 08-621** - Authorize a \$1475 refund from the Planning Department to Rick & Mary Leatherman.
9. **B. O. 08-622** - Approve a blanket refund order authorizing the tax collector to issue lawful refunds to taxpayers, retroactive to July 1, 2008 through June 30, 2009.

Economic Development

10. **B. O. 08-623** - Authorize a payment of \$3000 from the Economic Development Fund to the Carlton Business Association for beautification of the downtown Carlton area.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-624** - Consideration of approval of a modification of agreement between HHS Family & Youth and Veneta Stoyanova, M.D., provider, for limited psychiatric services, \$150/hour, effective September 17, 2008.

Ms. George moved approval of the modification. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-625** - Consideration of approval of an modification of agreement between Yamhill County and Superior Communications, Inc., provider, for communications tower replacement management services, additional cost \$10,000.

Murray Paolo provided an aerial photo of the new High Heaven tower and reported that

the project has gone extremely well. He explained that this modification of agreement was negotiated to take into account several changes to the project. Ms. Lewis moved approval of the modification. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-626** - Consideration of declaring a list of miscellaneous office furniture as surplus county property to be sold at a garage sale.

Ms. Stern moved approval of item D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **Tabled** - Consideration of bus stop issues as raised by citizens, employees, and the Sheriff's Office.

Ms. Stern stated that Tonya Saunders is working on the issues with Brian Dunn, Ron Huber, the Safety Committee, and others, and will bring information back to the Board later.

5. **B. O. 08-627** - Consideration of approval of a rescission notice to Diversified Investment Advisors, Inc. for the county's employee retirement plan, Account #GP03436-00001, effective November 3, 2008.

Ms. Stern moved approval of the rescission notice. The motion passed, Commissioners Stern, Lewis, and George voting aye.

The meeting recessed at 9:14 a.m. and reconvened at 9:25 a.m.

6. **B. O. 08-628** - Consideration of the appointment of Alan Steiger to the Parkway Committee for a four-year term to expire September 22, 2012.

Ms. Lewis moved approval of the appointment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

7. **B. O. 08-629** - Consideration of approval of a request from Robert Smiley for a leave of absence from the Planning Commission until March 1, 2009.

Ms. Stern moved to approve the request. The motion passed, Commissioners Stern, Lewis, and George voting aye.

8. **B. O. 08-630** - Consideration of approval of formal session minutes from December 19, 2007. [*Approved with addition.*]

Following item E(1), the meeting recessed at 9:30 a.m. and reconvened at 9:52 a.m., during which time the minutes were reviewed by the commissioners. Ms. Lewis stated that at the meeting on December 19, 2007, she had provided a detailed summary of the process by which the Vesting Ordinance was drafted and scheduled for Board consideration, and she would

like that to be in the record. Ms. George moved approval of the minutes with the addition of a summary of Ms. Lewis' statements. The motion passed, Commissioners Stern, Lewis, and George voting aye.

**E. PUBLIC HEARINGS:**

1. Consideration of Planning Docket S-14-06/C-20-07(KF), a remand of a request for a 16-lot subdivision, applicants Sam & Mildred Eastman represented by Coyote Homes, Inc., appellant Friends of Yamhill County. *[Continued to December 17, 2008.]*

Ms. Stern opened the public hearing.

Charles Harrell, representing the applicants, requested a 90-day continuance because the applicants had just received the vesting officer's denial for this case and want to appeal that. Rick Sanai pointed out that the circuit court's decision would not be made before then. Ms. Stern stated that the Board could continue the hearing again if necessary. Ms. Lewis moved to continue the hearing to December 17, 2008. The motion passed, Commissioners Stern, Lewis, and George voting aye.

**F. ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, two full members and three alternate members;
  - b. Parks & Recreation Board, two positions;
  - c. Road Improvement Advisory Committee, one position.
  
2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
  - a. Senior Advisory Council, one position;
  - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

The meeting adjourned at 9:44 a.m.

Anne Britt  
Secretary

**YAMHILL COUNTY BOARD OF COMMISSIONERS**

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE