

INFORMAL SESSION MINUTES

August 15, 2017

2:03 p.m.

Commissioners’ Office Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozich, and Richard L. “Rick” Olson.

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, and Mikalie Frei.

Guests: Ken Friday, and Nicole Montesano News Register.

* indicates item forwarded to formal agenda

Commissioner Primozich called the meeting to order at 2:03 p.m.

* Contracts - see agenda for details.

* Letters - see agenda for details.

* Transportation – see agenda for details.

Planning Department Update - Ken Friday discussed the household hazardous waste event that ended up collecting 32,000 pounds of waste. Mr. Friday said overall it was a great event and showed that county residents continue to support it. He talked about the forms of advertising he used for the event this year to include: banners, posting online, and partnering with Recology to include the flier with customer’s garbage bills. He said these avenues differed from previous years of sending out postcards, but ended up saving his department a good amount of money.

Mr. Friday talked about the new assistant planner Matt Vogt and his experience in geographic information system (GIS). He said Mr. Vogt was assigned the request received from the Clerk’s office for a new precinct map and was able to do the updates in a short amount of time. Mr. Friday stated Mr. Vogt’s experience saved both time and money since he didn’t have to pay Council of Governments (COG) their hourly rate of \$79/hour for the project. Mr. Friday reviewed the work Lance Woods, Kim Aldrich and Rebecca Oakeson are doing to use their global positioning system (GPS) to get coordinates to plot out the location of septic test pits on the GIS. He said this has helped a great deal to improve accuracy and to save time. He said Kim estimated that this technique saved 30-40 minutes doing field measurements and 5-10 minutes plotting those out on the mapping program when they return to the office.

Mr. Friday discussed accessory dwellings, applications for solar facilities and permits. He said the permit applications have jumped from 378 applications by July 2016 to 439 applications by July of 2017. He stated last year his department had collected 8.4% of their yearly revenue by July and this year they were at 13.27% of their projected revenue.

Discussion commenced among the board regarding recommended changes they would like to see made to the request for proposal (RFP) that the staff is compiling as part of the economic development plan. Commissioner Primozich stated he wants to be clear in the RFP

that Yamhill County already has economic efforts in place and that the RFP is not a separate piece but a means of moving forward utilizing what is already being done. The commissioners discussed the possibility of having a citizen committee that would review proposals and make recommendations to the board.

Following commissioner updates, the meeting adjourned at 2:56 p.m.

Crystal Cox
Secretary