

**INFORMAL MINUTES**

**August 27, 2007**

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John Krawczyk, John M. Gray, Jr., Steve Mikami, Laura Tschabold, Ken Friday, Stephanie Armstrong, Jack Crabtree, and Ron Huber.

Guests: David Bates, News-Register.

\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Steve presented personnel requests from various departments. See agenda for details.

\* FET/PEL Sell-back - Approve a policy for YCEA-affiliated non-bargaining personnel regarding the optional sell-back of Flexible Earned Time and/or Personal Extended Leave prior to retirement.

John K explained that this policy would create a window for employees to sell back some or all of their FET and/or PEL prior to retirement. He recommended approving the policy before Steve prepares the documents for the medical savings plan.

\* Contracts - See agenda for details.

Parking Lot Remodel - John K discussed a proposal from Randy Saunders of RSS Architecture to redesign the parking lots of the Commissioners' Office, the Clerk's Office, the Planning Department, and the brick building. He stated that the entire project would probably cost about \$200,000, of which Mike Brandt and Jan Coleman would each pay one-third. Laura added that Jan may be able to get some grant funding to help with the project. Kathy stated that the design costs seem high. The group discussed portions of the costs that could be reduced. John G mentioned the potential costs associated with the underground storage tank in that area. The Board agreed to forward the proposal to the Facilities Committee for a recommendation.

Land Use - Ken Friday briefed the Board on Planning Docket PAZ-06-07/SDR-06-07, a request for plan amendment/zone change from AF-80 to PAI (Public Assembly Institutional) for a natural resources educational facility, applicant Soil & Water Conservation District.

Pipeline - Stephanie Armstrong distributed and reviewed copies of the handouts received at the open house the previous week on the Palomar natural gas pipeline. She stated that this appears to be a federally regulated process, but that has to be cleared through the county's legal counsel. Mary stated that a notice of intent was received in today's mail from the Federal Energy Regulatory Commission regarding the proposed Oregon LNG pipeline. John G agreed to review

**MINUTES      INFORMAL SESSION**

Page 1

**August 27, 2007**

2:00 p.m.

KG\_\_MS\_\_LL\_\_

the notice.

Mary stated that the Cove Orchard Sewer Service District Board of Directors has been asked to sign a Right of Entry form at Wednesday's meeting to allow surveys to be done prior to determining the location of the Oregon LNG pipeline. John K noted that the original sewer system had failed because somebody had dug into the soil cap, so cutting into the ground for a pipeline could jeopardize the current system.

Jail Expansion - Sheriff Jack Crabtree presented a proposal from Randy Saunders for preliminary designs of Phase 1 (medical) and Phase 2 (classification) of the Jail expansion, for a combined cost of \$96,570. He stated that the estimate from Karl Schultz, Ethos Development, Inc., for both design and construction of Phases 1 and 2 is \$1,436,000 and the accumulated budget reserves for the project will be \$1,069,000 by June 30, 2008. He suggested going ahead with the design of both phases and the construction of Phase 1, but waiting until sufficient funds are in the bank before starting construction of Phase 2. The group discussed ways to reduce the project costs, including the use of inmate labor.

- \* Refunds - Authorize the following refunds from the Planning Department:
  - a. Seeberger Excavating, Inc., \$2133;
  - b. Premier Home Builders, \$566.

Committees - The Board acknowledged the resignation of David Wiegand from the Special Transportation Advisory Commission.

- \* Resolution - Adopt Resolution 07-8-29-1 proclaiming September 2007 as National Alcohol and Drug Addiction Recovery Month.

Barium Cup - The commissioners agreed to be sponsors for the Barium Cup Golf Classic in the amount of \$100 each to benefit the Willamette Valley Cancer Foundation.

High Heaven Road - The Board discussed a letter from Ann McNamee requesting compensation for property given to the county in 1980 to widen High Heaven Road, since promises to pave the road were never fulfilled. John K stated that Public Works suffered a significant staff reduction in 1984, which may explain the decision to not pave the road. John G stated that he doesn't believe there is any legal obligation on the part of the county, but Bill Gille may be able to provide background information on discussions that took place with Ms. McNamee in 1980. Leslie agreed to talk to Bill.

Rainbow Lodge - The meeting recessed to executive session at 3:12 p.m. pursuant to ORS 192.660(2)(e) to discuss real property transactions. The meeting reconvened at 3:38 p.m. with no formal decisions made and the sense of the Board conveyed to John G and John K regarding a lease proposal from Catholic Community Services for Rainbow Lodge.

Audio Equipment - John K shared suggestions for improving the quality of audio recordings in Room 32. Kathy suggested getting a portable microphone for audience members or others

talking away from the witness table. John K suggested replacing the tabletop microphone with a wireless one. Mary noted that she had talked with David Bousquet about the possibility of adding video recording to the system.

The meeting adjourned at 3:48 p.m.

Anne Britt  
Secretary