

**INFORMAL SESSION MINUTES**

**August 6, 2012**

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

Staff: Rick Sanai, Manuel Campos, Tim Loewen, John Phelan, and Stephanie Armstrong.

Guests: Nathalie Hardy, News-Register.

---

\* indicates item forwarded to formal agenda

Leslie called the meeting to order at 2:00 p.m.

\* Personnel - Manuel Campos presented personnel requests from Health & Human Services. See formal session agenda for details.

\* Contracts/Grants - Approve Amendment #2 to extend an agreement between the Jail and Aramark Correctional Services, LLC, provider, for commissary services, effective through June 30, 2014.

\* Vehicles/Surplus - Authorize the purchase of a 2012 Chevy Colorado for Dog Control from Hubbard Chevrolet, \$17,788; reassign Unit P-011 from Dog Control to the Jail; declare Unit P-110 as surplus county property to be sold on eBay to the highest bidder.

\* Resolutions - Consideration of approval of Resolution 12-8-9-1 in the matter of the FFY 2012 election to receive National Forest-related safety-net payments.

\* Consideration of approval of Resolution 12-8-9-2 in the matter of the FFY 2012 election to receive O&C Land-related safety-net payments.

Laura Tschabold stated that because the full county payment is less than \$350,000 this year, the minimum 15% allocation to Title II and Title III projects can be divided between Titles II and III in any proportion. She said that she would find out from Kellye Fetters whether the planned Search & Rescue and forest patrol expenses would use up the entire 15%, and she said that she would look into the possibility of carrying over any unused funds to the next year if they are in a dedicated fund for Search & Rescue. [Note: The two resolutions were later removed from the 8/9/12 consent agenda and approved on 8/16/12 instead.]

\* Minutes - Mary moved approval of the following informal session minutes. The motion passed unanimously.

B. O. 12-434 - June 25, 2012

B. O. 12-435 - July 2, 2012

B. O. 12-436 - July 9, 2012

**MINUTES      INFORMAL SESSION**

Page 1

**August 6, 2012**

2:00 p.m.

LL\_\_KG\_\_MS\_\_

**B. O. 12-437** - July 16, 2012, work session

**B. O. 12-438** - July 23, 2012

\* See agenda for formal session minutes to be adopted.

### Department Updates

**Juvenile Department:** Tim Loewen reviewed the results of a survey of 464 detention youth in Yamhill and Polk Counties, ages 14 to 17, including the number of youth in treatment and a prioritization of the types of issues they are dealing with. He stated that Effective Practices in Caseload Training (EPICS) training is continuing, and his department has been using the program with youth for three to four months with staff that is already trained. He discussed a conference coming up in Bend in September, and reminded the Board that the open house for the Amity House is scheduled for the following day.

**Public Works:** John Phelan reported that the Maintenance Improvement Project is on track and it looks like there will be sufficient funds to do everything on the list. He discussed the possibility of doing an in-house overlay of a portion of Willamina Creek Road before fall. He noted that the Sheridan Green Bridge open house is scheduled for August 23 and the bids will be opened on September 23. He discussed vehicle replacements and purchases and said that he has advertised for a vacant office position. Leslie stated that the bike path in Dundee turned out very nicely, and the Fair is thrilled with its new water truck.

Land Use - Stephanie Armstrong briefed the Board on Planning Docket FT-01-12, a request to allow a change in access for a previously-approved forest template dwelling, applicant Larry Derr representing George Rose, Planning Director's approval appealed by John Albin. A site visit was scheduled for August 9.

\* Tax Foreclosure List - Designate the Newberg Graphic as the newspaper to publish the 2012 Tax Foreclosure List.

Rick Sanai stated that the county could also use the Daily Journal of Commerce, but the Board has typically desired to inform the largest possible number of county citizens, and has relied on the News-Register and the Newberg Graphic for that.

The meeting adjourned at 2:59 p.m.

Anne Britt  
Secretary