

INFORMAL SESSION MINUTES

July 25, 2011

2:10 p.m.

Oval Office

PRESENT: Commissioners Mary P. Stern and Kathy George, with Commissioner Leslie Lewis being excused.

Staff: Laura Tschabold, Chuck Vesper, Rick Sanai, Barbara Stanley, Kim Cota, Ken Friday, Stephanie Armstrong, Craig Hinrichs, and Doug McGillivray.

Guests: Hannah Hoffman, News-Register.

* indicates item forwarded to formal agenda

Mary called the meeting to order at 2:12 p.m.

OLCC Applications - Mary reviewed the county's approval process for OLCC applications and a proposal by Barbara Stanley to transfer the process from the Commissioners' Office to the Planning Department and to have Planning collect the fee. She agreed that it doesn't make sense for the Clerk's Office to collect the fee when the majority of the work is done by Planning.

Kathy stated that the application fee should be increased because it isn't right for the county to subsidize it. Mary said that Mike Brandt would prefer to keep the fee the same for now while he gets a better sense of the workload involved, and to have the Board consider a fee increase later when it makes changes to incorporate SB 960, which allows for events on farm land. The commissioners agreed to have Rick Sanai write up a Board Order incorporating Barbara's recommendations, to be adopted the following week.

* Personnel - Mary presented personnel requests from various departments. See agenda for details.

* Contracts/Grants - See agenda for details.

Land Use - Stephanie Armstrong briefed the Board on Planning Docket SDR-12-11(SA), a site design review application for a farm stand to be operated out of existing buildings, applicants Janna Ellings and Philip Cleys, appellant Alanna Pass. Mary stated that a site visit would not be necessary.

Ken Friday briefed the Board on Planning Docket SDR-09-11(KF), a request for a community water system to serve a 16-lot subdivision, applicant Coyote Creek, LLC (Willcuts), appellant Mark Bortnem. No site visit was scheduled.

Employment First Initiative - Kim Cota and Craig Hinrichs discussed the Employment First Initiative, a national initiative being put forth by the state for employment for adults with developmental disabilities. Kim stated that nine teams have been developed across the state, including one in Yamhill County, to pilot the project in partnership with community providers.

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She explained that since participation is not voluntary, it's better to be involved from the beginning to help shape the process.

She said that she would be providing training to Mid-Valley Behavioral Care Network and its vocational staff on the initiative, which has the philosophy that sheltered work and alternatives to employment are not a destination, but a step on the pathway to employment. She said that after the philosophy is solidified internally, there would be outreach to employers as well.

* Reimbursement of Legal Expenses - Consideration of unanimous approval for authorizing a payment of \$46,000 to City County Insurance Services for the reimbursement of Murray Paolo's legal expenses, pursuant to Board Order 00-932.

The meeting recessed at 3:19 p.m. and reconvened at 3:24 p.m.

Emergency Management Update - Doug McGillivray distributed copies of the "After Action Report of Full-Scale Exercise June 8, 2011" and reviewed the details and recommendations in the report. He said that it was difficult to get the number of participants that he wanted because it was too soon after the last exercise, but he got good feedback from those who did participate.

He said that he would like to continue training and needs to staff a third team for the Emergency Operations Center. He stated that the annual Preparedness Fair in September will count for the required annual full-scale exercise, and he plans to do some smaller-scale exercises as well.

The meeting adjourned at 3:47 p.m.

Anne Britt
Secretary