

**INFORMAL MINUTES**

**July 23, 2007**

2:00 p.m.

Oval Office

**PRESENT:** Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

**Staff:** John Krawczyk, Rick Sanai, Steve Mikami, Laura Tschabold, Tim Loewen, and Brian Dunn.

**Guests:** David Bates, News-Register; Brad Keller and Aaron Horton, Bureau of Land Management; Lee Vasquez, McMinnville Rotary Club; and Jay Pearson, McMinnville Parks & Recreation.

---

\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Steve presented personnel requests from various departments. See agenda for details. The Board discussed a memo from Mike Brandt requesting a three-range salary increase for Ken Friday. Steve pointed out that Ken is close to the threshold for adjustment when compared to similar positions in comparable counties. John K added that Ken has some duties that his counterparts probably don't because the Planning Department also includes the Solid Waste Division.

Tice Park - Lee Vasquez and Jay Pearson presented a request for \$100,000 to \$125,000 to help with a project to add bicycle/pedestrian access to Tice Park from Baker Creek Road, which would provide a safer access point than the entrance on Westside Road, increase use of the park, and provide a connection to other bike paths in the city. Jay stated that the project estimate is \$180,000 and the Rotary Club is still committed to making a contribution. After discussion of the funds available in the Bicycle/Pedestrian Fund and other funding requests, the Board agreed to contribute \$125,000 to the project. John K requested that the city submit a bill to the county along with some documentation of the project costs.

Wood Barn - Tim Loewen announced that the dedication of the Juvenile Department's wood barn would be held this Friday at noon. He distributed copies of a letter thanking the National Guard for their help in completing the project.

BLM Plan Revisions - Brad Keller briefed the Board on the Bureau of Land Management's Western Oregon Plan Revisions, noting that the document would be released in August for a 90-day public comment period.

Pigeon Control - Brian Dunn stated that the bid for installing bird netting on the Fenton House is fairly prohibitive at \$16,428. He discussed the possibility of applying screen to the windows using a high lift. He stated that spikes are not very effective and netting is the best option, although the gutters need to be replaced first. He said that he will be getting bids on the gutter project and discussed the possibility of having the netting installed while the lift equipment is

here in order to save money. He also noted that he is planning to install an awning over the building's southeast entrance anyway, which will help with pigeon debris in that area. Leslie noted that the pigeons are actually rock doves.

\* Contracts - See agenda for details.

\* Minutes - See agenda for formal session minutes to be adopted.

Mary moved approval of the following informal session minutes. The motion passed, Kathy, Mary, and Leslie voting aye.

- B. O. 07-665** - January 22, 2007
- B. O. 07-666** - January 25, 2007 work session
- B. O. 07-667** - February 5, 2007
- B. O. 07-668** - February 26, 2007
- B. O. 07-669** - March 5, 2007
- B. O. 07-670** - March 19, 2007
- B. O. 07-671** - March 22, 2007 work session
- B. O. 07-672** - April 16, 2007
- B. O. 07-673** - April 25, 2007 work session
- B. O. 07-674** - May 7, 2007
- B. O. 07-675** - June 4, 2007
- B. O. 07-676** - June 18, 2007

Resolution - The Board discussed a draft resolution regarding forest management practices, as requested by O&C Counties. Leslie pointed out that it might be more useful to do this after the BLM Plan Revisions have been decided. She agreed to check with O&C Counties to see when they would need the resolution.

Rainbow Lodge - The Board agreed to set up a tour of the Rainbow Lodge property the following week with Ken Huffer, John K, and possibly Laura.

The meeting adjourned at 4:00 p.m.

Anne Britt  
Secretary