

**INFORMAL MINUTES**

**July 20, 2004** 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Dan Linscheid, Carol White, Dyke Mace, and Sherrie Mathison.

Guests: David Bates, News-Register.

\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Carol presented requests for personnel action received from various departments. See agenda for details.

\* Road Vacations - Dan presented two requests for road vacations, no public hearings necessary under ORS 368.351.

Riverbend Landfill - Sherrie briefed the Board on Riverbend’s five-year review, stating that the only complaints received in the last five years were three odor-related complaints received right after the last review was completed, and that the ten-year review looks good. She noted that Section 18 was slightly changed to ensure that the desired reports are being received. Dyke stated that he doesn’t anticipate any problems at the public hearing scheduled for August 19, 2004.

\* CPI Adjustment - Consideration of approval of the annual CPI adjustment for Western Oregon Waste, an increase of 2.5%.

\* Committees - see agenda for details. Dyke stated that he doesn’t want to disband the Newberg Landfill Advisory Committee, but he is taking a low key with it for now because of an unfinished maintenance project involving soil cover.

\* Lighting Quote - Accept the low quote from Consolidated Electrical Distributors, Inc. for lighting equipment for the Moore Building, \$19,370.

\* Contracts - see agenda for details.

\* NSF Check Policy - Approve a county-wide fee of \$25 for NSF checks.

RIAC Alternate Positions - John G stated that according to the existing bylaws, any changes to the bylaws cannot go into effect until 30 days after approval. He suggested that the Road Improvement Advisory Committee discuss the potential role of alternate members at their next meeting and make a motion to recommend changes to the Board.

Yamhill Gas Station - John G gave an update on the status of the tax-foreclosed property, stating that

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DEQ and the city of Yamhill are working on a Potential Purchaser Agreement to limit the city's liability if they take over the deed. Kathy stated that somebody has been putting a lot of money into cleaning up the property, and she suggested sending a letter to the owner notifying her of the county's intention to move forward with the property unless she redeems it by paying the \$5400 in back taxes. She also mentioned that the person doing the cleanup could be leasing the property and may not be aware that it is foreclosed. John G said he would write to all registered owners and anyone with an interest in the property, and would consider posting a notice on the property.

Housing Authority Building - John G reported that the Phase 1 environmental assessment of the property raised two issues: asbestos, which has since been taken care of, and a heating oil tank discovered 21 feet under the parking lot. He said the seller's attorney will recommend permanently abandoning the tank and giving the county full indemnity, and will extend the deadline to exercise the contingency clause until July 29, 2004. He stated that if the contract language is not ready for the Board by then, the date would be extended again.

\* Ordinance - Consideration of adoption of Ordinance 736, an amendment to Ordinance 723, the Yamhill County Ambulance Service Ordinance, to adjust deadlines for certain activities required by the ordinance.

Letter of Support - Kathy moved to sign a letter, written by Mary on July 20, 2004, from the Board to Don Clark in support of the Meadow View Place Apartments, a public/private venture between the Housing Authority of Yamhill County and Cascade Housing Group, LLC. The motion passed, Kathy, Mary, and Leslie voting aye.

\* Dust Abatement - Approve three citizen requests for 50% reimbursement of dust abatement costs.

Court Security - John K discussed the need for training on the staff pagers and panic alarm buttons. The Board agreed to make a formal request to the Sheriff's Office.

Fair Towing Refunds - Leslie discussed three incidents during the Fair in which citizens were not happy about their vehicles having been towed. She said the first was due to a fire lane sign improperly posted, the second was due to a missing permit parking sign, and the third was an FFA vehicle not moved from the paid parking lot overnight. She stated that for goodwill purposes, she would like the citizens to be reimbursed for towing charges. The Board agreed to have the requests submitted to the Fair Board, with any approved refunds coming from the Fair budget and any denied refunds coming from the Self-Insurance budget.

Radio Tower - John K provided a report on his recent meeting with Art Walker and Oregon State Police. He stated that the costs to build the new tower will exceed grant money by \$92,000, to be divided as follows: \$42,000 from Oregon State Police, \$25,000 from Polk County, and \$25,000 from Yamhill County.

The meeting recessed to executive session at 11:14 a.m. pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations.

The meeting reconvened at 5:00 p.m. following Teamsters negotiations and immediately recessed to executive session pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations. The informal session resumed at 5:58 p.m. with no decisions made and was continued to June 21, 2004 at 12:30 p.m.

Anne Britt  
Secretary