

## INFORMAL MINUTES

July 9, 2007

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John Krawczyk, Rick Sanai, Steve Mikami, Laura Tschabold, Brad Berry, and John Boynton.

Guests: Lee Means, YCAP Director.

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\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Steve presented personnel requests from various departments. See agenda for details. Brad Berry provided background information on the new hire to replace Cheryl Anderson. John K stated that he would like to use \$3000 -\$4000 in contingency funds to hire someone to take Bill Hall's place in the Maintenance division for about six weeks while he is filling in for Dan, who has re-injured his leg.

\* Economic Development - Authorize the payment of \$6000 from the Economic Development Fund to YCAP for four bike racks upon receipt of a formal letter of request from YCAP. Lee Means stated that the racks are sorely needed to facilitate safety on the buses and provide more room for riders, particularly on the north-south routes.

\* Emergency Management - Adopt the revised Emergency Operations Plan for Yamhill County.

John Boynton reviewed the NIMS compliance sheet (see attachment) and proposed a modification to the employee handbook in order to meet the NIMS requirement regarding new employee training programs. After some discussion about the proposed wording, John returned later in the meeting with a modified proposal. Ms. George moved to approve the updated "Seminar/Workshop Attendance" section of the employee handbook. The motion passed, Kathy, Mary, and Leslie voting aye.

\* Contracts/Grants - See agenda for details.

\* Dues - Authorize the payment of 2007-08 dues for the Association of O&C Counties, \$1888.

Courthouse Chiller - John K stated that the new chiller unit has been installed, but the county is waiting for McMinnville Water & Light to do the necessary electrical work, which would require shutting off the power to Information Services for half a day. The Board agreed that with the hot weather, the chiller needs to be top priority. Kathy and John K will contact Paul at McMinnville Water & Light and try to expedite the electrical installation.

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July 9, 2007

2:00 p.m.

KG\_\_\_MS\_\_\_LL\_\_\_

Pigeon Control Measures - John K explained that, according to Brian Dunn, the reason for such a costly bid to install bird netting is the height of the roof. He stated that spikes don't have a very long effectiveness period and he would not recommend poison. The Board agreed to postpone a decision until Brian could attend informal session and discuss the issue further.

Photography - Mary reviewed a proposal from Bill Miller Photography for photographic services to document county events. The consensus was to call him as needed and evaluate how frequently the services would be used.

The meeting adjourned at 3:17 p.m.

Anne Britt  
Secretary

2006 NIMS COMPLIANCE - OREGON EMERGENCY MANAGEMENT AGENCIES

JURISDICTION	FORMAL REVISION OF EOP	EOP CHKLIST	MACS	PUBLIC INFO SYSTEM	NIM CAST	MOU's	ID LOCALS FOR IS-900	LEM IS-900	LEM IS-900 & 200	ID LOCALS FOR IS-900 & 200	LEM IS-900 & 200	ID LOCALS FOR IS-900 & 200	NEW EMP TRNG PROG	COMP LETTER	RES TYPE	EST PLAIN LANG	% TO COMPLY
BEAVERTON	9/28/06	9/28/06	10/3/06	10/3/06	10/2/05	9/27/06	7/21/05	1/6/06	10/22/98	10/22/98	1/6/06	9/27/06	12/19/05	9/28/06	9/28/06	9/25/06	100.00%
BENTON	contract	contract	12/25/06	12/25/06	12/15/06	12/25/06	8/19/05	1/15/06	11/13/01	11/13/01	12/25/06	12/25/06	11/23/05	12/15/06	12/15/06	12/25/06	100.00%
CLACKAMAS	9/14/06	9/26/06	9/14/06	9/26/06	9/28/06	4/27/06	9/24/06	11/1/05	12/13/04	12/13/04	9/29/06	2/8/06	12/5/05	9/15/06	9/14/06	9/14/06	100.00%
CLATSOP	1/31/07	2/7/07	1/31/07	1/31/07	3/28/07		10/21/05	3/28/07	12/13/04	12/13/04	3/28/07		12/7/05		1/31/07	78.57%	
COLUMBIA	1/16/07	3/2/07	1/16/07	1/16/07	12/30/05		6/30/06	1/23/06	2/7/92	2/7/92	1/23/06	5/25/07	12/21/05		1/16/07	86.71%	
COOS	9/30/06	9/30/06	9/29/06	9/29/06	7/25/06	9/9/06	12/13/05	12/28/05	6/17/02	6/17/02	12/28/05	12/28/05	12/15/05	1/4/07	6/7/06	100.00%	
CROOK	3/7/07	9/29/06	3/7/07	3/7/07	3/15/07	5/3/07	5/15/07	3/15/07	6/6/05	6/6/05	3/15/07	3/15/07	11/15/05	1/22/07	3/7/07	100.00%	
CURRY	2/5/07	2/5/07	2/5/07	2/5/07	8/21/06	9/12/06	8/16/06	1/12/06	9/22/06	9/22/06	1/12/06	9/29/06	12/28/05		2/5/07	71.43%	
DESCHUTES	9/29/06	9/29/06	6/24/05	9/12/06	5/21/07	5/2/07	8/3/05	9/29/06	4/12/00	4/12/00	9/29/06	2/27/06	12/28/05	6/4/07	1/1/04	100.00%	
DOUGLAS	Contract	Contract	5/7/07	5/7/07	9/28/06	9/28/06	12/23/05	3/31/06	5/22/02	5/22/02	3/31/06	9/28/06	12/21/05	1/19/07	7/13/06	100.00%	
GILLIAM	12/22/06	12/22/06	9/28/06	9/28/06	11/7/05	9/6/06	1/18/06	8/1/06	1/17/06	1/17/06	8/1/06	8/1/06	9/6/06	9/6/06	9/27/06	92.86%	
GRANT	10/3/06	10/3/06	9/27/06	9/27/06	9/8/06	6/30/06	9/30/05	3/31/06	9/15/06	9/15/06	3/31/06	3/31/06	12/22/05	11/20/03	9/8/06	100.00%	
GRESHAM	12/7/06	9/28/06	9/28/06	9/28/06	12/7/06												
HOOD RIVER	1/16/07	1/16/07	1/16/07	1/16/07	7/12/06	7/12/06	6/13/05	3/31/06	12/17/04	12/17/04	3/31/06	3/31/06	1/10/06		1/16/07	78.57%	
JACKSON	12/4/06	12/4/06	5/3/07	5/3/07	2/8/07	5/23/07	2/21/06	1/18/06	8/5/06	8/5/06	1/18/06	5/3/07	12/21/05	5/23/07	5/23/07	100.00%	
JEFFERSON	6/4/07	9/29/06	6/4/07	6/4/07	6/4/07	6/4/07	4/24/06	10/1/05	4/24/06	4/24/06	10/1/05	10/1/05	12/30/05		6/4/07	71.43%	
JOSEPHINE	3/28/07		3/28/06	3/28/06	5/21/07		3/20/07	10/8/04	10/17/01	10/17/01	4/20/05	3/28/07	12/30/05		3/28/07	78.57%	
KLAMATH																	
LANE	1/11/07	10/10/06	10/10/06	10/10/06	10/10/06	10/10/06	11/30/06	1/11/07	1/28/02	1/28/02	1/11/07	1/23/07	1/13/06	5/11/07	N/A	92.86%	
LINGOLN			1/25/07	1/25/07	1/25/07	1/25/07	1/1/06	1/25/07	11/13/01	11/13/01	1/25/07	1/25/07	12/31/05	1/25/07	1/25/07	92.86%	
LINN			1/16/07	1/16/07	1/6/06		8/3/05	9/28/06	4/11/06	4/11/06	12/20/05	11/20/06	12/30/05		9/21/06	86.71%	
MALHEUR	9/30/06	11/30/06	9/30/06	9/30/06	11/18/05	10/4/06	11/18/05	12/21/05	6/17/02	6/17/02	12/21/05	10/4/06	12/27/05	1/29/07	10/4/06	100.00%	
MARION																	
MULTNOMAH																	
OREGON EM	4/27/07	4/24/07	10/10/06	10/10/06	4/30/07	1/17/06	4/2/07	9/15/05	10/19/06	10/19/06	5/7/06	10/19/06	12/13/05	8/8/05	4/30/07	10/10/06	100.00%
POLK	12/19/06	10/24/06	6/4/06	6/4/06	6/7/06	10/4/06	11/18/05	12/31/05	10/20/03	10/20/03	12/31/05	12/13/06	11/21/05	12/22/06	N/A	100.00%	
PORTLAND	10/27/06	8/8/06	10/27/06	9/1/06	9/1/06	8/8/06	5/23/05	3/31/06	11/13/01	11/13/01	3/31/06	8/31/06	8/31/06		10/27/06	92.86%	
SHERMAN	10/18/06	7/11/06	7/11/06	7/0/06	7/25/06	7/13/06	2/2/05	7/13/06	3/12/00	3/12/00	2/7/06	7/20/06	11/16/05	10/19/06	7/13/06	100.00%	
TILLAMOOK	3/14/07	3/14/07	3/14/07	7/10/06	7/12/06	7/10/06	7/28/05	6/30/06	6/4/01	6/4/01	6/30/06	7/10/06	11/30/05	6/6/07	3/14/07	100.00%	
UMATILLA							1/20/06	12/15/05	12/15/05	12/15/05	6/7/06	12/4/06	11/23/05	12/6/06	11/7/06	21.43%	
UNION	11/7/06	12/7/06	11/7/06	11/7/06	12/15/06	12/4/06	1/20/06	6/7/06	10/20/01	10/20/01	6/7/06	12/4/06	11/23/05	12/6/06	11/7/06	100.00%	
WALLOWA	1/1/07	1/1/07	1/1/07	1/1/07	1/29/07	1/29/07	10/13/06	3/29/06					1/26/07		2/5/07	71.43%	
WASCO	3/7/07	9/29/06	5/9/06	5/3/06	6/20/06	2/21/06	11/25/05	1/3/06	12/29/05	12/29/05	1/3/06	1/3/06	11/21/05	7/18/06	1/3/06	100.00%	
WASHINGTON	9/26/06	9/26/06	9/26/06	9/26/06	9/29/06	9/29/06	5/16/05	9/21/06	12/11/02	12/11/02	9/21/06	9/29/06	12/23/05	9/29/06	9/26/06	100.00%	
WHEELER	10/27/06	7/11/06	10/18/06	10/18/06	10/6/06	10/13/06	5/9/06	12/15/06	7/15/05	7/15/05	12/15/06	12/15/06	12/27/05	10/19/06	11/14/06	100.00%	
YAMHILL	7/3/07	10/9/06	7/3/07	7/3/07	9/14/06	9/14/06	1/18/06	7/31/06	1/17/06	1/17/06	7/31/06	7/31/06	12/14/06	7/3/07	7/3/07	50.00%	
TOTALS:	29	32	30	30	28	28	36	33	38	38	33	33	26	36	21	30	
% COMPLIANT:	72.50%	80.00%	76.00%	76.00%	72.50%	70.00%	90.00%	82.50%	96.00%	96.00%	82.50%	82.50%	82.50%	82.50%	82.50%	82.50%	78.96%