

**INFORMAL MINUTES**

**July 6, 2004** 10:00 a.m.

Room 108, Courthouse

**PRESENT:** Commissioners Kathy George and Leslie Lewis, Commissioner Mary Stern being away on vacation.

**Staff:** John M. Gray, Jr., John Krawczyk, Steve Mikami, Dyke Mace, Sherrie Mathison, Chuck Vesper, Sarah Bates, and Cliff Toney.

**Guests:** David Bates, News-Register.

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\* indicates item forwarded to formal agenda

Kathy called the meeting to order.

\* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

Riverbend Public Hearing - Sherrie Mathison stated that the agreement with Riverbend Landfill comes up for review every five years. The public hearing was scheduled for August 19, 2004 at 10:00 a.m., and Sherrie will brief the Board at informal session on July 20, 2004.

\* Grant - Approve the receipt of a \$4700 grant from First Federal to the Commission on Children and Families for the printing of Domestic Violence Resource Kits for families.

Printing Costs - Kathy stated that the county does many small printing jobs which don't require bidding, so it might be cost effective to package the jobs together and send them out for bid. John G agreed and suggested discussing the item at the next Management Round Table.

\* Contracts - see agenda for details.

Grant Application - Sarah Bates requested permission for Public Health to apply for a three-year asthma grant from the State. She stated that in the past year, asthma grant money has been used to provide secondhand smoke training and to develop and distribute asthma resource kits. She said she hopes to continue and expand current training, encourage schools and other providers to have action plans, and work with a school district such as Willamina or Sheridan to educate youth about asthma. Leslie and Kathy agreed with the importance of educating and training schoolteachers and other leaders of youth.

Leslie moved to approve the request from Public Health to apply for a three-year asthma grant. The motion passed, Kathy and Leslie voting aye.

Public Works Invoice - Cliff Toney reported that all of the wood for the Juvenile Wood Program has been moved from the Fairgrounds. Chuck stated that the department could have done the move at no extra charge if they'd had the luxury of moving the wood at their own pace, and he expressed appreciation to Public Works for their help. He requested assistance from the Board in paying the \$1131.52 invoice to Public Works.

John K stated that because the Commissioners' ending balance was greater than anticipated, the Other Expenses line in the 2003-04 budget would easily cover the amount of the invoice.

Kathy moved to pay the Public Works invoice from Fund 10-13-699.01, Other Expenses. The motion passed, Kathy and Leslie voting aye. Leslie expressed her appreciation for all the hard work that went into getting the job done.

\* Committee Appointments - See agenda for details. The Board acknowledged the resignation of Deborah Bridges from the Commission on Children and Families.

\* Bed & Breakfast - Reconsideration of the Board's July 1, 2004 decision on conditions in Planning Docket C-08-04, an appeal of a conditional use amendment from five rental rooms to nine, applicant Neal V. Utz, Jr., appellant G. Allan Seward.

Silent Auction - Kathy presented a request for the use of Room 32 on July 12, 2004 for a public silent bid auction to benefit former employee Scott Paasch. John G expressed his concern about setting a fairly significant precedent. Leslie suggested the Board make a contribution towards the rental fee for a room in the Community Center instead, and Kathy agreed. John K suggested the annex as a second choice if the Community Center is not available, since it would be better configured than Room 32 and is already used for the county's computer auctions.

Rainbow Lodge - John K stated that Rainbow Family Services will be merging with Catholic Community Services, and if they are not interested in running a program at Rainbow Lodge, the county will need to get a caretaker to protect the property from turning into an ad hoc homeless shelter. He said he will discuss the issue with Tim Loewen when he returns from vacation.

Travel Contest - Kathy noted that John K has donated three world maps for tracking the travel adventures of the chickens, the trolls, and the frogs.

Kathy recessed to executive session at 10:51 a.m. pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions and pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations.

The meeting resumed at 11:45 a.m. with no decisions made and the sense of the Board conveyed to staff.

\* Fair Funds - Leslie stated that she will present a request for various funds for the Fair as an add-on item on Thursday's formal agenda (see agenda for details).

The meeting adjourned at 11:47 a.m.

Anne Britt  
Secretary