

## INFORMAL WORK SESSION MINUTES

June 5, 2018

1:30 p.m.

BOC Conf. Room, 434 NE Evans St.

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Present: Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozich

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, Carrie Martin, Silas Halloran-Steiner and Lindsay Manfrin.

Guests: Nicole Montesano, News Register.

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None

### **B. DEPARTMENT UPDATES:**

1. HHS – Silas Halloran-Steiner, Director and Lindsey Manfrin, Deputy Director – Mr. Halloran-Steiner provided handout, he gave an update on CCO recertification for continued CCBHC funding. Ms. Manfrin highlighted coordination of integrated care with external providers and organizations. Suicide risk assessments are not focused on subpopulations; includes all from youths to veterans, etc. Client count has increased over the past year; the metric contains the increase of data. Mr. Halloran-Steiner noted that OHA relations are being handled with more accountability under new direction.

Community Health Assessment/Community Health Improvement Plan (CHA/CHIP) - Ms. Manfrin explained the community based workgroups, primarily behavioral health, suicide prevention, alcohol/substance abuse, trauma, community resiliency and preconception health.

Mr. Halloran-Steiner noted that Yamhill County HHS received an international learning supportive employment specialist award.

Mr. Halloran-Steiner updated the Board on HHS office space. The Kirby Street site is 99% up to speed; the Evans Street lobby is getting updated, estimated completion is end of July; Lutheran Community Services is moving in and on track at 5<sup>th</sup> and Evans site. He noted that June contracts and 2% COLA for licensed medical providers will be renewed starting in July.

### **C. PRELIMINARY CONSENT AGENDA:**

The consensus of the Board was to move items C1 – C6 to the consent agenda.

## Minutes

1. a. April 5, 2018, Formal session;
- b. April 12, 2018, Formal session and;
- c. April 19, 2018, Formal session

## Contracts/Grants

2. Approval of an agreement between Yamhill County and Nurse-Family Partnership effective May 1, 2018 through April 30, 2021.

Ms. Manfrin commented on the implementation of the home based program.

3. Approval of an agreement between Yamhill County and the Oregon Health Authority #156982 for the Nurse-Family Partnership program for \$367,500 effective April 1, 2018 through September 30, 2019.
4. Approval of an agreement between Yamhill County and the Oregon Health Authority #157341 for Medicaid Administrative Claiming effective July 1, 2018 through June 30, 2023.
5. Approval of Amendment #6 to the Agreement between Yamhill County and the Oregon Health Authority #154134 (B.O. 17-225) for \$15,916 effective July 1, 2017 through June 30, 2018.
6. Approval of Amendment #2 to the Agreement Grant #17-536 between Yamhill County and the State of Oregon, Office of Emergency Management (OEM) for the Emergency Management Performance Grant (EMPG) to reallocate unused funding to Materials and Services in the amount of \$9,175.

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## **D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)**

1. Consideration of the submission of a Regional Infrastructure Fund Application on behalf of Willamette Valley Vineyards.

Carrie Martin provided an update for Board review. There was concern about becoming involved late in the process. Ms. Martin responded that there was no prior knowledge of the application. It was also noted that there is concern about getting involved halfway through regarding liabilities. Ms. Martin stated the Yamhill County commitment is \$300,000 in regional infrastructure money. Willamette Valley Vineyards would have to provide a performance bond (guarantee) in the event W.V.V. didn't follow through. It was noted that any funding put forth by Yamhill County would be reimbursable, noting that W.V.V. would be committed to complete the work before they received any funds.

The consensus of the Board was to move item D1 to the consent agenda.

2. Consideration of an ad in "Made in the Yamhill Valley 2018" publication.

Commissioner Primozich stated the publication is to draw new businesses in Yamhill County. It was noted that SEDCOR would participate in the development of the ad to highlight the renewed vitality in economic development. The cost would not exceed \$719 and will be similar to last year's publication.

The consensus of the Board was to move item D2 to the consent agenda. The cost is not to exceed \$719.

3. Add On: Travel protocol and challenges were addressed. It was suggested that conferences should be attended by just one commissioner (liaison) to provide onsite coverage and curb expenses. The productivity of going to conferences was noted. There was interest in discussion to find an equitable travel and expense policy at a future work session. It was suggested that the Board list items that have been implemented or shared in Yamhill County from conferences to measure their productivity and viability.

Ms. Tschabold stated that there will be a Transit District Board of Director's meeting on June 14. It was suggested that the beginning of informal work session time on June 12 be used to schedule Transit Board of Director items. One hour will be set aside on June 14<sup>th</sup> for items and Transit actions if necessary.

**E. EXECUTIVE SESSION:** None.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:33 p.m.

Carolina Rook  
Secretary