

INFORMAL SESSION MINUTES

June 27, 2011

1:30 p.m.

Oval Office

PRESENT: Commissioners Mary P. Stern and Kathy George, with Commissioner Lewis joining the meeting at 1:39.

Staff: Rick Sanai, Christian Boenisch, Pat Anderson, Scott Maytubby, Ted Smietana, Jack Crabtree, and Ron Huber.

Guests: Hannah Hoffman, News-Register; Pat Grose and Karen Litvin, Job Growers, Inc.; Angel Aguiar; Mike McNally; Ken Wright; and Charlene Gibb, STF Committee.

* indicates item forwarded to formal agenda

Mary called the meeting to order at 1:35 p.m.

* Personnel - Pat presented personnel requests from various departments. See agenda for details.

Scott Maytubby presented a request for a Deputy Assessor position for the next three or four years due to software and personnel issues. He said that the current ratio of management to personnel is adequate in normal times, so this would only be a temporary position. Leslie requested more detailed information about the financial impact in future years. Kathy expressed concern that the position might end up becoming permanent, especially with such a high-level title. Mary suggested that Scott provide a written statement saying that when Rob Graper retires, either the Deputy Assessor or the Chief Appraiser position would be eliminated.

Job Growers - Pat Grose provided an update on Job Growers, particularly the youth contract renewals (see Exhibit A). She stated that due to a 20% budget reduction, only four of the five contractors can be renewed. She said that she expects contractors to maintain or increase the number of youth served. Karen Litvin reviewed the third quarter interim performance of the Youth Opportunity System.

Department Updates

Corrections: Ted Smietana stated that the most recent estimate for the budget is about a \$10 million reduction statewide, so the county’s share would be about \$200,000 less than it was last biennium. He said that he has about \$900,000 in reserves, and plans to discuss the details with Vicki Wood before presenting any solid recommendations.

He distributed copies of the Evidence-Based Decision Making Initiative Phase 3 logic model and the sentencing workplan. He said that even if Yamhill County is not selected as one of the two jurisdictions to continue to the next grant phase, the National Institute of Corrections would continue to provide assistance. Mary added that the process has already provided the county with a lot of guidance for the future, and many of the changes can be made without additional cost.

* Signs - Approve a proposal by the Yamhill-Carlton Winegrowers Association to erect and maintain three landmark signs at entrances to the Yamhill Carlton Viticultural Area.

Mike McNally presented the request and stated that he now has a commitment from the property owners, funding from the association, and the final design of the sign is going forward. He distributed a

map showing the sign locations.

Minutes - Leslie moved approval of the informal session minutes from March 28, 2011. The motion passed unanimously. [B. O. 11-359]

* Approve the minutes from the March 21, 2011, formal session.

* Contracts/Grants - See agenda for details.

Ron Huber discussed the proposed agreement with ARAMARK Correctional Services for food services in the jail, explaining that because of rising costs for food, personnel, and operations, this should save the county about five cents per meal and provide better service. He stated that providing decent meals to the inmates results in much less fighting and destruction in the jail.

* Fees - Approve revised fee schedules for HHS Behavioral Health and Public Health (Clinic and Environmental Health), effective July 1, 2011.

* Budget - Approve the following transfer of appropriation authority for the 2010-11 budget: \$38,000 from 10-43 (Patrol) to 10-42 (Marine) for new boat purchase and personnel.

Road Vacation - Rick Sanai stated that due to a problem with the notification process, the hearing for RV-1-11 needs to be postponed. The commissioners agreed to set a new date during their calendaring session on Thursday.

* Transit - Approve the 2011-12 Special Transportation Fund allocations, as recommended by the STF Committee, \$149,539.

Charlene Gibb presented the recommendation of the STF Committee, explaining that the intent of the committee is to maintain the same level of transit services. Leslie stated that the committee supports the state's goal to move to more general public transit providers that are open to everybody. She said that YCAP and CVT provide a great deal of dial-a-ride services, and those two providers are able to serve the population that STF is designed to serve.

The meeting adjourned at 3:41 p.m.

Anne Britt
Secretary



JOB GROWERS
INCORPORATED

Youth Opportunity Contract Renewal

As reported at the May Job Growers Board meeting, staff has been actively working on youth contract renewals in preparation for the upcoming program year. The youth program suffered a 20 percent budget cut for program year 2011 (PY11). Contractors were asked to review their program designs to determine how to reduce operating costs to fit within the PY11 budget, while maintaining staff/participant caseload ratios and levels of direct participant services. After extensive conversations with all programs, we are unable to negotiate the cost savings needed to fit within the reduced PY11 budget; therefore, we will be unable to maintain funding to all five projects.

We are renewing four contracts for program year 2011

Contractors	Number To Be Served	Anticipated Budgets	Counties
HALO (City of Independence)	145 in Polk County and 50 youth in South Marion County	\$409,000.00	Marion and Polk
Latino Youth Program (YWCA)	Two new cohorts in addition to the current caseload of 118, and add an out-of-school caseload of 50 from North Marion County	\$251,000.00	Marion
Training Teens for Tomorrow (Boys and Girls Club)	Two new cohorts in addition to the current caseload of 133	\$219,540.00	Marion
YOOP (Chehalem Youth and Family Services)	Maintain 200 youth	\$254,748.00	Yamhill

This is the second year for this funding cycle. All programs were cut at least 20% from the budgets of their original program design, yet will be expected to maintain or grow the number of youth from year one. This year we will serve more youth with fewer dollars which is an impressive testament to the dedication and quality of our youth providers. Programs were very helpful and creative in finding ways to save costs and maintain the number of youth served and program quality.

Youth Opportunity System
Quarter 3 Interim Performance

	YOOP	HALO	ResCare	BGC	Latino
Enrollments	137	135	106	133	117
Financial Literacy	96%	73%	100%	100%	80%
Dropouts Engaged	100%	100%	98%	n/a	n/a
BSD Engaged	100%	100%	66%	n/a	n/a
Work Experience	38%	52%	21%	76%	57%
BSD Increase	29%	21%	31%	n/a	n/a
Degree/Certificate	35%	67%	55%	54%	55%
Placement	26%	50%	53%	38%	38%
Expended	85%	91%	83%	89%	90%
Cost Per Participant	\$1,200	\$2,100	\$2,500	\$2,150	\$1,450