

INFORMAL MINUTES

June 15, 2004 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Richard Sly, Vicki Wood, Diane Cilenti, Peter Schultz, Dave Lawson, Ruthella Hughes, Becky Blanchard, and Laura Tschabold.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Kathy called the meeting to order at 10:02 a.m.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

* Contracts - see agenda for details.

Transportation Advisory Committee - Diane and Peter presented the results of a two-year evaluation of alternative transportation in Yamhill County. The committee's recommendation is to work to expand the county's existing public transit system (YCAP and Chehalem Valley Senior Citizens Council). Peter stated that currently there is a lack of focus, and taking advantage of state and federal programs can help county in a more pro-active way.

Leslie summarized the committee's recommendation to form a county service district (ORS 451) as the governing structure, along with an advisory committee consisting of 7-11 members. John G suggested visiting cities within the county to make sure there is good support for the idea before starting the formation process, since cities can opt to not be included in the district.

Leslie stated that the current Transportation Advisory Committee would like to remain active until the new advisory committee is formed, in order to address ongoing business items. Kathy agreed, and John G said he will prepare paperwork for extension of the committee.

Fireworks Request - John G presented a request from a Portland resident for the after-hours use of Rogers Landing Park for a personal fireworks display. He explained that the fireworks, which are legal in Washington, are illegal in Oregon without a permit, and he expressed his reservations about granting the request. Becky stated that the Parks Board had a negative response to the request because of insufficient time to explore liability and damage issues and the possibility of setting an unwanted precedent.

Leslie and Mary stated they had no interest in granting the request. Kathy suggested opening the park to the public, imposing a cleanup deposit, and requiring insurance. There was a brief discussion of available public fireworks displays in the county.

Mary moved to deny the request. The motion passed, Kathy, Mary, and Leslie voting aye.

* Transfer of Appropriation Authority - Amend Board Order 03-935 to transfer appropriation authority:

From	021-045-611.02	Community Corrections	\$35,000
To	021-061-780.10	Jail Bed Rentals	\$35,000

* Minutes - See agenda for formal session minutes. Mary moved to approve minutes from informal session May 18, 2004. The motion passed, Kathy, Mary, and Leslie voting aye.

* Committees - Approve the appointment of Chuck Vesper to the Employee Safety Advisory Committee for a three-year term to expire March 18, 2007.

* Approve the revised bylaws for the Asset Development Committee, changing the name to Asset/Advocacy Development Committee, as recommended by the Commission on Children and Families. Mary explained that the name change will more adequately reflect what the committee will be doing, and the group will make sure to have the sense of the Board before advocating controversial issues.

The Board recognized the resignation of Clair Garrick from the Commission on Children and Families.

* Proposal - Accept a proposal from RSS Architecture, P.C. for a feasibility study and site master plan.

* Property Taxes - Approve the cancellation of uncollectible personal property taxes as listed by the County Assessor and Tax Collector, totaling \$40,774.

* Grants - Accept a 2004 State Homeland Security Grant from Criminal Justice Services Division, \$230,829.

Mary moved to authorize Janet Jones to apply for a Mentoring Coalition grant, up to \$75,000. The motion passed, Kathy, Mary, and Leslie voting aye.

* Capital Improvements - Approve the following additions to the 2004-05 Capital Improvements Project List:

- a. Enlarge staff area in Courtroom 2, Room 218 of the Courthouse;
- b. Enlarge staff area in Courtroom 3, Room 236 of the Courthouse;
- c. Replace glass doors in Courthouse with safety glass;
- d. Replace the concrete pad outside the breezeway door to the Courthouse.

Parking Violations - John G provided background on an ongoing situation with a GMC being parked for days at a time alternately in the Courthouse parking lot and a nearby city lot. He explained that the vehicle can't be towed unless there are signs posted stating parking restrictions. He will work on an order to that effect and bring it to the Board.

Kathy recessed to executive session at 11:12 a.m. pursuant to ORS 192.660(1)(e) for the purpose of discussing real property transactions. The meeting reconvened at 11:19 a.m. with no decisions made.

Economic Development RFP Grants - Laura presented the proposals for economic development grants received from the cities of Newberg, McMinnville, Carlton, and Sheridan. Becky also presented a funding request from Parks, and Mary mentioned the issue of a water intertie brought up by Dennis Goecks in budget committee meetings. Mary discussed the idea of looking for a grant to assess what the county's role in economic development should be and to then develop an economic development strategy. She said she would talk with other counties to see what they are doing. John K mentioned that video lottery dollars seem to be growing consistently, and said he will do an analysis for Thursday's budget work session.

Following detailed discussion of the individual grant proposals, it was decided to award economic development funds as follows:

- Carlton \$840
- Sheridan \$3500 as the final payment of their project
- Newberg \$10,500 for their top priority request
- McMinnville \$7500 for Year 1 of their two-year plan, with the intent to fund Year 2, contingent upon the availability of funds
- Parks \$3500

CREST Request - Mary summarized her recent communications with CREST and stated that she has received maps and proposals from them for the county's application to develop a campground and trails on BLM land.

The meeting adjourned at 12:24 p.m.

Anne Britt
Secretary