

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 10, 2004 at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; Steve Mikami, Personnel Officer; Bill Gille, Public Works Director; Russ Heath, Public Works Shop Supervisor; and Tim Loewen, Juvenile Director.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT PERIOD:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing.

John Gray reported that the underground tank has been removed from the Martin & Wright property and the soil looks good. He stated that some spaces have been located on the property as a potential location for wood storage for the Juvenile program. Steve Mikami stated that test holes can't be bored until June 21-22, 2004, which leaves only a small window of time to get the wood moved from the Fairgrounds by the June 24th deadline. There was discussion about using equipment from Public Works, the construction of a security fence around the wood, and the demolition of a building on the property.

B. **AGENDA:**

Personnel - Commissioner Stern moved approval of agenda items 1-6. The motion passed, Commissioners George, Stern, and Lewis voting aye.

1. **B. O. 04-320** - Consideration of approval of the employment of Terry Crawford, Salem as Extra Help in the Sheriff's Office, part-time on-call, \$10/hour, effective June 10, 2004.

2. **B. O. 04-321** - Consideration of approval of the employment of Teresa Parker, McMinnville, as Extra Help in the Jail, part-time on-call, \$10/hour, effective June 10, 2004.

3. **B. O. 04-322** - Consideration of restoration of James Spitz, HS Specialist in Chemical Dependency, to full-time, retroactive to May 25, 2004.

4. **B. O. 04-323** - Consideration of change of status of Paula Rogers and Brandon Marsh to Juvenile Correction Tech, regular part-time, retroactive to June 9, 2004.

5. **B. O. 04-324** - Consideration of change of status of Mike Hailey to extend temporary full-

time employment as Extra Help in Maintenance until December 31, 2004.

6. **B. O. 04-325** - Consideration of approval of the employment of Ken Jackson, McMinnville, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective June 10, 2004.

Memorial - Ms Stern discussed county participation in honoring the passing of former President Reagan. Mr. Krawczyk dispelled rumors that county offices will be closed tomorrow in observance of the National Day of Mourning, stating that the county will follow the lead of state government offices. After some discussion, it was decided that Mr. Gray will draft a statement from the Board which honors President Reagan and recognizes his contributions. The Board also agreed to send a letter to the Reagan Library offering condolences to Mrs. Reagan on behalf of the county.

Contracts

7. **B. O. 04-326** - Consideration of a contract between the Planning Department and Paul Presser, Dallas, for Building Inspector I services, \$22/hour, effective June 10, 2004.

Ms. George moved approval of the contract. The motion passed, Commissioners George, Stern, and Lewis voting aye.

8. **B. O. 04-327** - Consideration of approval of Amendment #2 to an intergovernmental agreement between HHS and Oregon Employment Department, Child Care Division, increasing the total consideration to \$8500.

Ms. Stern moved approval of the contract. The motion passed, Commissioners George, Stern, and Lewis voting aye.

9. **B. O. 04-328** - Consideration of acceptance of a bid from Morse Brothers, Inc. for the Laughlin Road overlay project, \$409,979.

Bill Gille stated that he received four bids for the overlay project, all within \$13,000 of each other. He recommended accepting the low bid from Morse Brother, Inc. Ms. Lewis moved to accept the bid. The motion passed, Commissioners George, Stern, and Lewis voting aye.

10. **Tabled** - Consideration of approval of an intergovernmental agreement between Public Health and Oregon Department of Human Services, Health Services for enforcement of the Oregon Indoor Clean Air Act.

Ms. Stern requested that the item be removed from the agenda to allow the Board an opportunity to hear an explanation of the agreement from Nancy Nunley.

11. **B. O. 04-329** - Consideration of acceptance of an ATV Grant Agreement between the Sheriff's Office and the Oregon Parks and Recreation Department for Forest Patrol staff and replacement of all-terrain vehicles, \$21,628 or 45% of project costs, whichever is less.

Mr. Krawczyk stated that the grant is much lower than the amount requested by the Sheriff's Office, which is included in next year's budget. Ms. George moved to accept the grant. The motion

passed, Commissioners George, Stern, and Lewis voting aye.

Dust Abatement

12. **B. O. 04-330** - Consideration of approval of paying dust abatement costs in the following citizen requests:

- a. 04-01, \$118.50;
- b. 04-02, \$118.50.

Bill Gille stated that similar requests were granted last year to these citizens, based on medical reasons. He explained that the amount listed above represents 50% of the actual costs. Mary suggested modifying the request form to have citizens waive the HIPAA regulation preventing the disclosure of names, in order to simplify the procedure.

Ms. Lewis moved approval of the requests for reimbursement of dust abatement costs. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Right of Entry Forms

13. Consideration of a request from Oregon Department of Transportation (ODOT) for Right of Entry to perform wetland delineation work on the following county properties in conjunction with the Newberg Dundee Transportation Improvement Project:

- a. **B. O. 04-331** - Tax Lot 3230-1600, NE Waterfront Street;
- b. **B. O. 04-332** - Tax Lot 3325-2590, 23236 NE Hagey Road.

Ms. Lewis moved approval of the request from ODOT. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Grant Application

14. **Tabled** - Consideration of a request for a letter of support and referral for the Housing Authority of Yamhill County's grant application for the development of a Regional Housing Resource Center.

Ms. Stern agreed to create the letter, and Ms. Lewis said she would forward explanatory e-mail messages she had received to the other two commissioners. Ms. George tabled the issue until next Tuesday.

Contribution Request

15. **Tabled** - Consideration of a request from Your Community Mediators for a financial contribution in support of efforts to provide free community dispute resolution services to county residents.

Ms. George stated that she would like to discuss the issue at a budget work session, when more financial data will be available.

Resolution - Mr. Krawczyk discussed a resolution adopted by the Chehalem Park and Recreation District which presents vision statements prepared by the Chehalem Future Focus Committee. He

said that although this issue had been discussed in the past, the Board never adopted a similar resolution. Ms. Lewis suggested that the Focus Committee be invited to make a presentation to the Board.

C. OLD BUSINESS:

1. **B. O. 04-333** - Consideration of application for revised landfill tipping fees, as unanimously recommended by the Solid Waste Advisory Committee, and continued from June 3, 2004.

Mr. Gray stated that the revised fee structure applies to loose loads at the Riverbend Landfill and would be effective July 1, 2004. Ms. Lewis moved to approve the application. Ms. Stern declared a real conflict of interest due to her husband's employment with a competing company. The motion passed, Commissioners George and Lewis voting aye, and Commissioner Stern abstaining.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B. O. 04-334** - Consideration of approval of the purchase of a 1998 3/4-ton pickup from Jim Doran Chevrolet for the replacement of a vehicle in Maintenance, \$9300, and declaring the old vehicle, P-018, as surplus county property to be sold on e-Bay to the highest bidder.

Russ Heath stated that the current pickup is inadequate for the loads being carried and is a safety concern. He stated that the proposed replacement vehicle was inspected at the shop and approved by Brian Dunn. He said the purchase money would come from the Maintenance budget and from Capital Improvement, with e-Bay sale proceeds going back into the Maintenance budget.

Ms. Lewis moved to approve the purchase and declare item P-018 as surplus county property. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Mr. Heath stated that the Sheriff's woods patrol vehicle also needs to be replaced, but since the 2004 model is no longer available through State bidding and it is too early to get a guaranteed price on the 2005 model, he is currently looking at other options.

2. **B. O. 04-334** - Consideration of approval of an agreement stating the voluntary recognition of YCEA as the exclusive bargaining unit for employees, and dues entitlement between YCEA and OPEU, effective upon approval by the Board Chair.

Mr. Gray stated that the agreement would give SEIU (formerly OPEU) the dues already withheld from employee paychecks, and future dues will go to YCEA. He said he has not yet received a signed copy of the amended agreement from SEIU, but once he receives the copy, he will approve it as to form.

Ms. Lewis moved to approve the agreement, effective upon approval by the Board Chair. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Juvenile Wood Project - Discussion continued on the issue of getting wood moved from the Fairgrounds by the June 24th deadline. Mr. Gray stated that since the Martin & Wright property is

going to the school district, they will reimburse the county for costs, probably about \$25,000-\$30,000. Mr. Krawczyk said the costs to Public Works for moving the wood, however, should be billed to Juvenile.

Tim Loewen stated that with the cooperation of Public Works, the loose wood (about two-thirds of the total) could be moved on Public Works' timetable, but prior commitments for his crew and equipment will make it difficult to move the remainder by the deadline. Ms. Lewis explained that because a major horse show is booked for the first weekend in July, the Fairgrounds maintenance person needs to strike the RV locations for the Fair between June 25-28. She stated that all the wood needs to be gone by then to make room for non-electrical as well as electrical RV hookups, and said that has been the understanding with Juvenile all along.

Mr. Loewen stated that he will see if an adult service crew can help with the move and he will check into the possibility of postponing his prior commitments. He also said he will talk with the Fairgrounds maintenance person about the flexibility of his work schedule and offered to finish the RV striking after removing the wood, if necessary, or pay his overtime costs to get it finished.

Budget Work Session - A budget work session was scheduled for 2:00 p.m. on June 17, 2004.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:** None.

Adjourn: 11:16 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS