

MINUTES OF THE
YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

SITTING FOR THE TRANSACTION OF BUSINESS

THE BOARD OF DIRECTORS OF THE YAMHILL COUNTY TRANSIT AREA (“the Board”) sat for the transaction of business in special session on May 27, 2021, at 9:30 a.m. in virtual meeting via Zoom. Directors Mary Starrett, Lindsay Berschauer and Casey Kulla being present. Also present were Ken Huffer, County Administrator; Cynthia Thompson, Transit Manager and Christian Boenisch, County Counsel via Zoom.

Director Starrett called the meeting to order at 9:30 a.m.

Public Comment: There was no public comment received.

Action Items

1. **YCTA-05-27-21-1** - Consideration of approval of the minutes from December 10, 2020. Director Kulla moved approval of item 1. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

2. **YCTA-05-27-21-2** - Consideration of approval of a Professional Services Agreement between Yamhill County Transit and Oregon Curb Appeal, LLC. for the cleaning of Yamhill County Transit Shelters not-to-exceed annual amount of \$50,000 effective June 15, 2021 through July 31, 2024 with two one-year extensions. Director Kulla moved approval of item 2. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

3. **YCTA-05-27-21-3** - Consideration of approval of an amendment to the agreement between Yamhill County Transit and First Transit to include a new fixed/variable rate pricing structure. Ms. Thompson reviewed the pricing structure proposed by First Transit to cover fixed costs and a variable rate adjustable to service fluctuations. Director Kulla moved approval of item 3. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

4. **YCTA-05-27-21-4** - Consideration of approval of Amendment #1 to Agreement #33645 between Yamhill County and the State of Oregon Department of Transportation (ODOT) Rail and Public Transit Division (B.O. 19-242), extending the agreement through September 30, 2021. Director Kulla moved approval of item 4. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

5. **YCTA-05-27-21-5** - Consideration of approval of change order #1 to the agreement between Yamhill County Transit and Access + Mobility Solutions (B.O. 20-313) adding tasks to the bus stop implementation project.

Director Berschauer moved approval of item 5. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

6. YCTA-05-27-21-6 - Consideration of approval of a donation and placement of a transit shelter at the Northwest Christian Church.

Director Kulla moved approval of item 6. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

7. YCTA-05-27-21-7- Consideration of approval of a service agreement between Yamhill County Transit and Connexionz, Ltd. for the purchase of vehicle hardware, updated real-time passenger information system, installation, and training in the amount of \$269,950, subject to final review and approval by county counsel.

Director Kulla moved approval of item 7. The motion passed, Directors Starrett, Berschauer and Kulla voting aye.

There being no other business, the meeting adjourned at 9:42 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

Chair MARY STARRETT

Director LINDSAY BERSCHAUER

Director CASEY KULLA