

INFORMAL WORK SESSION MINUTES

May 8, 2018 1:32 p.m.

BOC Conf. Room, 434 NE Evans St.

Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozich

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, John Phelan and Tim Svenson.

Guests: Nicole Montesano, News Register, Don Murray.

Commissioner Starrett called the meeting to order at 1:32 p.m.

A. EXECUTIVE SESSION: (1:00 p.m. – 1:30 p.m.)

1. ORS 192.660(2)(e) Executive session to deliberate with persons designated by the governing body to negotiate real property transactions.

B. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – U.S. Forest Service (1:45 p.m. – 2:00 p.m.)

a. Update: Debbie Wilkins, District Ranger, Alex Wickham and Tasha County addressed the Board. Ms. Wilkins provided and discussed a 2018 Program of Work handout for the Hebo Ranger District (Exhibit A). Commissioner Olson suggested a work session in the near future regarding Title II.

b. End of work session.

C. DEPARTMENT UPDATES: (2:00 p.m. – 2:30 p.m.)

1. Public Works, John Phelan – Mr. Phelan updated the change order billings for the new Public Works building. He provided update handouts to the Board. McMinnville Water & Light have forgone the vault on Lafayette Road and will divide the users between any other county entities. Unanticipated expenses of the Public Work building project include new electrical for the new building campus, including the fairgrounds. The estimated electrical bid is \$14,000; with water, the estimated bid increases to approximately \$40,000.

Recap: MIP's have been selected; Muddy Valley will be done before the end of 2017-18 fiscal year; Palmer Creek contractors will start this week, PG&E issue resolved; FEMA funds received were \$112,000 for flood in 2015; bid process in for asphalt rock and trucking; 35 miles of asphalt have been laid this year throughout the county.

2. Sheriff's Office, Tim Svenson – Follow up conversation on NORCOR. Sheriff Svenson recapped the facility tour in The Dalles; compiling info from survey for report. NORCOR's average housing capacity is 160 inmates based on staffing (100 beds divided between 4 counties, 40 beds for Benton County and 20 beds for I.C.E.). Video visitation concept available via tablet. Unlike Yamhill County, NORCOR does not allow in person visitation. Sheriff Svenson

noted that Yamhill County may consider video visitation for a fee to the inmate. NORCOR's video arraignment process was discussed. Commissioner Olson noted their horticulture program, growing/selling produce to fund programs. The facility also has a section for related mental issues. The facility can only house sentenced inmates, not individuals waiting for arraignment. Commissioner Olson noted that a full federal facility such as NORCOR would take 8 to 10 years to build.

D. PRELIMINARY CONSENT AGENDA: (1:32 p.m. - 1:45 p.m.)

Contracts/Grants

1. Approval of Agreement between Yamhill County and CRC Health Oregon, LLC. for Medication Assisted Treatment (MAT) services, retroactive to April 1, 2018 (B.O. 18-77).
2. Approval of IGA between Yamhill County and the City of McMinnville regarding dog control licensing revenue, retroactively effective October 1, 2017.
3. Approval of IGA between Yamhill County and the City of Amity regarding dog control licensing revenue, retroactively effective October 1, 2017.
4. Approval of IGA between Yamhill County and the City of Dundee regarding dog control licensing revenue, retroactively effective October 1, 2017.
5. Approval of IGA between Yamhill County and the City of Newberg regarding dog control licensing revenue, retroactively effective October 1, 2017.
6. Approval of a contract employee agreement between Yamhill County and Diane Fisher, effective May 24, 2018 through June 30, 2019.
7. Approval of Amendment #4 of Agreement #153142 (B.O. 17-207) between Yamhill County HHS and OHA in the amount of \$422,133.32, retroactive to July 1, 2017 through June 30, 2019.

Personnel

8. Approval to authorize Leave Without Pay (LWOP) for employee #4348 from 5/3/18 through 5/16/18, or possibly 5/17/18.
9. Approval to authorize Leave Without Pay (LWOP) for employee #4238 from 2/20/18 through 7/19/18.

Contracts/Grants

10. Consideration of Agreement between Yamhill County Health & Human Services and Addiction Medicine Associates, P.C., effective June 1, 2018 through May 31, 2019.

Commissioner Primozech requested a review of policies & procedures regarding Leave without Pay. Ms. Tschabold noted the extension of the recent LWOP's are in part due to the litigation surrounding them. Mr. Huffer stated there are existing policies which must allow accommodations for court laws/FMLA laws to be administered while fulfilling individualized personnel leave requests.

SEDCOR introduction: Commissioner Primozich introduced new SEDCOR staff member Abisha Stone. Ms. Stone and Chad Freeman will provide quarterly updates in the near future.

Consensus of the board to move items D1 – D10 to the consent agenda for formal session on Thursday.

E. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)

1. Discussion and recap of the Oregon Emergency Management full scale exercise and a plan to organize a virtual (phone) meeting of the Board of Commissioners in the event of a county-wide incident.

Commissioner Starrett recapped the OEM exercise of mass fatality; Ms. Starrett outlined the process as to how the Board should convene virtually: YCOM would record the meeting, the Board Chair would navigate the department duties. Test of the phone emergency system happened on Friday. Brian Young will summarize the exercise at Thursday's meeting.

2. Discussion regarding LPSCC staffing assistance with the AOC –LOC-OHCS Housing Partnership project for an estimated two month duration.

Commissioner Olson stated a housing project paid for by LPSCC. Twenty-five percent of Ian Davidson's salary would go towards this project for estimated 2 month duration.

The consensus of the Board was to move item E2 to the consent agenda for Thursday.

F. COMMISSIONER UPDATES/ANNOUNCEMENTS:

Following commissioner updates the meeting adjourned at 2:45 p.m.

Carolina Rook
Secretary