

MINUTES OF THE
YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

SITTING FOR THE TRANSACTION OF BUSINESS

THE BOARD OF DIRECTORS OF THE YAMHILL COUNTY TRANSIT AREA (“the Board”) sat for the transaction of business in special session on May 3, 2018, at 9:45 a.m. in Room 32 of the Courthouse. Chair Stan Primozych and Directors Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff, Cynthia Thompson, Transit Manager and Shana Reid.

Guests: Nicole Montesano, News Register

Chair Primozych called the meeting to order at 9:53 a.m.

1. **YCTA-05-03-18-1** Consideration of the purchase of four (4) Category E2 bus from Creative Bus Sales in the amount of \$84,621 per bus, for a total amount of \$338,484.

Ms. Thompson recapped the purpose of bus purchases and all the options previously considered before the decision to purchase was finalized.

Director Starrett moved to approve the purchase, subject to the approval by district counsel of all purchase agreements.

The motion passed, Directors Primozych, Olson and Starrett voting aye.

2. **YCTA -05-03-18-2** - Consideration of an agreement between Yamhill County Transit Area and CTS Software for the purpose of new demand response scheduling software in the amount of \$66,140. [*This Board Order rescinds B.O. YCTA-04-26-18-3*]

Ms. Thompson explained the new board order will cover an additional three (3) year service agreement in addition to the software, explaining the increase in total cost being all grant funded. Subject to the approval by district counsel of all purchase agreements.

Chair Primozych requested a motion to rescind ***B.O. YCTA-04-26-18-3*** and entertain a motion to purchase a three (3) year service agreement in addition to the software; Director Olson moved to approve the motion.

The motion passed, Directors Primozych, Olson and Starrett voting aye.

The meeting adjourned at 9:59 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY TRANSIT AREA
BOARD OF DIRECTORS

Chair STAN PRIMOZICH

Director RICHARD L. "RICK" OLSON

Director MARY STARRETT