

INFORMAL MINUTES

May 21, 2007

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John Krawczyk, John M. Gray, Jr., Steve Mikami, Laura Tschabold, Bill Gille, Susan Mundy, Dave Lawson, Marilyn Kennelly, and John Boynton.

Guests: David Bates, News-Register; and Cheryl Gebhart, Commission on Children & Families.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented personnel requests from various departments. See agenda for details.

Dave Lawson requested authorization to begin recruiting for an Appraiser Trainee position, which has been approved for the 2007-08 budget. The Board gave its consensus to proceed.

* Contracts - See agenda for details. Bill Gille discussed a proposed agreement between Public Works and OBEC Consulting Engineers for preliminary engineering services on Ayers Creek and Palmer Creek Bridges. He stated that construction would begin next month and the bridges will be on a one-month reinspection schedule.

The group discussed the summer overlay program and which roads would be the highest priority. Leslie recommended that some funds be reserved for projects which may come up during the coming year.

* Committees - See agenda for details.

CCF Self-Assessment - Marilyn Kennelly and Cheryl Gebhart reviewed the priorities of the Commission on Children & Families and provided an assessment of each area (see attachment). Mary suggested having providers recommend potential candidates for the commission's youth member positions.

Road Improvements - Bill presented a proposed road improvement agreement with Climax Portable Machine Tools, Inc. and the City of Newberg for the improvement of Second Street in Newberg. He explained that \$55,000 would come from Climax as Systems Development Charges, \$120,000 would come from the city's Capital Improvement Fund, and the remaining \$100,000 would come from the county's Bicycle/Footpath Fund. He stated that construction would take place in the summer of 2008. The Board expressed its support of the project and agreed to have Bill proceed with the final paperwork for the agreement.

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2:00 p.m.

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* Refund - Deny a request by Hugh Norby for a refund of all fees paid to process Measure 37 claim M37-114-05, approved by Board Order 06-93 on February 8, 2006.

Measure 37 - John G briefed the Board on two current Measure 37 lawsuits against the county and his plans for responding to them. He reported that there have been many Measure 37 complaints filed against the county in the past few weeks. He also discussed a proposed amendment to Ordinance 749, which would address situations in which there is a tie vote on a Measure 37 waiver due to one commissioner abstaining.

Emergency Management - John Boynton provided an update on the Emergency Management program. He noted that he has been talking with Deputy Ron Wellborn about putting together an emergency drill for this October. The Board discussed the need to appoint replacements for various incident commanders.

Property Tax - Authorize the cancellation of uncollectible personal property taxes listed in a memo from the Assessor dated May 16, 2007, pursuant to ORS 311.790, total amount \$31,562.

The meeting adjourned at 3:46 p.m.

Anne Britt
Secretary