

INFORMAL SESSION MINUTES

May 18, 2004 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Laura Tschabold, and Bill Gille.

Guests: David Bates, News-Register; Don Clark, Lonnie Hinchcliff, and Sandy Davis.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

* Contracts - see agenda for details. Bill recommended that the Board accept C.C. Meisel's bid for chipseal materials and approve a contract since it was the only bid submitted and it came in lower than the county's estimate.

Library District - Lonnie presented a proposal for a West Valley Library District and a community center centrally located between Sheridan and Willamina. He said support for the idea has been very positive in the west end of the county as well as from Polk County and the Confederated Tribe, and almost \$3 million in pledged financial support and donations has already been collected. He stated that the remainder of the \$6 million estimated costs should be collected in the next four to five months and he asked the Board for a letter of support.

He stated that in addition to the library district, other regional planning issues are being explored, such as a regional water inter-tie and a bike path. He said that about 400 jobs will be lost at Hampton Lumber Company if the water issue is not resolved. The Board expressed their support of the efforts being made, and Mary said she would draft a letter to be circulated among the commissioners.

Community Development Block Grant - Don requested the Board's support in the application of a community development block grant from the state. He stated that the grant would be used for the development of a regional housing information center in the Housing Authority building and a satellite office in Dallas, and would be in partnership with Polk County.

John K stated that since it is a multi-year grant, it could create unintended consequences for future block grants the county may apply for, and there would also be some administrative costs to be worked out with the Housing Authority. He expressed his support of the application, but suggested that he or Julia discuss these issues with Laura and Don before the Board takes any action.

* Overlay Bids - Bill stated that five bids were received for the McCabe Chapel Road and Oldsville Road overlay project, but the low bid from D&D Paving had an error in the calculations. He said if the error was fixed, the bid amount would no longer be the lowest. John G recommended that D&D Paving's bid be determined non-responsive and that the Board accept the second lowest bid from

North Santiam Paving Company.

Some discussion followed about safety project issues. A work session was scheduled with Bill for 9:00 on June 25, 2004. Mary said she would like to have a list of safety projects completed in the last few years.

* License - Rescind Board Order 04-249 and authorize the issuance of a business license to Bill Hopper.

* Capital Improvement Plan - Approve an amendment to the Capital Improvement Plan for expenditure of Parks System Development Charges relating to expenditures at the Fairgrounds.

Surplus County Property - John G reviewed the request from the city of Yamhill to be deeded ownership of a tax-foreclosure property. He said he would prepare an intergovernmental agreement for the Board to review before sending it to the city of Yamhill.

Courthouse Generator - John K reported that the design for implementation of the courthouse generator is almost complete and will soon be ready for the bidding process. He estimated the project would cost about \$30,000.

Schedule Change - Next Tuesday's informal session was moved up to 8:00 a.m.

The meeting adjourned at 11:15 a.m.

Anne Britt
Secretary