

**YAMHILL COUNTY  
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, May 11, 2023

PUBLIC WORKS

6:00 p.m.

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MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Adam Zabinski, Chair Michal Wert, Vice Chair Jeff Brown Rocky Losli Tony Roos Dave Hanson	Chip Mayes Ryan Webb Bruce Hubbard	Mark Lago, Director Kit Johnston, Commissioner Michelle Hubbard, Secretary Steve Sims, Road Division Manager Brian Young, Emergency Manager

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**Opening of Regular Meeting**

The meeting was called to order at 6:00 p.m. by Chair, Adam Zabinski.

**Roll Call**

Members were present as noted above.

**Approval of Minutes**

Minutes from 3/9/2023 accepted as circulated.

Minutes from 4/13/2023 accepted as circulated.

**Commissioner's Report**

- Commissioner Kit Johnston reported he received an email from ROCO Winery about their concerns with the intersection of Red Hills Rd. and Hwy 240. It was suggested that RIAC get involved with communicating possible solutions to the public once the George Fox Senior Engineering team completes their final improvement plan. The Director has been communicating with ODOT for an update regarding the intersection but hasn't received a response recently. Tony Roos suggested that once George Fox completes their final project, Yamhill County could post the final product on the County website.

**Sheriff's Report**

Brian Young provided the committee with crash reports from April 1<sup>st</sup> through May 11<sup>th</sup> along with staff reports.

- Brian suggested that in addition to crash reports the Sheriff's office could provide a document showing suggestions for improvements to roads to help minimize crashes such as signage, ditches, etc.
- Tony Roos asked to have crash data provided in an Excel spreadsheet and suggested that the Engineering Intern could plug the crash location data into GIS, to show hotspot areas of concern the committee could focus on.
- Michal Wert asked Tony if there was a class or training local Sheriff's could go through on things to look for with road conditions. Tony and the Director both said OACES offers ongoing training resources.
- Patrol deputies reported where McDougal Rd and Hwy 18 intersect by C and D Landscape, there could either be a guard rail or a "No Left Turn" sign. Left hand turns off McDougal Rd onto Hwy 18 are resulting in T-bone crashes.

- Another suggestion from a patrol deputy, to install a left-hand turn lane at Westbound Hwy 18 and McKibben Rd. Hurst's Berry Farms is in the middle of harvest with three shifts 24 hours per day and traffic gets severely backed up during the day from drivers wanting to make a left turn off McKibben Rd.
- Deputies reporting road conditions at intersection of Old Parrot Mtn Rd. and NE Shaadt Rd. The intersection has completely degraded over the winter. The intersection is riddled with pot holes.
- At 31800 block of NE Wilsonville Rd, when it rains mud washes off hill where they cleared last spring.
- Hwy 99W regularly backs up at its intersection with Bridge Street in Lafayette

### **Director's Report**

- Interviews were conducted for the Vegetation Management Supervisor position. Out of eight interviewees, Nickolas Wilkinson was chosen for the position, and he will start on May 24th. A first task will be to hire a roadside vegetation technician.
- Update on the Albertson Rd repairs to the base and subbase. The section that was bid out and the bid alternate should be complete by next Tuesday or Wednesday then the paving project will start after the crew finishes prep work.
- Striping that is being performed around the county is a continuation of last years project that wasn't finished due to staffing and funding changes.
- Parking lot closure for the Public Works property; in the 1980's there was a spill/contamination that requires testing through DEQ. There are 16 different wells located around the site along the North side. When the improvements were being done to Public Works, the wells were marked, documented, and then paved over. The wells have been dipped and tested and found no contaminants. Tony Roos has reached out to DEQ for a "No Further Action" agreement. DEQ has agreed under two conditions: 1). Must have a copy of a "Contaminated Media Management" plan, onsite always, 2). ENES document, which forever liens the property and prevents ground water from ever being extracted.
- Steve Sims provided an update on work the road crew is doing. Grading and rocking have slowed down now that Spring/Summer is here. Brush cutting is caught up. Mowing has picked up significantly. Performing prep work for paving and chip seal projects including installing cross tiles. The crew is using a piece of equipment called a LEEBOY to help clean up ditches to reestablish the profile of gravel roads.
- Michal Wert updated the committee about the two GIS Intern openings that close Monday May 15<sup>th</sup> with interviews the same day. One applicant is a repeat intern from last year, Marianna Kemp, and the other three applicants have GIS background and plant species knowledge.

### **Unfinished Business**

- None

### **New Business**

- Transportation System Plan Update

### **Next Month Proposed Agenda**

- Funding Options for TSP
- Tourism (traffic counts)
- TSP (Look back through the TSP and see if there is anything that should be talked about)

### **Adjournment**

Meeting was adjourned at 7:16 p.m. on a motion by Michal Wert, seconded, carried. Concluded with tour of PW Facility and Fleet. The next regular meeting is scheduled for 6:00 p.m. on June 8, 2023, in the Public Works building.