

MINUTES
BUDGET COMMITTEE MEETING
April 30, 2018 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Stan Primozich, Mary Starrett, Richard L. “Rick” Olson, Chris McLaran, Denny Elmer, and Angel Aguiar.

Staff: Laura, Tschabold, Ken Huffer, Becky Weaver, Michael Barnhart, Jennifer Elkins, Silas Halloran-Steiner, Lindsey Manfrin, Christina Malae, Emily Piper, Jason Henness, Paul Partridge, Krisan Pendleton, and Blanca Marquez.

Guests: Nicole Montesano, News-Register.

Commissioner Starrett called the meeting to order at 9:00 a.m.

Election of Officers – Stan Primozich moved to appoint Mary Starrett as Chair. Chris McLaran seconded the motion. The motion passed unanimously. Stan Primozich moved to appoint Chris McLaran as secretary; Richard L. “Rick” Olson seconded the motion. The motion passed unanimously.

Adoption of Minutes – Chris McLaran moved to approve the minutes from May 1, 2017 and May 17, 2017: Angel Aguiar seconded the motion. The motion passed unanimously.

Budget Overview – Laura Tschabold reviewed the budget committee narrative slides noting the 2018-19 budget is approximately 7.5% larger than the current fiscal year and that the budget is primarily built with dedicated revenue from other sources, with only 14% collected from tax dollars. Ms. Tschabold noted the Public Employee Retirement System (PERS) reserve, insurance reserve and personnel will reflect as increases in internal services. She also noted an increase in community services due to the transit budget receiving a new funding stream from House Bill 2017. Ms. Tschabold reviewed the future budgetary needs, citing improvement needs in the jail facility and said there will no longer be a jail rental fund to support jail improvements. In the future, the use of discretionary funding for jail improvements will be at the discretion of the Board. She noted the upcoming Teamsters/FOPPO negotiations and that a new finance system is being considered in future improvements.

The meeting recessed at 10:12 a.m. and reconvened at 10:18 a.m.

HEALTH & HUMAN SERVICES (HHS) TEAM

General Overview – Silas Halloran-Steiner stated that Fund 16 is affected by changes in legislation, notably by Measure 101, the Affordable Care Act (ACA) and the Certified Community Behavioral Health Clinics (CCBHC) pilot program. Mr. Halloran-Steiner discussed the statewide treatment programs regarding medication assisted therapy surrounding the opioid

crisis and the funding, which will trickle into the county. He stated the marijuana tax revenue is projected to come back to the county annually to supplement HHS marijuana prevention and treatment programs. He discussed the CCBHC project which is a pass through revenue source which is a 100% federally funded two year pilot program. Yamhill County is one of eight counties in Oregon to be awarded the pilot program. Mr. Halloran-Steiner stated the overall fiscal health of the budget is strong. He stated the Oregon Health Plan (OHP/CCO) membership has dropped due to lower OHP application and less sick citizens finding employment which provides healthcare but the premiums are being stressed by the remaining membership who have higher medical needs.

Public Health (Fund 16-70) – Silas Halloran-Steiner noted an increase contract services for the digitizing of health records which began in the 2017-18 budget year and will continue into the next budget year. Lindsey Manfrin reviewed the nurse based home visiting program targeted for pregnant families and provides home visits, skill building and case management.

Veterans’ and Disabilities Services (Fund 16-71) – Silas Halloran-Steiner noted the addition of a new peer support function position at Veterans. Additional expenses are related to moving and renovation expenses to the Kirby Street location. He reported a net increase in state health grants for disability services and a decrease in building rent which are costs associated to the move to the Kirby Street location. The purchase request of two pool cars to be onsite at the is associated to an increase in case management and the need to be able to access clients in the community.

Community Support Services (Fund 16-73) – Silas Halloran-Steiner noted some personnel changes associated with the new housing projects. The housing projects are non-transitional and eligible for the housing/voucher program. He noted that the new projects such as Aspen Ridge will house high needs, mental health challenged clients with a goal to encourage preventative and self-sustained living conditions.

Family and Youth (Fund 16-75) – Silas Halloran-Steiner stated there is minimal change to this budget.

Administration (Fund 16-79) – Silas Halloran-Steiner reviewed public health insurance, tied to per member/per cost. He stated they have a 90 day contingency reserve tied to the CCO health plan risk. He reported a decrease in professional services contract expenses with the departure of Paul Kushner.

Enhanced Care Facility (Fund 16-172) – Silas Halloran-Steiner reports program stability with minor personnel changes.

Adult Behavioral Health (Fund 16-174) – Silas Halloran-Steiner addressed a recent increase in community suicides and the steps taken to alleviate negative perceptions of an epidemic trend in the community. He noted an increased focus on the “postvention” services which provide community partner outreach and stability to family members and youths during the traumatic high-risk time following a suicide. He cited several preventative outreach programs in schools and youth organizations, in addition to family and community supports.

The meeting recessed at 12:00 p.m. and reconvened at 1:30 p.m.

PRESENT: Budget Committee members Stan Primozych, Mary Starrett, Richard L. “Rick” Olson, Chris McLaran and Angel Aguiar.

Staff: Laura, Tschabold, Ken Huffer, Becky Weaver, Michael Barnhart, Jennifer Elkins, Denny Elmer, Gary Wertz, Jessica Beach, Brett Henry, Diane Fisher, Ken Friday, John Phelan, Catherine Lindberg and Russ Heath. G

Guests: Nicole Montesano, News-Register.

CULTURE & RECREATION TEAM

Fair (20-80) Fair Event Center (20-82) – Gary Wertz stated revenues are increasing and are greater than anticipated. He noted facility usage continues to increase stating that neighboring counties are utilizing fairgrounds more instead of expo centers. Mr. Wertz discussed the 2018 economic impact report, and renovations that have taken place at the fairgrounds. He contributes the lower numbers in 2017 fair attendance to the extreme hot weather, noting that there was a drop of attendance from the previous year. He noted the lack of RV overnight parking in the county and would like to consider implementing this as another revenue stream in the future.

Parks (10-81) – Brett Henry presented a brief overview of the budget, noting the placeholders for grants that may become available in the 2018-19 budget year. He highlighted recent and upcoming park improvements such as the replacement of the fee machine at Roger’s Landing, restroom replacement at Ed Grenfell and stair removal at Dayton Landing. He discussed working with the Parks Board to create an outdoor environmental program to include a boardwalk project at Deer Creek Park. Mr. Henry stated that tangle boxing is now in its 12th year.

LAND USE TEAM

Planning (10-20) – Ken Friday reported no significant changes, but they have noticed high permit activity with a ten percent increase from a year ago. He noted some changes in personnel and submitted a request for reclassifications.

Solid Waste (17-28) – Ken Friday reported the biggest impact to this budget has been the diversion of waste from the Riverbend Landfill. The actual number for the estimated loss of revenue was not available.

Landfill License Reserve (38-56) – Ken Huffer stated a portion of the landfill fees are transferred to this reserve. These are unrestricted funds which are available to the Board to allocate for community funding requests during the fiscal budget process.

Surveyor (10-21) / Corner Restoration (27-37) – Ken Friday stated that this budget remains status quo with no changes in personnel or materials and services.

The meeting recessed at 2:34 p.m. and reconvened at 2:45 p.m.

PUBLIC WORKS TEAM

Road Fund (11-60) – John Phelan stated the beginning balance reflects the Palmer Creek Bridge project. Bridge materials have increased due to the audit of some failing bridges in need of renovation. The new public works building is a design-build project and Mr. Phelan will advise if there are any over or under expenditures on this project. Russ Heath noted a revenue decrease in fleet vehicle maintenance due to the building transition.

Motor Vehicle Replacement (45-29) – Russ Heath stated vehicle maintenance expenses have decreased while gas prices and tire costs have increased. He noted an increase for jobs outsourced to vendors partially due to a shortage of mechanics.

Engineering (11-55) – Catherine Lindberg reviewed revenues and expenditures with no significant changes.

Habitat Conservation (52-62) – Catherine Lindberg noted that this fund is stable with no changes.

The meeting recessed at 3:45p.m.and reconvened at 3:52 p.m.

GENERAL GOV'T TEAM

Commissioners (10-13) – Ken Huffer noted a slight increase to personnel due to the mid-fiscal year change of a part-time executive office specialist position becoming full-time. He stated there are no significant changes to this fund.

Administrative Services (10-10) – Ken Huffer stated no substantial changes in this budget. He reported a small increase in personnel due to the County Administrator transition overlap.

Capital Projects (40-161) – Ken Huffer stated this is a placeholder for approved grant funds not yet received but intended for large non-department specific grants. Mr. Huffer reported no significant changes.

Non-Departmental (10-39) – Ken Huffer stated that this is a discretionary revenue pass through fund. Reviewed yearly association membership dues. Ms. Tschabold noted that this line typically includes the AOC dues, which will have to be adjusted.

Federal Fund (30-52) – Becky Weaver stated they did not receive any carry over funds pending payment of an awarded grant which Ms. Tschabold believes will be included in the current fiscal year.

O&C Fund (50-52) – Becky Weaver stated funds have been carried over and this is a fund of accumulated federal funds which can be used for deliberation allocations.

Insurance Reserve (80-38) – Ken Huffer stated this fund is status quo with exception of

FTE changes not reflected. The Risk Manager Analyst position will be funded from this reserve as well as a small portion of the HR Manager/Risk Management.

PEL Reserve (80-133) – Ken Huffer stated this fund is for personal extended leave (PEL) reserve.

Property Damage Account (80-134) – Ken Huffer stated that this fund is for the county's property insurance through City County Insurance. He noted this fund is currently in the renewal process but is budgeted for a ten percent increase.

Liability Reserve (80-138) – Ken Huffer stated this fund is for the purpose of appropriation for smaller claims.

Contingency (10-92) – Ken Huffer noted a change to the yearly allocation. He stated that one million dollars would be an adequate balance in this fund.

The meeting recessed at 4:40 p.m. and reconvened at 7:00 p.m.

PUBLIC HEARING

Chair Starrett opened the public hearing at 7:00 p.m.

McMinnville Downtown Association Committee for Public Art - Steve Rupp and Sharon Morgan's request supports funding for art pieces on Baker Creek and Hill Road for roundabout(s). Mr. Rupp noted the City of McMinnville has committed \$7,000 to the project which he would like the county to match. He stated although the Tribe of Grand Ronde cannot contribute, he will ask them to contribute by arranging school involvement and ceremonies. Ms. Morgan noted the cultural impact and connection between the Tribe and the City of McMinnville.

McMinnville Chamber of Commerce -July 4th Fireworks – Goia Goodrum presented to the committee the request for funds for the annual 4th of July firework celebration. Ms. Goodrum requested a \$10,000 sponsorship for the fireworks display. The financial support will allow the event to continue to be free to the community.

Yamhill County Amateur Radio Emergency Services (ARES) – Mike Beals' made a request for the purchase of a Portable UHF repeater. He stated the total funding requested is \$2,010 without case or \$2,210 with case. He noted that ARES services maintain the repeater at Eola Hills tower and stated a portable repeater would be beneficial in an emergency event where radio communication is the only source of contact with surrounding counties.

Homeward Bound Pets – Ronnie Vostinak, Executive Director and Georgeann Percival, Board Member stated the clinic provides spay/neutering and vaccinations for dogs and cats regardless of the financial status of owners in Yamhill County. Ms. Vostinak also noted that they provide shelter services for county dog control holdings. She stated their request of \$6,500 would allow them to continue to maintain low-cost services.

Habitat for Humanity – Mary Stern, Executive Director shared with the committee that

they had recently celebrated the Veterans Build house dedication, which was made possible because of the funds from last year's donation. Ms. Stern discussed the cost to build a home and the partnerships with other local nonprofits. She shared background regarding three new families that are being recruited for the next build. Ms. Stern stated the requested amount will support the 2018-19 Veterans Build project.

Your Community Mediators (YCM) – Marlena Bertram, Executive Director stated that YCM is a neutral third-party company that offers mediators for dispute resolution. She stated this year's request is higher than last year due in part to the cities of McMinnville and Newberg withdrawing their funding support which has resulted in a decrease of their budget by 30%.

Yamhill County Community Emergency Response Team (CERT) - Wendy Hackman, Chairman stated that CERT provides free community classes to train approximately 500-600 volunteers annually to prepare themselves and others in the event of an emergency situation. She stated the requested amount would allow the team to purchase shirts and sweatshirts for all qualified active members.

Yamhill County Union Gospel Mission (YCGRM) – Dave Haugeberg, President of the McMinnville Area Community Foundation and Kaye Sawyer, President (YCGRM) shared an update regarding the facility expansion. The requested funding would be applied to the renovation and operation of a Women and Children's facility which will serve women and children in crisis and emergency shelter for veterans and elderly in crisis. The shelter would include a children's room and playground along with the expansion of a kitchen for food preparation and culinary education. Mr. Haugeberg noted the need for housing subsidy for homeless housing and spoke about the successes of previous committee contributions.

A Family Place – Joi Bailey, Community Engagement Manager and Dianne Haugeberg, Co-Chair presented to the committee their request for funds to build Therapeutic Early Childhood classrooms and provide respite services to the West Valley and a relief nursery program. They spoke about the impact of relief nurseries for supporting families and children.

McMinnville Free Clinic – Howie Harkema and Lynn Crowell spoke about the need for dental services for Yamhill County residents that cannot afford dental care. The request would fund two mobile dental van visits to county locations.

The public hearing closed and the meeting recessed at 8:43 p.m.

BUDGET COMMITTEE MEETING

May 1, 2018 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Stan Primozich, Mary Starrett, Richard L. “Rick” Olson, Chris McLaran, Denny Elmer and Angel Aguiar.

Staff: Laura, Tschabold, Ken Huffer, Becky Weaver, Michael Barnhart, Jennifer Elkins, Kate Lynch, Debra Bridges, Tim Svenson, Vicki Wood, Scott Paasch, Jessica Beach, Dana Carrelle, Emily Williams and Brett Henry

Guests: Nicole Montesano, News-Register.

The meeting reconvened at 9:00 a.m.

CRIMINAL JUSTICE TEAM

District Attorney (Fund 10-18) – Kate Lynch reviewed changes to the JRI grant which includes two years of funding for another attorney, this will be the first staff addition of an attorney in more than 20 years. She discussed phases of a rehabilitation program which is also funded by the JRI grant. The program focuses on the rehabilitation of Measure 57 offenders that assists them to reintegrate into society thereby reducing the recidivism rate. Ms. Lynch discussed personnel vacancies including the hiring of a deputy attorney II and a deputy district attorney. She discussed space issues in the Criminal Office and the training process for a new computer program system. The office is currently down a support tech position which will not be filled until training on the new Origin system is complete.

Community Justice (Fund 21) – Jessica Beach gave a brief budget overview of the adult division which reflected minimal changes. She discussed a slight FTE increase for additional support due to a citizen reform project and community services. There was an increase in contract services during the second year of the biennium budget due to reinvestment funds. She noted the increase in materials and services due to the cellphone upgrade, previously reviewed by Board with no additional changes. Ms. Beach noted current spending is approximately 40% of beginning balance which would leave sustainable funds (60%) if no changes were made in the next fiscal year.

Juvenile Department (10-74) – Jessica Beach noted no significant changes to this budget.

Juvenile Detention (10-77) – Jessica Beach reported challenges regarding retention of on-call staff due to time obligations and finding other fulltime employment. She requested the addition of adding one Juvenile Specialist position to be funded out of the extra help line and increasing overtime funds.

The meeting recessed at 9:57 a.m. and reconvened at 10:06 a.m.

Jail (10-41) – Sheriff Svenson highlighted the CFDA Federal Grant to implement a

medicated assisted treatment program to address opioid and heroin addicted inmates which pays for treatment and medication. He discussed a new revenue line which would be a passthrough for the CFDA grant funds, increasing the total revenue significantly.

Marine Patrol (10-42) - Sheriff Svenson stated that he continues to have discussions with the Marine Board about sharing budgetary responsibilities for high season water patrol. He reported no significant changes to this budget.

Sheriff (10-43) – Sheriff Svenson reviewed the overall reduction in personnel costs partially due to position vacancies, a reduction of FTE to twenty-five patrol deputy positions and the loss of contracted patrol services revenue to Sheridan. He talked about the placeholders for sheriff sales income.

Court Security (10-86) – Sheriff Svenson reported changes in personnel by staffing a fulltime sergeant and a fulltime deputy to oversee court security.

Radio System (10-163) – Sheriff Svenson discussed the intergovernmental agency agreement with YCOM for the radio system daily operation management and maintenance. He stated funds from the radio budget are available for CAD upgrade but is open to suggestions of funding from another source.

Dog Control (13-47) – Sheriff Svenson stated the county will continue to collect revenue for licensing fees but share a percentage with local municipalities to offset costs they incur by maintaining their own enforcement. He noted the beginning balance is actually lower than reported. The Homeward Bound contract will be reduced to 5 kennels and will be responsible for licensing and staffing.

Jail Capital (40-41) – Sheriff Svenson reported no new funds are being received currently. He is anticipating a camera system replacement project in 2018-19 which will include new CAD 6/7 rewiring, new intercoms, door controls, control panel redesign and software replacement. Sheriff Svenson feels he has enough funding budgeted for these improvements and room for unexpected repairs. Commissioner Primozech encouraged Sheriff Svenson to utilize the funds to address all of the repairs necessary to the facility rather than piecemeal projects. Mr. Huffer noted that facility maintenance repairs such as HVAC, water heaters, etc. come from this fund as well and that projects should move forward with this in mind. Ms. Tschabold recommended this item be added to the deliberation list.

911/Dispatch Services (10-48) – Ken Huffer stated YCOM dues have increased 3%.

Emergency Management (10-40) – Sheriff Svenson reported no significant changes to this budget.

The meeting recessed at 11:38 a.m. and reconvened at 1:30 p.m.

PRESENT: Budget Committee members Stan Primozich, Mary Starrett, Richard L. “Rick” Olson, Chris McLaran, Denny Elmer and Angel Aguiar.

Staff: Laura, Tschabold, Ken Huffer, Becky Weaver, Michael Barnhart, Jennifer Elkins, Christian Boenisch, Cynthia Thompson, Lucy Huffine, Mike Green, Derrick Wharff, Brian Van Bergen, Gayle Jensen, Joe Moore and Shane Hoffman

Guests: Nicole Montesano, News-Register.

COMMUNITY SERVICES TEAM

Transit (10-33) – Cynthia Thompson reviewed the Yamhill County Transit Area Goals and Development Plan 2018-19. Ms. Thompson recapped items that were in the previous budget that affects the 2018-19 budget year highlighting federal grants which will fund the purchase of four buses. She also stated that there have been negotiations with DHS for reimbursement for clients that utilize transit transportation. Ms. Thompson discussed the charges for transit services and revenues received from surrounding municipalities. She is requesting a new Program Coordinator position. Fuel has increased slightly due to increasing fuel cost trends. Ms. Thompson stated that the goal is for the new buses to replace older buses that are currently in the fleet with additional buses to maintain backup vehicles. A fare increase may be considered in future budget plans but the fares must remain at a level that will accommodate low income citizens.

Law Library (14-26) – Lucy Huffine stated this budget remains stable with no significant changes. Ms. Huffine said revenue comes from court filing fees and a large portion of expense comes from the Lexus and Westlaw subscriptions. The law library continues to serve both legal professionals and laymen citizens alike.

GENERAL GOVERNMENT TEAM (cont.)

County Counsel (10-25) – Christian Boenisch noted a change in personnel for the next budget year with the an Assistant Counsel Attorney. Recruitment is projected for the beginning of 2019. There has been an overall increase in the level of work in all areas. Mr. Boenisch noted there are no other significant changes.

Treasurer (10-23) – Mike Green stated that there are no significant changes to this budget.

Clerk (Fund 10-15, 12-15, 40-15) – Brian Van Bergen stated fund 10 carries the bulk of budget balances with the anticipation of lower recording fees citing pending document recording fee increases. Mr. Van Bergen expects higher election reimbursement and higher overall revenue due to passports and passport photos. He has submitted a request for a Program Coordinator but no other changes to personnel.

Assessor (10-12) – Derrick Wharff noted revenue is slightly down and there are personnel vacancies. He anticipates new recruitments for Appraiser trainees next year. Mr. Wharff also noted a significant increase in permits for new builds, but increases are only in selective markets. The implementation of Pictometry will help facilitate the ability to conduct mass appraisals without the need to hire additional assessors.

Facilities Division Fund (40-16) – Joe Moore reviewed this fund and stated that it covers all county properties except the Jail. Ken Huffer noted some changes to rent and utilities and pointed out some minor personnel changes. He noted that the county has only increased the buildings that they maintain and this is the main reason for an increase of maintenance fees to other departments.

Jail Facilities Fund (40-116) – Joe Moore stated that this budget is status quo.

Capital Improvement Fund (40-27) – Ken Huffer noted no substantial changes in this fund. He noted an increase in revenue due to additional buildings in the county. He noted that a list of capital projects will be coming in the future which will require position authority.

TELECOMMUNICATIONS

Information Technology (10-17) – Shane Hoffman noted an increase in revenue but no significant changes to personnel. Capital improvements include the replacement of the storage area network (SAN), link balancers & data switches, email archive solutions, DR licensing, help desk software, backup software, client access licenses, and Windows data licenses.

Software Reserve 40-117 - Ken Huffer reported that this fund has been used for significant projects. Large beginning balance-funds for replacement of financial software. This fund is kept fluid for immediate access for financial software conversion and the countywide switch to Office 365.

COMMUNITY SERVICES TEAM, (cont.)

Mediation Services (10-59) - Ken Huffer stated that this is a pass through from the state for funds that have specific allocations for court mediation and is a not-to-exceed fund.

Economic Development (26-34) - Laura Tschabold reviewed this fund which is the revenue proceeds from video lottery. Ms. Tschabold explained the state requires video lottery revenue to be applied to economic development.

County School (15-085) – Becky Weaver stated this fund is a pass through of federal funds that are distributed once a year with 75% distributed to roads and 25% to schools.

The meeting recessed at 4:45p.m.and reconvened at 9:00 a.m.

BUDGET COMMITTEE MEETING

May 2, 2018 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Stan Primozich, Mary Starrett, Richard L. “Rick” Olson, Chris McLaran, Denny Elmer, and Angel Aguiar.

Staff: Laura Tschabold and Ken Huffer.

Guests: Nicole Montesano, News-Register.

Commissioner Starrett called the meeting to order at 9:00 a.m.

Compensation Committee Recommendations

Mr. Elmer gave a brief overview of the recommended increases to the elected officials’ salaries. Mr. Aguiar moved to approve the compensation committee’s recommendation to increase the commissioner’s salary. Ms. Starrett and Mr. Olson stated they will be opting out of a salary increase this year. There being no further discussion the motion passed, Stan Primozich, Denny Elmer, Angel Aguiar and Richard L. “Rick” Olson voting aye, Mary Starrett and Chris McLaran voting nay.

Mr. Aguiar moved approval to increase the Assessor’s salary to \$85,604.65. Mr. Elmer seconded the motion. The motion passed unanimously.

Mr. Aguiar moved approval to keep the Treasurer at the same compensation rate. Mr. McLaran seconded the motion. The motion passed, Commissioner Primozich, Commissioner Starrett, Denny Elmer, Chris McLaran and Angel Aguiar voting aye. Richard L. “Rick Olson voting nay.

Mr. Olson moved approval to increase the Clerk’s salary to \$72,341. Mr. McLaran seconded the motion. The motion passed unanimously.

Mr. McLaran moved approval to increase the Sheriff’s salary to \$99,605.69. Mr. Aguiar seconded the motion. The motion passed unanimously.

Mr. McLaran moved approval to keep the District Attorney’s stipend static at \$19,694. Mr. Aguiar seconded the motion. The motion passed unanimously.

Deliberation

The Budget Committee Deliberation List was reviewed (see Exhibit B) with the requests funded as listed below.

Departmental Requests

[Approved] Health & Human Services (additional FTE increase) – Mr. Aguiar moved approval of an additional 0.5 FTE increase for mental health service in Jail. The motion passed unanimously.

[Approved] Planning Department (FTE and position changes) - Commissioner Primozich moved approval of FTE and position changes associated to the Solid Waste program. Mr. Elmer seconded the motion. Commissioner Olson stated his opposition to the decrease of Solid Waste public relations and the decreases to the solid waste coordinator position. The motion passed, Commissioners Starrett, Commissioner Primozich, Mr. Elmer, Mr. Aguiar and Mr. McLaran voting aye; Commissioner Olson voting nay.

[Approved] Department of Community Justice (additional FTE) – Mr. McLaran moved approval to add one FTE for Juvenile Correction Specialist and increase overtime lines. Mr. Elmer seconded the motion, the motion passed unanimously.

[Approved] Sheriff's Office (Patrol Budget Discretionary) – Commissioner Primozich moved approval to give the Sheriff discretionary appropriation, Mr. Aguiar seconded the motion. Mr. McLaran asked to include a footnote regarding the historical actual ending balances versus the budgeted amount. The motion passed unanimously.

[Approved] Sheriff's Office (Radio Budget \$90,000) – Commissioner Olson moved approval for the Sheriff to move \$90,000 from Radio budget for YCOM CAD project. Mr. Aguiar seconded the motion. Ms. Tschabold clarified the Board could decide to use the \$90,000 out of the radio budget or provide funds from a different line. Sheriff Svenson stated the radio funds have savings built into it to earmark for future projects such as the YCOM CAD project. After discussion, the motion passed unanimously.

[No Action] Sheriff's Office Jail Capital – Ken Huffer opened for discussion to consider using general fund dollars or other funding sources. No request or motion was made on this item but Ms. Tschabold recommended that the committee consider funding options for this in the future.

The meeting recessed at 11:44 a.m. and reconvened at 11:52 a.m.

Community Requests

Commissioner Primozich moved approval of the community requests as a one item, being no second the motion failed. Commissioner Olson moved to amend Commissioner Primozich's motion to approve the community requests as one item, to include increased funding for the dental vans in item #3 to six trips per year.

Ms. Tschabold stated that the difficulty of approving the items as one item is that the funding sources have to be identified for each request.

Commissioner Olson amended his motion to include the forestated motion items in addition to identifying each funding source for each request. Commissioner Primozich seconded the motion. Commissioner Starrett, Mr. McLaran and Mr. Aguiar all noted they would vote in the negative as they prefer to discuss each item independently. Commissioner Olson withdrew

his motion.

[Approved] CASA, \$2,000 - Commissioner Starrett moved approval to maintain annual funding of \$4,000 and approve the additional \$2,000 request as a one-time discretionary increase to this fund. Mr. Aguiar seconded the motion. The motion passed unanimously.

[Approved] McMinnville Free Clinic, \$2,400 – Commissioner Olson moved approval to increase funding from the initial amount of \$2,400 to \$7,200 to fund 6 dental van visits per year. Commissioner Primozich seconded the motion, the motion passed Commissioners Olson and Primozich, Mr. Elmer and Mr. Aguiar voting aye. Commissioner Starrett and Mr. McLaran voting nay. The motion passed.

[Approved] Habitat for Humanity, \$10,000 – Commissioner Olson moved approval to award \$10,000 out of the O&C reserve and a Memorandum of Understanding (MOU) with HFH that any money raised will go to the next veteran’s build. Mr. Aguiar seconded the motion. The motion passed unanimously.

[Approved] Homeward Bound, \$6,500 - Commissioner Primozich suggested making Homeward Bound its own line item given the immense contribution they provide to the community. Commissioner Primozich moved approval of the request and designating it as one line item in the budget. Commissioner Olson seconded the motion. Commissioner Primozich and Mr. Aguiar voted aye; Mr. Elmer, Mr. McLaran and Commissioners Starrett and Olson voted nay, the motion failed.

Commissioner Olson moved approval of the request in the amount of \$6,500, without it being a line item and using the Landfill License Reserve to fund this request. Mr. Aguiar seconded the motion. Mr. McLaran, Mr. Elmer and Commissioner Starrett voted nay, Commissioners Primozich and Olson and Mr. Aguiar voted aye. The motion failed.

Commissioner Starrett moved approval of the request in the amount of \$6,500 as requested contingent on Homeward Bound seeking a match amount. Mr. McLaran seconded the motion. The motion passed unanimously.

The meeting recessed at 12:44 p.m. and reconvened at 12:55 p.m.

[Denied] MDACPA, \$7,000 – Commissioner Olson moved approval of this request, Commissioner Primozich seconded the motion. Commissioners Primozich and Olson and Mr. Aguiar voting aye, Commissioner Starrett, Mr. Elmer and Mr. McLaran voting nay, the motion failed.

[Partially Approved] Union Gospel Rescue Mission, \$200,000 – Commissioner Primozich moved approval to fund the full amount requested, Commissioner Olson seconded the motion. Commissioners Primozich and Olson and Mr. Elmer voting aye; Commissioner Starrett and Mr. McLaran and Mr. Aguiar voting nay, the motion failed.

Commissioner Olson moved approval to fund Phase III in the amount of \$125,000, Commissioner Starrett seconded the motion with the contingency that this be dedicated to capital and renovations only and not operations, the motion passed unanimously.

[Partially Approved] Your Community Mediators, \$8,000 - Commissioner Olson moved

approval to fund the existing request of \$12,000 and not the additional amount. Mr. Elmer seconded the motion. The motion passed unanimously.

[Approved] A Family Place, \$100,000 – Mr. McLaran moved approval of \$100,000 for location development and final site improvements only, as a one-time grant. Commissioner Primozich seconded the motion. The motion passed unanimously.

[Approved] McMinnville Chamber of Commerce Fireworks Event, \$10,000 – Mr. McLaran is current president of Chamber of McMinnville, he offered to recuse himself from this vote if necessary but was assured there was no conflict. Commissioner Primozich moved approval to fund the request, Mr. McLaran seconded the motion. Commissioner Primozich, Mr. Elmer and Mr. McLaran voting aye, Commissioners Starrett and Olson and Mr. Aguiar voting nay, the motion failed.

Mr. Aguiar moved approval of reducing the amount to \$5,000, Commissioner Primozich seconded the motion, Commissioner Starrett voting nay. Commissioner Primozich and Olson, Mr. Elmer, Mr. Aguiar, and Mr. McLaran voting aye, Commissioner Starrett voting nay. The motion passed.

[Approved] ARES, \$2,210 – Commissioner Primozich moved approval of this item. Commissioner Olson seconded the motion. The motion passed unanimously.

[Approved] CERT, \$4,020 – Commissioner Olson moved approval of this item. Commissioner Primozich seconded the motion. The motion passed unanimously.

Approval of budget and tax rate – Commissioner Primozich moved approval of the budget as amended and set the tax rate at \$2.5775 per thousand dollars assessed value, Mr. McLaran seconded the motion. The motion passed unanimously.

The meeting adjourned at 1:57 p.m.

Minutes prepared by Carolina Rook

YAMHILL COUNTY BUDGET COMMITTEE

Secretary

Budget Committee Deliberation List - April 30 - May 2

REQUESTS

Department	Request	REQUEST	ACTION	APPROVED					Contingency	Notes
				AMOUNT	Landfill Reserve	O & C Reserve	General Fund	Video Lottery		
1 HHS	Approve 0.5 FTE increase for MH Services in Jail		Approved	NA						
2 Planning	Approve FTE and position changes associated to the Solid Waste program		Approved	NA						
3 Department of Community Justice	Add 1 FTE for Juv Corrections Specs and increase overtime lines		Approved	NA						
4 Sheriff	Use \$90,000 from Radio budget for YCOM CAD project		Approved	NA						
1 Community Requests										
2 CASA	Additional Funding Request (currently funded at \$4,000)	2,000	Approved	2,000			2,000			One-time increase in approved funding
3 McMinnville Free Clinic	Funding for 2 dental vans	2,400	Approved	7,200	7,200					For up to 6 dental van visits
4 Habitat For Humanity	Veterans Build	10,000	Approved	10,000		10,000				Contingent on MOU that any remaining funds go to next Vet's Build
5 Homeward Bound Pets	Spay & Neuter Program Operations	6,500	Approved	6,500	6,500					Contingent on HBP matching the contribution with other donors
6 MDACPA	Sculpture project at new Baker Creek and Hill Rd Roundabout	7,000	Not Approved	-						
7 Union Gospel Rescue Mission	Women and Children's Facility (Phase 3)	200,000	Approved	125,000			125,000			For capital only and not operations.
8 Your Community Mediators	Additional Funding Request (currently funded at \$12,000)	8,000	Not Approved	-						Continue at current funding level.
9 A Family Place	Expand Programs and Classrooms	100,000	Approved	100,000	100,000					One-time grant for West Valley facility start up.
10 McMinnville Chamber	July 4th Fireworks	10,000	Approved	5,000		5,000				
11 ARES	Funding for purchase of FM Repeater	2,210	Approved	2,210		2,210				
12 CERT	Purchase of CERT 100 t-shirts, 100 sweatshirts, and 20 instructor shirts	4,020	Approved	4,020			4,020			Transfer General Funds to Emergency Mgt
TOTALS				261,930	113,700	17,210	131,020	-	-	

\$ 617,306 533,285 2,114,311 235,317 1,000,000 Available
 503,606 516,975 1,983,291 235,317 1,000,000 Remaining

Total Requested
 261,930

Exhibit "B"