

MINUTES OF THE  
YAMHILL COUNTY TRANSIT AREA  
BOARD OF DIRECTORS

SITTING FOR THE TRANSACTION OF BUSINESS

THE BOARD OF DIRECTORS OF THE YAMHILL COUNTY TRANSIT AREA (“the Board”) sat for the transaction of business in special session on April 26, 2018, at 9:30 a.m. in Room 32 of the Courthouse. Chair Stan Primozich and Director Mary Starrett being present. Director Richard L. “Rick” Olson, excused.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff and Cynthia Thompson, Transit Manager.

Chair Primozich called the meeting to order at 9:30 a.m.

1. **YCTA-04-26-18-1** - Consideration of approval of the minutes from February 15, 2018.

Director Olson made a motion to approve the minutes.

The motion passed, Directors Primozich, Olson and Starrett voting aye.

2. **YCTA-04-26-18-2** - Consideration of Free Fare Day proposal, effective August 6, 2018.

Ms. Thompson gave comment regarding the significance of the proposal, recognizing customer appreciation and transit supporters.

Director Starrett made a motion to approve the proposal as amended to be ReMarkable Rider Day on the first Monday of each August, providing free fare for riders.

The motion passed, Directors Primozich, Olson and Starrett voting aye.

3. **YCTA-04-26-18-3** - Consideration of an agreement between Yamhill County Transit Area and CTS Software for the purpose of new demand response scheduling software in the amount of \$30,140.

Mr. Boenisch noted the agreement will be subject to final county counsel review.

Director Olson moved to approve the motion.

The motion passed, Directors Primozich, Olson and Starrett voting aye.

4. **YCTA-04-26-18-4** - Consideration of the purchase of one (1) used bus from Woodburn Transit in the amount of \$1,500.

Ms. Thompson stated that the bus will be utilized in the UFO Festival for shuttle service. Mr. Boenisch noted the agreement will be subject to final county counsel review.

Director Starrett moved to approve the motion.

The motion passed, Directors Primozych, Olson and Starrett voting aye.

5. Other business as necessary – Ms. Tschabold noted the four (4) bus purchase will go to the Board of Commissioners for an action to consider a transfer of funds to the Transit budget when purchase contracts have been received by district counsel for review.

Ms. Thompson addressed city road construction and the plan to detour bus routes at the City of McMinnville’s request.

The meeting adjourned at 9:51 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY TRANSIT AREA  
BOARD OF DIRECTORS

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Chair STAN PRIMOZICH

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Director RICHARD L. “RICK” OLSON

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Director MARY STARRETT