

Yamhill County Transit Advisory Committee

MINUTES

April 25, 2019

3:00 p.m.

Room 32, Courthouse

535 NE Fifth St.

PRESENT: Frank Sheridan, Chair; Chris Mercier, Heather Richards, Craig Johnson, Mike Schmidt, Kristi Long, Ken Moore and Emily Frey.

Scott Essin, Kenna West, Nancy Keim and Commissioner Richard L. “Rick”

Olson, Liaison were excused.

Staff: Cynthia Thompson, Transit Manager; Susan Halliday, Transit Program Coordinator and Renee Guerrero, First Transit

Frank Sheridan called the meeting to order at 3:01 p.m.

1. Welcome – Introductions

2. Public Comment

David Carstenson – Lives in Salem and rides transit regularly and would like to see increased weekend transit service. He has started a petition to add weekend service.

3. Funding Update – Cynthia Thompson

a. Funding Working Group

Ms. Thompson asked for input regarding scheduling a funding work session to discuss local funding opportunities. She asked the committee to consider obtaining a facilitator to assist with the process. She noted that smaller communities don’t realize that they are part of the Yamhill County transit district. Mr. Johnson suggested that during this budget season perhaps it would be a good opportunity to inquire with those communities about adding Yamhill County transit to their budget lines.

4. Provider Update – Renee Guerrero

a. Performance Statistics

Ms. Guerrero provided the performance update. She reports increases in ridership in Newberg and the West Valley. She reports that Dayton bridge construction begins May 3rd through May 25th and noted that the buses will run on a detour/schedule plan.

Susan Halliday noted the audit adjustments are being corrected. System maps and brochures will be introduced afterwards.

b. April 1 service adjustments operations update

Ms. Guerrero noted continued citizen interest in weekend and early morning service.

5. Transit Manager update

c. FTA/ODOT Audit Report

Ms. Thompson reviewed the audit report. She noted the Title VI plan is due. She

reports that auditors expressed concern regarding the customer conduct order stating it could be open to potential discrimination. There were no findings in maintenance or operations. There was discussion regarding supporting individuals through different agencies if the individual poses discomfort or involuntary danger to other riders.

6. Public Comment – None.

7. Other business as necessary – Ms. Thompson provided information to the committee regarding STF funding sources. The committee would like to hear updates regarding the TDP project list.

The meeting adjourned at 4:09 p.m.

Minutes submitted by Carolina Rook