

INFORMAL SESSION MINUTES

April 20, 2004 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Becky Blanchard, and Bill Gille.

Guests: Sharon Ingram, Amity; Darey Shell, Yamhill; Jeff Bash and Jeanine Ishii, Yamhill Basin Council; and Lisa Kreder, Dayton High School.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

Basin Council Request - Kathy stated that Yamhill Basin Council (YBC) is losing its office space with the Soil and Water Conservation District and is looking at the county Parks building as possible temporary housing. Jeff Bash made a Power point presentation (see attachment). He stated that YBC could serve as a forum for getting together citizens interested in the issue of a regulated water supply.

Becky Blanchard stated that having the YBC co-located with the Parks Department would allow them to share ideas and work together on projects. The Board agreed that YBC is a great benefit to the county and decided to offer them temporary housing in the Parks building. John K recommended finding a source of funding for the grant and reimbursing the Capital Improvement Fund.

Parks Capital Improvement Projects List - Becky presented the Capital Improvement Projects List, as recommended by the Parks Board. She noted that the main focus will be to upgrade existing parks to meet the minimum infrastructure standards. She mentioned that the Parks Board is considering the addition of more covered structures and an increase in fees for private use of parks, such as weddings.

Becky reported that after a comparison with other counties' parks fees, the Parks Board approved a motion to recommend a \$500 fee for the Boat Club's exclusive use of Rogers Landing Park for the annual Memorial Day boat races. Kathy pointed out that the Boat Club cleans the park before and after the event every year, which is not a requirement. Leslie stated that the park probably gets more use by the public during that weekend than it does the rest of the year. After some discussion, it was agreed that a more modest fee to cover water use would be appropriate, and some money could be dedicated to Parks from the Economic Development Fund in recognition of the contribution they make in bringing visitors to Yamhill County.

* Contracts - See agenda for details.

* Bridge Weight Limit - Approve the imposition of a weight limit and one-way traffic restriction for trucks and buses on Willamina Creek Road Bridge #01751A.

Informal Minutes - Mary moved approval of informal session minutes from January 6, 2004. The motion passed, Kathy, Mary, and Leslie voting aye.

Resignation - The Board acknowledged the resignation of Mike Sauerwein from the Commission on Children and Families, effective May 4, 2004.

* Proclamation - Approve the proclamation of April 26-30, 2004 as Respite Care Awareness Week in Yamhill County. The proclamation will be signed at the Calamity Jane's fundraiser event on April 26, 2004.

Sale of Surplus County Property - The Board signed documents for the sale of surplus county property to the Suttons and the Harts as tenants in common, as approved on April 1, 2004. Mary moved to refund John Morris his \$500 deposit towards the purchase of surplus county property. The motion passed, Kathy, Mary, and Leslie voting aye.

* Mental Health Plan - Approve the 2005-2007 Biennial Plan for Adult Mental Health Services, as recommended by the Mental Health Advisory Board.

Hoff House - John G reported that the closing date for the purchase of the Hoff House is still being negotiated at this time, but the purchase and sale agreement will probably be ready for adoption by next week.

O&C Counties Study - John K stated that he will notify department heads of the possibility of being contacted by O&C Counties for an evaluation of Title II and Title III projects, which is being conducted in six counties throughout Oregon.

Jail Budget Issues - John K stated that as employees are becoming aware of the transfer of funds to the Jail budget, some negative attitudes are developing. He suggested that the Board address the issue at staff meetings over the next few weeks and explain the reasons for the transfers and the need for departments to work together in resolving the budget deficit. Leslie stated that she will heavily advocate the allocation of excess bed rental revenue back to the departments who have donated to the Jail.

Scheduling - Next week's informal session will be held at 9:00 a.m. on Tuesday, April 27, 2004. Next week's formal session will be held at 9:00 a.m. on Wednesday, April 28, 2004. The office will meet for lunch at Michelbook Country Club on Friday, May 7, 2004 at 11:30 a.m. in honor of Administrative Professionals Day.

STF Medical Transport - Leslie stated that the STF Committee will be voting on budget allocations at today's meeting and may not allocate as much for the medical transport van as they did last year, which will make it difficult to continue operation of the van. Kathy said she would not be opposed to expanding transport services to include outer areas coming to McMinnville, and charging a small fee to help pay for gas. She said those who could not afford the fee could submit a waiver application.

The meeting adjourned at 11:40 a.m.

Anne Britt
Secretary