

MINUTES
INFORMAL WORK SESSION
April 9, 2008 1:40 p.m.

Service Team Budget Presentations
Oval Office, Fenton House

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Becky Weaver, Nancy Reed, Laura Tschabold, Chris Johnson, Tim Loewen, Jack Crabtree, Kellye Fetters, and Richard Sly.

Guests: Michael Green, Budget Committee member; and Donna Nelson, candidate for Commissioner.

Mary reconvened the meeting.

DELIBERATIONS

Laura distributed copies of the items to be discussed. Some changes and additions were noted. The meeting recessed at 11:46 a.m. for the changes to be made and the meeting reconvened at 1:10 p.m. (See Exhibit A for updated list). John K stated that if the county sees a 3% increase in property taxes next year, approving the requests made by the District Attorney, Sheriff's Office, and HHS would result in a negative fund balance. He recommended not funding the requests. Mary suggested adding the District Attorney's request to reinstate a receptionist position to the list, but postponing any discussion on it until the Budget Committee meeting.

Juvenile - At John K's suggestion, the Board agreed to fund the .48 FTE Corrections Technician position from the contingency fund and removed the bed rental earmark from the remaining contingency funds, since the Juvenile budget has ending balance available for that. Mary suggested that Tim work on marketing bed rentals to help boost his ending balance.

Parks - The Board agreed to approve Ken Huffer's \$10,000 request out of Economic Development (Fund 26-34).

HHS - John K stated that there would probably be enough money to do the Public Health remodel in one year and install the electronic key card system in the Moore and Abacus buildings, depending on how the bids for the parking lot project turn out. He recommended reconsidering the request at that time. He said that if there isn't enough money, it might be better to just buy the key locks and defer the installation for another year.

Emergency Management - The Board agreed to postpone discussion of the request to increase Karen McFaddin's position to full-time until after the meeting with the state. Laura stated that a total of \$7100 has been paid into the vehicle replacement fund for the Emergency Management vehicle. Jack Crabtree noted that the Sheriff's Office has a decent Chevy Malibu that they would sell for about \$7000.

Interest Earnings - John K stated that he needs to decrease the interest earnings by \$97,000 from what he had originally projected. The commissioners agreed to give the Sheriff's Office \$47,000 from Communications Equipment for Forest Patrol in exchange for \$47,000 in discretionary funding to be used for the grant match. They also agreed to reduce the contingency fund by \$27,000, since those funds are

no longer earmarked for bed rentals. John K stated that the remaining \$23,000 deficit in interest earnings could be discussed with the Budget Committee. He stated that the county should lock in short-term CDs if it can get an interest rate of at least 2.3%.

Mary emphasized the need to look at other sources of funding, such as the possibility of using beginning balances from the Clerk's Office and Planning and the possibility of a room tax. She said that she would not support a road bond on county citizens before looking at a room tax on tourists. The group discussed the idea of a room tax and the importance of developing a plan and polling public opinion.

The meeting recessed to executive session at 2:44 p.m. pursuant to ORS 192.660(2)(h) to discuss ongoing or potential litigation. The meeting reconvened at 3:40 p.m. with no final decisions made.

The Board directed John K to modify the Public Works budget to include a Road Director position at \$82,464 and a County Engineer position at Range 27, with the contingency fund being decreased by \$115,000. Steve Mikami was directed to come back to the Board on Monday with job classifications so recruitment could begin immediately.

Mary suggested that it might be useful to have Steve take a look at benefits providers and brokers before he retires. Steve stated that that would fall under the Benefits Committee. He noted that it would be nice to have continuity and the existing providers would help his replacement.

The meeting adjourned at 3:53 p.m.

Anne Britt
Secretary

		Adds	Deletes	Requests	Notes
CRIMINAL JUSTICE					
10-41	Jail				
10-42	Marine				
10-43	Sheriff		3,388		Reduce 010-043-402.06 Admin Support Prog Manager - \$3,388 reduction to \$58,575 Move 3,388 to ending balance 10-41-990.01
		3,388			
10-69	Narco				
13-47	Dog				
49-86	Crthse Sec				Move 1.0 fte from Corrections SGT to Corrections officer. Add FTE to Court Sec. Corr. Officer
10-22	Supp Enf				
10-18	DA				
10-74	Juvie				Check FTE of Juv Correct Specialist; Check FTE of Juv Corr Tech
					Put in FTE for accounting technician and senior off specialist
					Change PO FTEs; other various FTEs
				18,939	Restore .48 Corr Tech
				14,598	Restore Office Specialist .48 (currently vacant)
				???	Discuss bed rental dependency
		61,717			Gang Grant - will be added to 10-074-362.99; and selected expense lines
21-01	Beg Bal				
21-41	Jail Bed Rental				Move \$\$\$ from 21-41-820.06 (building maintenance) to capital contract services line
21-44	CC- Misdemeanors				
21-45	State Enhance				
21-50	Victims Panel				
21-63	Work Release				Comm Serv Super position should be 3 FTE
21-67	Senate Bill 1145				PO Aide needs to be changed to 1.00 FTE
21-92	Contingency				
21 116	Jail Fac Maint				
LAND USE & TRANSPORTATION					
20-80	County Fair				
20-82	Event Center				
20-92	Contingency				
10-21	Surveyor				
27-37	Corner Restoration				
27-94	Balance				
10-20	Planning				
17-28	Solid Waste				
10-81	Parks			10,000	Request from Video-Lottery for extra help (\$3,500), Supplies (\$4,500), Dept Equip (\$2,000)
11-29	Motor Vehicle				
45-29	MV Replacement Fund				
11-55	Engineering				
11-60	Road Fund				Various FET changes - Add FTE 1.0 for Comm Services Supervisor; Engineering Tech - .5 for summer months Delete .75 Laborer 2; Move money to PW Director line
31-61	Capital Projects - Bridge				
41-30	Bicycle Footpath				

HEALTH & HUMAN SERVICES					
16-001	Beginning Balance			SSS-? SSS-?	Allow transfer from HHS fund balance to facilities budget for interfund loan to do remodel & rekeying of Public Health in fall 2008. Key carding of Abacus and Moore buildings
16-70	Comm Health				
16-71	DD				
16-72	Mental Health				
16-73	Abacus				
16-75	Family & Youth				
16-76	Chemical Dependency				
16-79	HHS Central Services				
16-172	Enhanced Care Facility				
16-90	Transfers				
GENERAL GOVERNMENT					
10-25	County Counsel				Split salary between mngmt analyst and sr. mngmt analyst (add new line) - effective Dec. 24
10-24	Veterans	34,000			Move video lottery from 10-24-335.11 - \$34,000
			34,000		Video lottery move - \$34,000 to 10-24-3-80.06
40-16	Facilities Maintenance		5,000		Move 5,000 from 380.14
		5,000			Move to new line - Transfer from Clerk \$5,000
10-12	Assessor		173,910		Move from 493.00
		173,910			Move to 493.10
10-15	Clerk		5,000		Move from Line 780.18 Internal Expense
		5,000			Move to 900.16 - Transfer to Maintenance
		64,000			Change 331.99 to 144,000
		64,000			Add 64,000 820.01
		10,000			Add to line 611.02 - Contract Services
			10,000		Reduce 990.01 by 10,000
12-15	Clerk's Record Fund		6,500		Delete .5 FTE from 402.02
		6,500			6,500 deleted from 402.20
			15,000		Increase Extra Help by 6,500 - Line 482.00
		15,000			Decrease line 543.01 by 15,000
					Add 15,000 to line 800.02 - add text footnote to describe equipment for new clerk
40-15	Clerk Voting Equipment				
10-23	Treasurer				
10-17	Information Services		79,283		From 493.00 Health Insurance
		79,283			To 493.10 to Medical Insurance
40-17	Info. Ser. Comp Replac				
10-65	GIS				
48-14	Telecommunications				
10-165	Air Support				
10-10	Administrative Serv		8,494		Subtract \$8,494 from 401.01
		8,494			Move \$8,494 to 990.01
NON DEPARTMENTAL					
18-64	CCF				Move .10 FTE from 401.16 to 401.01

10-33	Transportation				
14-26	Law Library				
10-40	Emergency Managem		5,100		Move 380.27 from "Transfer from Surveyor"
		5,100			Move to a new line that references the Clerk Transfer
				10,000	Increase Office Specialist Tech to full time
10-002	Discretionary			???	Discuss Interest Earnings Strategy
10-13	Commissioners				Delete .32 FTE for Director ; Add .40 FTE Budget Officer
10-39	Non Departmental		327,300		Delete from 380.20
		327,300			Add to 380.19
10-48	911/Dispatch Services				
10-59	Mediation				
10-90	Transfers				
10-92	Contingency				
15-85	County Schools				
24-48	911 - dispatch services				
26-34	Economic Development				Delete all personnel counts
				20,000	Discuss: Parks transfer - 10,000; Water Study \$10,000
29-39	Non Depar SDC				
29-80	Fair SDC				
29-81	Chehalem Parks SDC				
29-181	County Parks SDC				
30-052	Federal Forest				
40-27	Capital Improvement				
40-83	Maint Reserve - Postage				
40-161	Capital Projects				
44-49	Communication Levy				
80-38	Insurance Reserve				
80-92	Contingency				
80-094	Unappropriated Balance				
50-52	Federal Funds				