

# YAMHILL COUNTY BOARD OF COMMISSIONERS

## A G E N D A - ACTION LIST

**March 30, 2023**      **10:00 a.m.**    **Formal/Informal Session**      **Room 32, Courthouse**  
535 NE Fifth St.  
<https://us06web.zoom.us/j/87188724876>  
Webinar ID: 871 8872 4876

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the "raise hand" function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners' You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**Notice: The Board of Commissioners will hold an Executive Session at 9:00 a.m. prior to combined session pursuant to ORS 192.660(2)(e) – Executive session to consult with legal counsel to conduct deliberations to negotiate real property transactions & ORS 192.660(2)(h) – Executive session to consult with legal counsel regarding current or potential litigation. The BOC combined session meeting will begin at 10:00 a.m. or shortly thereafter.**

**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

**E. DEPARTMENT UPDATES:**

a. Fair – Gary Wertz

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

- a. Review/discussion of Childcare Taskforce recommendations.
- b. End of work session

**G. CONSENT AGENDA:**

Committees

1. **B.O. 23-118** - Approval of the appointment of Derrin Broome to the Employee Safety Advisory Committee to complete the remainder of Kari Lewers' term effective immediately through March 18, 2024.

Contracts & Grants

2. **B.O. 23-119** - Approval of renewing Premises Pollution Liability Insurance for the Whiteson and Newberg Landfills for an additional year, in the amount of \$38,985.28.

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**H. OLD BUSINESS:**

1. **B.O. 23-120** - Consideration of approval in the matter of the findings and written decision in support of a mass gathering permit for the 2023 Memorial Weekend Boat Races at Rogers Landing Park to be held on May 26<sup>th</sup>, 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup>. Applicants: Newberg Boat Club/Columbia Outboard Racing Association. *[Tentatively approved on March 3, 2023].*

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 23-121** - Consideration of approval to authorize the Public Works Director to enter a contract with CBK Industries in the amount of \$31,312.20.
2. **B.O. 23-122** - Consideration of approval in the matter of a Board Order authorizing the sale of tax foreclosed property by private sale and ordering distribution of proceeds (Tax Lot No. R4414 03590).
3. Consideration of opening sealed bids for Tax Lot No. R3434 01190 County-owned tax foreclosed real property. *[The motion to accept the received sealed bid in the amount of \$500 for Tax Lot No. R3434 01190 received by Bernards Bro's Properties, LLC. passed unanimously. A Board Order and deed will be prepared for consideration of adoption upon payment].*
4. Consideration of opening sealed bids for Tax Lot No. R3220DB 01500 and Tax Lot No. R3220AC 15000 County-owned tax foreclosed real property. *[The motion to accept the received sealed bids for Tax Lot No. R3220DB 01500 in the amount of \$1,260, and Tax Lot No. R3220AC 15000 in the amount of \$1,260, both received by Whitney Family Properties, LP passed unanimously. A Board Order and deed will be prepared for consideration of adoption upon payment].*
5. Consideration of approval of the appointment of Anita Humlie and Allison Petit to the Parks Advisory Board each to a four-year term to expire March 30, 2027. (Commissioner Berschauer). *[Continued to June 1, 2023. No action was taken].*
6. **B.O. 22-123** - Consideration of a letter of support and authorization to submit an application for the 2023-2025 Youth Development Division Juvenile Crime Prevention (JCP) state grant funds to support the Yamhill County Peer Court Diversion Program.

**J. PUBLIC HEARINGS:**

1. Docket #P-16-22: An appeal of the Planning Director’s denial of a request to partition an approximately 4.2-acre property into two (2) parcels. One of the new proposed parcels will measure approximately 1.1-acres and the second parcel will measure approximately 3.1-acres. The denial was based on the zoning requiring a 2.5-acre average lot size. Appellant: Aldace Howard / Tax Lot: 4106-00101.  
*[The motion to uphold the Planning Director’s denial and deny the appeal passed unanimously. Findings to be prepared for consideration of adoption on April 13, 2023].*
2. Docket #Z-01-22: Approval of a zone change from Resource Industrial (RI) to the Light/General Industrial District (LI). Applicant: Roy Spry / Tax Lots: 2402DD-00400 & 2402DD-00500. *[The motion to uphold the Staff Recommendation to approve the application passed unanimously. Findings to be prepared for consideration of adoption on April 13, 2023].*

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>