

# YAMHILL COUNTY BOARD OF COMMISSIONERS

## A G E N D A - ACTION LIST

**March 9, 2023**      **10:00 a.m.**    **Formal/Informal Session**      **Room 32, Courthouse**  
535 NE Fifth St.  
<https://us06web.zoom.us/j/87188724876>  
Webinar ID: 871 8872 4876

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

**E. DEPARTMENT UPDATES:**

a. Transit – Cynthia Thompson

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Minutes

1. a. **B.O. 23-80** - October 6, 2023 – Formal/Informal Session;
- b. **B.O. 23-81** - October 13, 2022 – Formal/Informal Session;
- c. **B.O. 23-82** - October 20, 2022 – Formal/Informal Session; and
- d. **B.O. 23-83** - October 27, 2022 – Formal/Informal Session.

Personnel

2. **B.O. 23-84** - Approval to authorize Leave Without Pay (LWOP) for employee #5020 retroactive to February 23, 2023, with an anticipated return to work date of March 8, 2023.
3. **B.O. 23-85** - Approval to authorize Leave Without Pay (LWOP) for employee #4697 retroactive to March 2, 2023 with an anticipated return to work date of March 31, 2023.

Contracts & Grants

4. **B.O. 23-86** - Approval of Amendment #2 to Agreement #169226 between Yamhill County and the Oregon Department of Human Services for the financing of Community Developmental Disability Program Services (B.O. 21-300) effective upon final execution through June 30, 2023.
5. **B.O. 23-87** - Approval of a quote and purchase of annual Adobe license renewals from CDW in the amount of \$31,898.68.

Miscellaneous

6. **B.O. 23-88** - Approval to submit a Notice of Measure Election to the Clerk's Office for the formation of a new McMinnville Fire District.

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**H. OLD BUSINESS:**

1. **B.O. 23-89** - Consideration of approval of a Personal Services Agreement between Yamhill County and Coates Kokes for the development of a fentanyl awareness campaign in the amount of \$72,000 effective upon execution through March 1, 2024. *[Continued from February 16, 2023].*
2. **B.O. 23-90** - Consideration of accepting a sealed bid in the amount of \$5,175 for Tax Lot R4414 03591 County-owned tax foreclosed real property. *[Continued from March 2, 2023].*
3. Discussion of City of McMinnville's request for a County Emergency Declaration related to McMinnville homelessness. *[Continued from March 2, 2023]. [No action was taken].*
4. Discussion of received applications for the Yamhill County Direct Impact grant program. *[Continued to March 16, 2023. No action was taken].*

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 23-91** - Consideration of approval of Agreement #179210 between Yamhill County and the Oregon Department of Human Services for Vocational Rehabilitation Job Placement Services in the not-to-exceed amount of \$300,000 effective upon final execution through June 30, 2025.
2. **B.O. 23-92** - Consideration of approval of the appointments of Christy Cooke and Craig Brown to the Planning Commission each for a four-year term to expire on July 1, 2027.
3. **B.O. 23-93** - Consideration of accepting a sealed bid in the amount of \$17,500 for Tax Lot R4414 03590 County-owned tax foreclosed real property.

4. **B.O. 23-94** - Consideration of approval to amend the Payroll Policy on Employee Expense Reimbursements, effective after 14 days upon approval.
5. **B.O. 23-95** - Consideration of approval of Intergovernmental Agreement # PO-25700-00016109 between Yamhill County and the Oregon State Fire Marshal's Office for the development of a pilot program to emphasize wildfire community preparedness in the amount of \$10,000 effective upon full execution through June 30, 2023.
6. **B.O. 23-96** - Consideration of approval of temporary, permanent, and utility easements for four property owners adjacent to the Gopher Valley Road Bridge replacement project in the amount of \$3,400.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. *Yamhill County needs Senior Advisory Council and Disability Services Advisory Council volunteers.* <https://nwsds.org/index.php/home/volunteer/>
2. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
3. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
4. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>