

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 26, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Laura Tschabold, Administrative Services Assistant Director; Murray Paolo, Information Systems Director; Tonya Saunders, Transit Manager; Charlene Gibb, 300 Hill Rd, McMinnville; John Mangis, 920 Sahalee, Salem; Kris Bledsoe, 3500 SW Redmond Hill Rd, McMinnville; John O’Neil; Jeff Roberts; and Matt Wellner.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-211** - Approve the employment of Tyler Palmblad, Colton, as Laborer 1 in Community Corrections, temporary part-time, \$10/hour, retroactive to March 24, 2008 through September 24, 2008.

2. **B. O. 08-212** - Approve the employment of Thomas Hoy, Prineville, as Deputy Sheriff in the Sheriff’s Office Patrol Division, regular full-time, Range 12, Step 5, \$3826/month, retroactive to March 24, 2008.

3. **B. O. 08-213** - Approve the employment of Troy Spurlock, Newberg, as Extra Help in the Jail and Sheriff’s Office Patrol Division, part-time on-call, \$10/hour, retroactive to March 24, 2008.

Refunds

4. **B. O. 08-214** - Authorize refunds from the Surveyor’s Office to the following:  
a. Dean Klaus, \$667;  
b. Willamette Builders, Inc., \$1103.

Transfer of Appropriation Authority Only

5. **B. O. 08-215** - Approve the following transfer of appropriation authority to the Juvenile Department to offset the deficit caused by the cost over-runs in the Juvenile Detention remodel project that impacted the 2006-07 fiscal year:

From	10-92-950.01	Contingency	\$63,105
To	10-74-380.01-J140	County Internal Revenue	\$63,105

Committees

6. **B. O. 08-216** - Approve the reappointment of Alton Cronk to the Parks & Recreation Board for a four-year term to expire March 26, 2012. [Scrivener error in date corrected by Barbara Stanley.]

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-217** - Approve the recommendation of the Special Transportation Advisory Commission for allocation of the 2008-2009 STF funds, \$153,620.

Charlene Gibb reviewed the recommended allocation of the STF funds, noting that some concerns had been expressed by the commission about YCAP's budget deficit and some other items in their budget. Ms. Lewis stated that she had met with YCAP Director Lee Means, who is gathering information requested by the commission and additional information requested by herself. She said that YCAP operated in the black the three previous years and although they will end up with a \$11,000 budget deficit this fiscal year, they are doing what is needed to be healthy again next year. She stated that the allocation to YCAP should be contingent on the concerns of the commission being met.

Peter Shultz explained that the Yamhill-Carlton Volunteer Program is a new program that uses volunteer drivers and a wheelchair-accessible minivan to supplement the Dial-a-Ride program and also promote regular bus service. Ms. Saunders stated that the county is the fiscal agent for this program. Ms. Stern suggested double-checking the requirements related to outsourced vehicle maintenance and drug-testing.

Ms. Lewis moved approval of the recommended STF fund allocations. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-218** - Authorize the submission of a grant application to the Public Safety Interoperable Communications (PSIC) Grant Program for Phases 2 and 3 of the Radio Communications System, the Simulcast Interoperability Improvement Project, \$503,087 grant request and \$300,000 match from Yamhill County.

Laura Tschabold stated that this is a one-time federal grant to improve interoperability communications by adding the simulcast component to the radio system. Murray stated that this will make much better use of the county's frequency spectrum and expand the capabilities of the system. Ms. Lewis added that although the project is for five-channel simulcast, it could be phased in by doing fewer channels if only a partial amount of the requested funding is received.

John Krawczyk stated that the match funds would come from the O&C Reserve Fund, bringing that reserve down to about \$350,000. He noted that there are also additional resources available in the Title 3 and Communications Funds as a contingency. Ms. Lewis added that there are also some funds left over from the High Heaven and Eola Hills projects that could be redirected.

Ms. Lewis moved to authorize the grant application and thanked Mr. Paolo and Ms. Tschabold for all of their work on the application. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-219** - Consideration of approval of Amendment #35 to the 2007-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services.

Ms. George moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 08-220** - Consideration of adoption of a Purchase Option Agreement between Yamhill County and Carlton 2007, LLC, for property located at 120 N Pine Street in Carlton, effective March 26, 2008.

John Gray reviewed the five-year option agreement for a thirty-foot right-of-way next to Ken Wright's winery in Carlton, pointing out that this is a great deal because it doesn't require an up-front payment. Ms. Lewis explained that Mr. Wright is purchasing the rail bed land from Union Pacific and would like to reserve the opportunity for local government to use it for passenger rail. She stated that it is possible that passenger rail in Yamhill County would be feasible in the future. She moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. Update by Commissioner Stern on the LNG Citizens Advisory Committee.

Ms. Stern discussed the meeting held the previous evening with committee applicants and mentioned that an issue for future discussion is the fact that one of the proposals goes through the old railroad right-of-way. She said that she would discuss a suggestion for staggered membership terms of up to three years at the next meeting and bring a recommendation of committee member appointments back to the Board. She reviewed the purposes and goals of the committee.

#### E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket PA-03-07(KF), a request for adoption of the Southeast Newberg Transportation Plan, applicant City of Newberg, as continued from January 17, 2008. *[Continued to 6:30 p.m. April 24, 2008 at the Newberg Public Safety Building at the point of Deliberation; record open for the submission of written testimony until 5:00 p.m. April 14, 2008.]*

Ms. Stern opened the public hearing.

Mr. Friday stated that the hearing had been continued to allow the Oregon Department of Transportation (ODOT) time to respond to one of the transportation alternatives provided. He said that their response has been posted on the City of Newberg's website and is also available in the county's Planning Department.

Ms. Lewis moved to continue the hearing to 6:30 p.m. April 24, 2008 at the Newberg Public Safety Building at the point of Deliberation, with the record left open for the submission of written testimony until 5:00 p.m. April 14, 2008. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. Consideration of Planning Docket PA-04-07(KF), a request for expansion of the Urban Reserve Area, applicant City of Newberg, as continued from January 17, 2008. *[Continued to 6:30 p.m. April 24, 2008 at the Newberg Public Safety Building at the point of Deliberation; record open for the submission of written testimony until 5:00 p.m. April 14, 2008.]*

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Ms. Stern stated that she had sent an e-mail to Oregon Solutions the previous day and had copied it to the cities of Dundee and Newberg and a few private citizens so Oregon Solutions can move forward with the process of bringing the parties together to work out a solution.

#### F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two lay positions, two lay alternate positions, one youth position, and one professional alternate position;
- b. Parks & Recreation Board, two positions;
- c. Planning Commission, one position;
- d. Road Improvement Advisory Committee, one position;
- e. Special Transportation Advisory Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

The meeting adjourned at 9:37 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE