

YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE

MINUTES

Thursday, March 11, 2022
PUBLIC WORKS ZOOM
6:00 PM

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Rocky Losli Bruce Hubbard Adam Zabinski Jeff Brown Michal Wert Tony Roos Bruce Hubbard	Dave Hanson Gordon Cook	Mark Lago, Director Casey Kulla, Commissioner Janet Henderson, Recording Secretary

Opening of Regular Meeting

The meeting was called to order at 6:02 p.m. by Vice Chair, Adam Zabinski.

Roll Call

Members were present as noted above. Guest, Phil Higgins.

Approval of December Minutes

Minutes accepted as circulated.

Sheriff's Report

None.

Commissioner's Report

Commissioner Kulla didn't have anything pressing but offered to take questions from the committee.

Director's Report

- Director Lago offered suggestions to deal with the issues in Captain Bowdle's January report on road safety concerns.
- Public Works (hereinafter PW) will install a "stop ahead" sign going northbound on Kuehne Road toward Hwy. 240 to warn people of the upcoming stop sign.
- One row of trees was removed in the newly planted hazelnut orchard on the south side of Wheatland Road east of Wallace Road that was blocking the view of northbound Wallace Rd traffic. Additional trees may need to be removed.
- PW will pave a 100 ft. apron on Schaad Road where the gravel washes out of Schaad onto Corral Creek Road when there is a hard rain.
- This summer, PW will patch the area on NE Renne Road near NE Wilsonville Road where a trench has cut across the road.
- There is a concern regarding speeding at the intersection at Hwy 240 and Chehalem Drive. PW will work with ODOT to see if they want to install an electronic radar sign in that area.
- PW is working with an engineering firm on Deer Creek Park bridge. There will be temporary parking on the right-hand side and an out-of-the-way staging area. Old Sheridan Rd pedestrian bridge salvaged from the full-bridge redesign will be used, for foot traffic until the new park bridge is complete. That allows

for the park to remain open to the public. The call for bids will go out April 25, 2022, and bid opening will be May 24, 2022. PW will pave the road out to Gopher Valley at the cost of approximately \$35K. The department has received a total grant amount of \$1.2 million reimbursement toward this project. The bridge will be closed from July 19, 2022, through September 20, 2022. There is one house on the other side of the bridge and PW will arrange transport with the homeowner.

- GIS culvert project is going very well. Andrea Vallejo and Tammy Garvey are marking every cross-tile, road culverts, and under-driveway culverts for inclusion as an additional layer on the county's GIS.
- The PW Office Manager position is currently being recruited. The first round of interviewing will be on Friday, March 11, 2022, with the second round the following week. The goal is to have the successful candidate start on April 11, 2022, to train with Catherine Lindberg, current Office Manager.
- Parks Department is reorganizing and will officially be under the direction of Mark Lago (PW Director) on July 1, 2022. Park Manager applications are due today, Thursday, March 11, 2022. Mark Lago will receive 5% of Parks Budget. There are three Parks FTE and two work release crew currently. The work crew has decreased substantially since COVID-19.
- Roadside vegetation management intern interviews will be on March 17, 2022.
- Department of Agriculture and OSU are jointly putting together a "bee project." They are collecting specimens of 650 unique species to compile a bee atlas board.

Unfinished Business

New Business

- Director Lago reviewed the proposed working spreadsheet for the 2022-23 budget line-by-line with RIAC members.
- RIAC meetings are considered public meetings and under the amended public meeting laws, need to be set up with cameras and/or telephone access.
- The RIAC Annual Report approved in January will be presented to the BOC per usual, with ten minutes for the presentation.

Additional Items

RIAC would like for Dave Hanson (RIAC member) to be able to continue as part of the committee despite absences in excess of that allowed in the Bylaws because of his long-term illness. The committee will try to determine a way for him to remotely participate.

Next Month Proposed Agenda

- How to promote and get attention about our native plant beds in front of the PW building. The committee discussed that the News Register could do an article--interviewing Vegetation Management Coordinator, Andrea Vallejo, about our vegetation endeavors and the bee project. Director Lago recently had a department Facebook page established as a means of providing information to the public regarding road conditions and mentioned the department can publicize vegetation matters there as well. To be continued.
- Final project presentation by the GFU team.
- Item RIAC appointments wasn't reached, and there is still a vacancy.
- Ms. Wert would like for the Roadside Vegetation Management subcommittee to meet to update the policy.

Adjournment

Meeting was adjourned at 8:07 p.m. on motion by Adam Zabinski, seconded, carried. The next regular meeting is scheduled for 6:00 p.m. April 14, 2022, in the Public Works building (to be determined if via Zoom or in person).