

**MINUTES
INFORMAL WORK SESSION**

March 3, 2003

2:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners George, Stern and Lewis

Staff: John Krawczyk, Murray Paolo, Jack Crabtree, Richard Sly (via teleconference),
Barb Paladeni, Vicki Wood, Kellye Fetters

Commissioner George opened the meeting at 2:15 p.m.

Two issues were discussed:

1. Title III Funds: John Krawczyk stated that additional funds were needed for FY 03-04 and FY 04-05 to adequately fund the Contract Services line. This money will be used in conjunction with money collected from the Communications Levy to upgrade of our communications system.

- FY 03-04 – Forest Education has been budgeted \$104,000. Due to the fact that the Parks Coordinator position was left vacant for six months, Richard Sly agreed to reduce his allocation to \$79,000, moving an additional \$25,000 for Contract Services. Murray Paolo agreed to reduce by \$2,000 each the GIS and Fire Suppression Equipment line items, thereby adding \$4000 to Contract Services.
- FY 04-05 - John Krawczyk's budget estimate for Title III did not include \$7000 which had been earmarked for Title II projects. That \$7000 will be added to the Forest Education line, bringing it up to \$82,000. All other line items will remain the same.

Sheriff Crabtree offered the support of his Forest Patrol officer to the Parks.

2. Sheriff's Office Payment for Services to IS: The SO is the only general fund department paying IS for services. When the law enforcement levy was rolled into the general fund in 1997-1998, the sheriff's discretionary funds were reduced by amounts to be paid to Administrative Services, County Counsel, and the BOC. The same was not done with IS; therefore, IS continued to bill the SO for services provided. According to Murray's records, billing has been as follows: FY 01-02 \$15,800; FY 02-03 \$23,418; and FY 03-04 projected as \$22,171 (actual was \$9,503 through 40% of year).

After much discussion, the following occurred:

- Murray Paolo will not charge the SO for services provided for the remainder of the year and thereafter. It was proposed that in each of the next three fiscal years,

(04-05, 05-06, and 06-07) the SO's discretionary allocation will be reduced by \$5,000 and IS's allocation will be increased by \$5,000, for a total of \$15,000. Murray will review these figures and report back on the impact of this to his department.

- Murray will review the need for his staff to be on call 24 hours/day, 7 days/ week. If this is not necessary, it should reduce Murray's pager expenses by approximately \$5,000.
- Over the next year, Murray will conduct a review of the way all departments receive and pay for IS services. An evaluation will be conducted to ensure that rates charged to non-general fund departments are appropriate.

Minutes prepared from notes provided by Commissioner Stern.

Barbara Stanley
Secretary

Attachments (2): Table 6 Title 3; SO/Jail IS support history '94-04