

BOARD ORDERS AND MINUTES  
OF THE YAMHILL COUNTY CONTRACT REVIEW BOARD  
SITTING FOR THE TRANSACTION OF BUSINESS

THE CONTRACT REVIEW BOARD OF YAMHILL COUNTY, OREGON (“the Board”) sat for the transaction of business in special session on February 23, 2017, at 9:45 a.m. in Room 32 of the courthouse, Stan Primozych, Mary Starrett, and Richard L. “Rick” Olson being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; John Phelan, Public Works Director; and Russ Heath, Public Works Fleet Manager.

Chairperson Starrett called the meeting to order at 9:45 a.m.

1. **LCRB 02-23-17-1** - Consideration of approval of minutes from December 16, 2016.

Mr. Primozych moved approval of the minutes. The motion passed, CRB members Starrett, Primozych and Olson voting aye.

2. **LCRB 02-23-17-2** – Public hearing – Consideration of authorizing an exemption from public bidding in order to use the alternative Design-Build procurement process for the Public Works Department shop and office building project.

Ms. Starrett opened the public hearing at 9:46 a.m.

John Phelan provided a brief background of the project and stated the scope of the project has not changed. Christian Boenisch reported that the county published all the required documents. Mr. Boenisch briefly discussed the RFP process and the benefits related to the design-build process.

There being no public comment, the hearing closed at 9:51 a.m.

Mr. Primozych moved approval of the design-build procurement process. The motion passed, members Starrett, Primozych, and Olson voting aye.

3. Other business. None

Meeting adjourned at 9:53 a.m.

YAMHILL COUNTY CONTRACT REVIEW BOARD

Crystal Cox  
Secretary

---

Chair

Mary Starrett

---

Member

Stan Primozich

---

Member

Richard L. "Rick" Olson