

# YAMHILL COUNTY BOARD OF COMMISSIONERS

## A G E N D A - ACTION LIST

**February 2, 2023      10:00 a.m.      Formal/Informal Session      Room 32, Courthouse**  
535 NE Fifth St.  
<https://us06web.zoom.us/j/87188724876>  
Webinar ID: 871 8872 4876

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the "raise hand" function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners' You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

**E. DEPARTMENT UPDATES:** None.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Personnel

1. **B.O. 23- 36** - Approval to authorize Leave Without Pay (LWOP) for employee #4391 retroactive to January 2, 2023 with an anticipated return to work date of January 11, 2023.

Committees

2. **B.O. 23- 37**- Approval of the appointment of Doreen App to the Budget Committee term to expire June 30, 2025.
3. **B.O. 23- 38**- Approval of the appointments of James Straub, Rodney Jacobs and Tom Bernards to the Yamhill County Forestland Classification Committee each for a four-year term to expire February 2, 2027.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 23- 39**-Consideration of approval of the Public Works Capital Improvement Project List for 2023-24.
2. **B.O. 23- 40**- Consideration of approval of the ratification of Intergovernmental Agreement #73000-00011934 between Yamhill County, the City of McMinnville and the State of Oregon – Oregon Department of Transportation (ODOT) for the paving project on Highway 18 from Oldsville Road to Ash Road effective for three calendar years upon final execution.
3. **B.O. 23- 41**-Consideration to authorize Lindsey Manfrin or designee to apply for \$4,000 in funding from the Oregon Department of Veterans’ Affairs for Veteran Suicide Awareness and Prevention.
4. **B.O. 23- 42**- Consideration of approval to accept a quote and contract between Yamhill County and BrightSide Electric for the replacement of the Moore Building fire alarm system in the amount of \$42,950.
5. **B.O. 23- 43**- Consideration of approval in the matter of amending the Yamhill County Solid Waste Advisory Committee Bylaws.
6. First reading in consideration of approval of an Ordinance in the matter of amending the Yamhill County Public Contracting Rules; adopting findings; setting effective date.

*[Second reading scheduled February 16, 2023. No action taken]*

7. **B.O. 23- 44**- Consideration of approval of an Ordinance in the matter of amending the Yamhill County Citation Ordinance; renaming to the Yamhill County Code Enforcement Ordinance; declaring an emergency and setting the effective date.
8. Consideration of approval of a Board Order in the matter of adopting the Yamhill County Tax Foreclosed Property Management and Disposition Policy.

*[Item 18 moved February 9, 2023. No action was taken]*

9. Consideration of approval of a Board Order in the matter of adopting the Yamhill County Discrimination and Harassment Policy.

*[Item 19 moved February 9, 2023. No action was taken]*

**J. PUBLIC HEARINGS:**

1. Docket #P-10-22: Partition of an approximately 27-acre property into three (3) parcels, two of which will measure approximately 2.4-acres and the third will be approximately 22.44-acres. Applicant is applying for this partition using parcel size averaging. Applicant: Jonathan Jahnke; Appellant: Kathryn Jernstedt for Friends of Yamhill County. Tax Lot: 4512-01600.

*[The motion to uphold the Planning Commission's decision to approve the application and deny the appeal passed unanimously. Final written decision and findings with conditions to be adopted on February 23, 2023]*

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>