

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on February 27, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Richard Sly, Barb Paladeni, and Josh Gordon, Community Corrections; Richard Baker, 509 E 3rd Street, Newberg; Don Scheller, 32137 Schamburg, Sherwood; and Ron LaFountain, 18000 SW Finnigan Hill Road, Hillsboro.

Commissioner Stern called the meeting to order.

SPECIAL PRESENTATION: Recognition of Probation & Parole Officer Josh Gordon for receiving the Victor G. Atiyeh Award and the Outstanding Health & Physical Fitness Award from the Department of Public Safety Standards & Training.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda with a modification to the expiration date on item B(17). The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-147** - Approve the employment of Michael Harmon, McMinnville, as HS Specialist 1 in HHS Developmental Disabilities, regular full-time, Range 17, Step 2, \$3170/month, effective March 5, 2008.

2. **B. O. 08-148** - Approve the employment of Trisha Bergemann, Newberg, as HS Associate in HHS Enhanced Care Services, temporary part-time, Range 14, Step 1, effective March 3, 2008 through December 31, 2008.

3. **B. O. 08-149** - Approve the employment of Justin Caughlin, Echo, as Deputy Sheriff in the Sheriff's Office Patrol, regular full-time, Range 12, Step 3, \$3485/month, effective March 9, 2008.

4. **B. O. 08-150** - Approve the employment of Aedee Jackson, McMinnville, as Senior Accounting Clerk in Administrative Services, regular full-time, Range 12, Step 3, \$2614/month, retroactive to February 19, 2008.
5. **B. O. 08-151** - Approve the change of status of Todd Whitlow to Detective in the Sheriff's Office, Range 13, Step 7, effective March 9, 2008.
6. **B. O. 08-152** - Approve the change of status of John Kowolik to Deputy Sheriff in the Sheriff's Office, Range 12, Step 8, effective March 9, 2008.
7. **B. O. 08-153** - Approve the modification of the Sheriff's Office Position Management Roster to add position authority for two deputies in the Patrol Division and two deputies in the Jail, effective February 27, 2008.
8. **B. O. 08-154** - Approve the change of status of Lisa Hanes to Accounting Technician in the Juvenile Department, Range 14, Step 6, retroactive to February 24, 2008, as recommended by the Classification Committee.

Contracts/Grants

9. **B. O. 08-155** - Accept a proposal from Jeremy Rhodes Construction LLC for roof work on the Information Systems building at 636 NE 7th Street in McMinnville, \$5590.
10. Approve the following amendments to the 2007-09 Financial Assistance Agreement #119951 between Health & Human Services and Oregon Department of Human Services:
 - a. **B. O. 08-156** - Amendment #16 (ratification), retroactive to February 8, 2008;
 - b. **B. O. 08-157** - Amendment #25;
 - c. **B. O. 08-158** - Amendment #28 (ratification), retroactive to February 12, 2008;
 - d. **B. O. 08-159** - Amendment #33.
11. **B. O. 08-160** - Approve an intergovernmental agreement between Health & Human Services and the Housing Authority of Yamhill County, provider, for a residential manager at the Sunnyside housing units, \$1711/month, effective February 27, 2008.
12. **B. O. 08-161** - Authorize the Parks Division to apply for an Oregon State Marine Board Facilities Grant for parking lot lighting expansion, \$64,000.

Plans

13. **B. O. 08-162** - Approve the 2008 Update of the Parks Capital Improvement Project List.
14. **B. O. 08-163** - Approve the 2009-2011 Mental Health & Addiction Services Biennial Implementation Plan.
15. **B. O. 08-164** - Adopt the Yamhill County Officer Use of Deadly Force Investigation Guidelines pursuant to Senate Bill 111.

Policy

16. **B. O. 08-165** - Approve a policy regarding modifications to employee payroll information.

Committees

17. **B. O. 08-166** - Appoint Leah Griffith and Becky McCulloch to the Special Transportation Advisory Commission for three-year terms to expire December 31, 2010.

Fire Protection District

18. **B. O. 08-167** - Approve an amended order withdrawing Tax Lot 3230-1400 from the Dundee Rural Fire Protection District, amending B.O. 08-77.

Loan

19. **B. O. 08-168** - Approve a \$300,000 interfund loan from Community Corrections Fund 21 to Capital Improvement Fund 40 for the courthouse chiller.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-169** - Consideration of the following reappointments to the Board of Health:
a. Hugh Sowers for a three-year term to expire February 1, 2011;
b. Edie Rissberg-Stow for a four-year term to expire February 1, 2012.

Ms. George moved approval of the reappointments. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-170** - Consideration of approval of the Sixth Extension of Lease Agreement between Yamhill County and the Lewis and Stark Company, lessor:
a. Additional HHS space, \$300/month, effective March 1, 2008 through June 30, 2008;
b. Existing Law Library space, effective through March 5, 2010.

Ms. George moved approval of the lease extension. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-171** - Consideration of approval of a lease extension between Community Corrections, lessor, and Morgan Lane Oxford House, \$1650/month, effective March 1, 2008 through February 28, 2010.

Ms. Stern moved approval of the lease extension and suggested that Richard Sly talk to the Assessor's Office about the possibility of an exemption from property taxes, since the purpose of the Oxford House is to help low-income people. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. Acknowledgment of the resignation of James Ruggles from the Parks Board, effective February 25, 2008 at 9:00 p.m.

Ms. George moved to accept the resignation. The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. PUBLIC HEARINGS:

1. **B. O. 08-172** - Receipt of public comment regarding a mass gathering permit application for the 2008 Memorial Weekend Boat Races at Rogers Landing and a fee waiver request, applicants Newberg Boat Club and Columbia Outboard Racing Association. *[Mass gathering permit and exclusive use request approved, fee reduced to \$250.]*

John Gray stated that this is the same request as in previous years. He noted that last year the Board waived all but \$250 of the fee in order to cover the county's costs.

Ms. Stern opened the public hearing.

Richard Baker stated that this is the 60th anniversary of the Newberg Boat Club and they are proud to put on this event. Ms. Lewis noted that Parks Coordinator Ken Huffer had shared positive comments about last year's event and the good working relationship that exists between the county and the applicants. Mr. Baker agreed with Mr. Huffer's comments.

Ms. Stern closed the public hearing.

Ms. Lewis moved to reduce the fee from \$965 to \$250. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Ms. George moved approval of the mass gathering permit and exemption under the Parks Ordinance for exclusive use of Rogers Landing as requested. The motion passed, Commissioners Stern, Lewis, and George voting aye. Ms. Lewis stated that the Boat Club does a wonderful job and the event is good for Newberg and its businesses.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, one lay position, two lay alternate positions, one youth position, and one professional alternate position;
- b. Parks Board, two positions;
- c. Planning Commission, one position;
- d. Road Improvement Advisory Committee, one position;
- e. Special Transportation Advisory Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

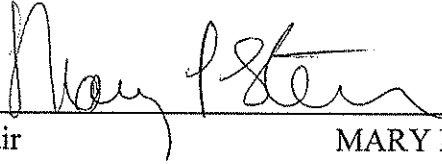
- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:25 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



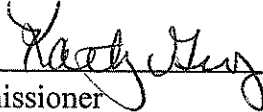
Chair

MARY P. STERN

Unavailable for signature

Commissioner

LESLIE LEWIS



Commissioner

KATHY GEORGE

Accepted by Yamhill County
Board of Commissioners on
9/24/08 by Board Order
08-633