

**INFORMAL SESSION MINUTES**

**February 13, 2012**

2:00 p.m.

Commissioners' Office

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

Staff: Laura Tschabold, Chuck Vesper, Rick Sanai, Pat Anderson, Jack Crabtree, Murray Paolo, Becky Weaver, and Bill Gille.

Guests: Ossie Bladine, News-Register.

---

\* indicates item forwarded to formal agenda

Leslie called the meeting to order at 2:01 p.m.

\* Personnel - Approve the employment of Jan Messinger as Extra Help in the Jail, temporary part-time, \$40/hour, effective February 16, 2012, through June 30, 2012.

Radio System - Laura provided background information about the radio system and the Board's request to have Murray Paolo step in and manage the buildout of the system. She said that Murray has done a good job in accomplishing the task, and now that the levy funds and grant funds have all been expended, the county's primary responsibility as the driver in building the system is completed. She said that it is time to ask YCOM to assume responsibility of maintaining the radio system, and noted that YCOM is the only organization that currently has the mechanisms in place to do so.

Jack Crabtree stated that he understands the history and has no dispute with the proposal to move the system back under the umbrella of YCOM, and Janis Cameron, YCOM Director, agrees with the idea. He said that he believes the YCOM Board agrees as well. He said that Murray has played a major part in the current success of the system, and there are concerns from people on the YCOM Board and in the community that this move might compromise the progress that has been made. He stated that Murray's transition out of the system needs to be done in a responsible manner and not too quickly.

He stated that the county is one of the major contributors to YCOM and has a huge stake in its success, so he has assured people that the county won't do anything to jeopardize that. He said that he has asked Janis to work closely with Murray to come up with an overall picture of where YCOM and the radio system are now, along with a plan for the transition. He said that it would be appropriate for her to work out the timeline with Murray, but he had given her a rough target date of June 2012. Leslie agreed that Janis should work with Murray and come up with a date that she's comfortable with. Kathy emphasized the need to get it done quickly and not have it drag out for a year or two.

Leslie stated that Laura, as budget officer for YCOM, will be putting together a broad overview and presenting that to the YCOM Board on Thursday. She said that Laura has been able to carve out some funding for YCOM to take over the maintenance role, and added that

there is some money that could be used if Janis needs some outside expertise with the transition. She suggested that Laura draft a letter from the commissioners to the YCOM Board to state their wishes about the transition. Mary stated that the county needs to be cautious and make sure it doesn't do anything to damage the radio system, but this will set the wheels in motion and get things moving. Jack added that the county needs to keep in mind Murray's relationship with the City of McMinnville and keep them in the loop.

Murray stated that he agrees with Jack's statements and does not oppose the transition. He said that he just put his 2012-13 budget together and it doesn't include the \$10,000 that has historically been received from YCOM in consideration for overseeing the radio projects. He said that the radio system complexity has grown significantly over the last four or five years and he wants to feel assured that what has been put in place will continue on successfully and grow. Leslie stated that there are many options for Janis to consider, and she appreciates the fact that Murray will work closely with her to help her determine the best thing to do.

Jack stated that the YCOM Executive Board has discussed the Emergency Notification System and has narrowed the choices down to a good selection, but the cost would be about \$20,000 per year and YCOM needs to be mindful of other critical priorities as well. He said that part of Janis' plan is to evaluate future needs and prioritize the projects, so a decision about the Emergency Notification System is on hold for now. Leslie agreed that YCOM has many capital needs.

\* Surplus Property - See agenda for details.

\* Bridge - Approve Resolution 12-2-16-1 regarding the acquisition of real property interests in connection with the South Yamhill River (Bridge Street) Green Bridge Project.

Bill Gille reviewed the plans for acquiring the necessary easements and stated that the exercise of eminent domain would be a last resort, but he doesn't believe that will be necessary. Rick stated that the resolution includes a clause that allows the county to withdraw from the agreement if ODOT decides to exercise eminent domain in the county's name and the Board does not agree with the action. Bill said that if everything goes according to schedule, work on the bridge should be able to be started this summer.

Banking RFP - Chuck stated that he and Becky had met with representatives of U.S. Bank and Key Bank to discuss options for reducing the cost of services. Becky said that the service charges can't be eliminated altogether, but they could be reduced to \$1200/month for U.S. Bank and \$1100/month for Key Bank. Chuck said that doing an RFP would allow the county to look at other banks and could also get these two to come down even further. The consensus of the Board was to proceed with the RFP. Chuck agreed to check with other counties for a template.

\* Minutes - See agenda for formal session minutes to be adopted.

**B. O. 12-75** - Mary moved approval of the informal session minutes from January 30, 2012. The

motion passed unanimously.

\* Contracts/Grants - See agenda for details.

\* Public Hearing - Schedule a public hearing for March 15, 2012, regarding a mass gathering permit application for the 2012 Memorial Weekend Boat Races.

Cold Weather Shelter - Kathy stated that Howie Harkema is working on a proposal to use the former YCAP building for a cold weather shelter. She said that he has all of the agreements in place for liability insurance, utilities, etc., and will work with Christian Boenisch to get the Board's agreement before he goes forward with the project. Mary stated that he would need to talk with Doug Montgomery from the city's Planning Department first, and might also want to talk with Kent Taylor. She said that she would be fine with the idea as long as county counsel approves. The consensus of the Board was to move forward with the proposal.

Newberg Landfill - Leslie stated that Bart Rierson would like to put a kayak landing on the Newberg Landfill property and start workin on the Chehalem Heritage Trail system. She said that he is scheduled to present his request to the Board on February 27. Mary stated that the county really does lack trails and this is a great plan, but with the landfill in post-closure status, liability has to be the county's first consideration. She said that the Board had discussed this previously and had decided not to do it even if DEQ gave its approval, because of the liability issues. The Board agreed to review minutes from prior discussions.

The meeting adjourned at 3:27 p.m.

Anne Britt  
Secretary