

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on January 23, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla and Mary Starrett being present. Commissioner Richard L. “Rick” Olson was excused.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Bill Gille, County Engineer and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Kulla called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Ilsa Perse addressed SWAC meetings. She is concerned about the difficulty SWAC is having to organize their bylaws and the disorganization of committee meeting schedules.

Margaret Cross addressed the need to update committee membership in a timely fashion, filling open seats by application. She also stated that members who are habitually absent should be replaced.

**D. CONSENT AGENDA:** Commissioner Starrett moved approval of items D1 through D6. The motion passed, Commissioners Kulla and Starrett voting aye.

Contracts & Grants

1. **B.O. 20-26** - Approval of a commercial lease agreement between Yamhill County and Genoa Healthcare, LLC. for property located at 627 NE Evans Street, McMinnville, Oregon, for an initial term of three years at the rental rate of \$686.40 per month, effective February 1, 2020.
2. **B.O. 20-27** - Approval of a three-year professional services agreement between Yamhill County and Genoa Healthcare, LLC. for consulting pharmacist services at the rate of \$75.00 per hour, effective February 1, 2020.
3. **B.O. 20-28** - Approval of an intergovernmental grant agreement between Yamhill County and the Criminal Justice Commission for awarded Justice Reinvestment (JRI) grant funds for the 2019-21 biennium in the amount of \$1,174,111.79, effective through December 31, 2021.
4. **B.O. 20-29** - Approval of an agreement between Yamhill County and Sunrise Family Clinic, LLC. for medical services in the McMinnville School Based Health Clinic (SBHC) in the amount of \$60,000, retroactive to November 1, 2019 through June 30, 2020.

Personnel

5. **B.O. 20-30** - Approval of position authority to delete 1.0 FTE HS Specialist III and add 1.0 FTE Program Manager I in the Health and Human Services Division.

Easement

6. **B.O. 20-31** - Approval of an easement between Yamhill County and Clean Water Services for Tax Lot R2402-00390 for a sanitary sewer easement project.

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**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS** (Add-ons and non-consent items): None.

**G. PUBLIC HEARINGS:**

1. Public Works Docket #RV-4-19: Request to vacate a portion of Old Station Road, County Road #438 at the request of Dan Ramsey.

Commissioner Kulla opened the public hearing at 10:23 a.m.

Mr. Ramsey addressed the Board stating that he arrived at a solution for fire access by working with the fire chief, and is trying to conclude the vacation as soon as possible.

There was no testimony presented in opposition to Mr. Ramsey's testimony.

Mr. Sadlo indicated that the survey provided by Mr. Ramsey does not address who the property vests in following vacation. Additionally, the easement is for a turnaround, but not for

an easement extending from a public road. The easement needs to be revised and accepted by the board before it is recorded. The county needs additional survey information before the vacation of the road can be finalized. Mr. Ramsey agreed to have his surveyor contact Mr. Sadlo to get instructions regarding exactly what is needed.

Bill Gille presented background as to why the neighbor, Mr. Squires, likely contested the vacation. Mr. Squires did not appear at the hearing.

The consensus of the Board was for Mr. Sadlo to gather the remaining documents required to complete the process.

Commissioner Kulla closed the public hearing at 10:41 a.m.

**H. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:47 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

CASEY KULLA

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Commissioner

MARY STARRETT

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Commissioner

RICHARD L. “RICK” OLSON