

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 7, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Tim Svenson, Sheriff and Keri Hinton, BOC Staff (via Zoom).

Guests (via Zoom): Mary Camarata, DEQ.

Welcome! Due to COVID-19 and physical distancing requirements, all meetings are being held via Zoom. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

- A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:04 a.m.
- B. FLAG SALUTE**
- C. CALENDAR SESSION:** The Commissioners reviewed the joint schedule for January 7 – 15, 2021. No other county business was discussed.
- D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Commissioner Starrett acknowledged a general public comment related to flu vaccinations and a comment received regarding agenda item I9.
- E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m. – None.
- F. DEPARTMENT UPDATES:** None.
- G. CONSENT AGENDA:**

Commissioner Starrett addressed the BOC meeting format and recommended allowing the County Administrator and County Counsel to vet routine consent items with the option to move an item to non-consent. The consensus of the Board was to allow the County Administrator to place housekeeping items on the consent agenda.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-01** - Consideration of the Board of Commissioners' election of officers.

Commissioner Kulla moved approval to nominate Commissioner Starrett as Chair for 2021 and Commissioner Berschauer as Vice-Chair for 2021. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. Discussion of the 2021 Yamhill County Board of Commissioners Areas of Liaison and Responsibilities.

Mr. Huffer outlined the breakdown of the larger liaison areas and which assignments fall under each category. The Board briefly discussed departments and liaison areas of duty for consideration. No action was taken.

3. **B.O. 21-02** - Consideration of approval of the Budget Instructions for the 2021-22 fiscal year.

Mr. Huffer reviewed the draft 2020-21 Budget Instructions for departmental procedures. He highlighted new instructions requiring departments to provide a 5-year cost projection and report budgeting for materials and services and capital projects as an outcome of revenue impacts related to COVID-19 and wildfire disasters. Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-03** - Consideration of approval of the Yamhill County Sheriff's Office to submit an application for a multi-year pilot program for a DUII Enforcement Deputy position to begin January 2021.

Sheriff Svenson addressed county drug and alcohol related traffic incidents in 2020. He asked the Board for consideration to allow him to apply for grant funding for an ODOT funded 3-year pilot program position to address an increased number of crashes and DUII related incidences. Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

5. **B.O. 21-04** - Consideration of approval of the Yamhill County Sheriff's Office to submit an application for the 2021 Spirit Mountain Community Fund Grant to fund automated external defibrillators (AED) in patrol vehicles.

Sheriff Svenson stated this grant funding would provide AED's in each patrol car. Commissioner Kulla moved approval of item I5. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

6. **B.O. 21-05** - Consideration of approval of Infrastructure Contract #4562-DR-OR between Yamhill County and the State of Oregon Office of Emergency Management (OEM) to be eligible to receive federal passthrough reimbursement dollars related to the wildfires and straight-line winds from September 7, 2020 through November 3, 2020 which were deemed federal disasters.

Commissioner Kulla moved approval of item I6. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

7. **B.O. 21-06** - Consideration of approval of Amendment #3 to Grant Agreement #18-258 (B.O. 18-394) between Yamhill County and the State of Oregon Military Department of Office of Emergency Management's (OEM) State Homeland Security Program (SHSP) for grant funding for the renovation and upgrade of the Yamhill County Emergency Operations Center, retroactive to December 31, 2020 through June 30, 2021.

Sheriff Svenson noted the extension was to allow Emergency Management to spend the remaining awarded funds for 2020. Commissioner Starrett moved approval of item I7. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

8. Consideration of the request by Visit McMinnville to review the draft bylaws and mission statement for the proposed tourism advisory committee.

The Board discussed bylaw articles and the intended purpose for a tourism advisory committee. The proposed committee would require a county commissioner or staff member to participate in a non-voting, ex-officio capacity. The consensus of the Board was to move this item to next week pending further review. No action was taken.

9. **B.O. 21-07** - Consideration of drafting and submitting a letter of support for the Business Reopening Plan recently submitted to the Oregon's Governor and state lawmakers by the Oregon State Chamber of Commerce (OSCC).

Commissioner Starrett reviewed the letter submitted by Douglas and Curry Counties. Commissioner Berschauer moved approval of item I9. The motion passed, Commissioners Starrett and Berschauer voting aye. Commissioner Kulla voting nay.

10. **B.O. 21-08** - Consideration of approval of Amendment #1 to Agreement #159289 between Yamhill County Health and Human Services Mental Health Division and the Oregon Health Authority (B.O. 19-271) adding funding in the amount of \$196,669.95 for Choice Model Services, effective through December 31, 2021.

Commissioner Starrett moved approval of item I10. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

11. **B.O. 21-09** - Consideration of approval of Amendment #13 to Agreement #159184 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-228) adding funds in the amount of \$47,748.59 for Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling Services.

Commissioner Starrett moved approval of item I11. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

12. **B.O. 21-10** - Consideration of approval of Grant Agreement #VS-0085 between Yamhill County and the Oregon Department of Veterans' Affairs for veterans' outreach services in the amount of \$16,613, effective through December 31, 2021.

Commissioner Starrett moved approval of item I12. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

13. **B.O. 21-11** - Consideration of ratifying Amendment #1 to Agreement #SC-21-IMP-06 between Yamhill County and the Criminal Justice Commission (B.O. 20-53) adding funding to support juvenile drug court in the amount of \$24,943, effective through June 30, 2021.

Commissioner Starrett moved approval of item I13. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

14. **B.O. 21-12** - Consideration of ratifying Amendment #1 to Agreement #SC-21-IMP-05 between Yamhill County and the Criminal Justice Commission (B.O. 20-54) adding funding to support court coordinated services in the amount of \$37,415, effective through June 30, 2021.

Commissioner Starrett moved approval of item I14. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

15. **B.O. 21-13** - Consideration of Amendment #17 to Agreement #159833 between Yamhill County and the Oregon Health Authority for Public Health Services (B.O. 19-222), adding funding in the amount of \$3,584, effective through June 30, 2021.

Commissioner Starrett moved approval of item I15. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

16. **B.O. 21-14** - Consideration of approval of a DEQ Access Agreement for the former Carol Glover BP property located at 185 S. Maple St., Yamhill, Oregon.

Mr. Boenisch addressed the access agreement for the purpose of property cleanup. Mary Camarata of DEQ outlined the process timeline. Commissioner Kulla moved approval of item I16. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

17. **B.O. 21-15** - Consideration of approval of the EPA R10 Eligibility Worksheet for the former Carol Glover BP property located at 185 S. Maple St., Yamhill, Oregon.

Commissioner Kulla moved approval of item I17. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

18. **B.O. 21-16** - Consideration of approval of the Brownfields Project Information Form for the former Carol Glover BP property located at 185 S. Maple St., Yamhill, Oregon.

Commissioner Kulla moved approval of item I18. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

19. **B.O. 21-17** - Consideration of Non-corporate Resolution for Multi-Bank Securities, Inc. (MBS), authorizing Treasurer Kris Bledsoe (replacing former Treasurer Mike Green) and Finance Manager/Deputy Treasurer Michael Barnhart to establish and maintain accounts with MBS and Pershing, LLC. For the purposes of Yamhill County investments.

Commissioner Kulla disclosed a potential conflict of interest due to family ties with Kris Bledsoe. Commissioner Starrett moved approval of item I19. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

20. Discussion to support the lawsuit filed by Oregon Representatives Mike Nearman and E. Werner Reschke and Senator Dennis Linthicum to overturn Governor Brown’s Executive Orders related to COVID-19.

The consensus of the Board was to move this item to next week pending further review. There was no action taken.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:37 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY STARRETT

Commissioner

LINDSAY BERSCHAUER

Commissioner

CASEY KULLA