

INFORMAL MINUTES

January 31, 2011 2:00 p.m.

Oval Office

PRESENT: Commissioners Mary P. Stern and Leslie Lewis, Commissioner Kathy George being excused.

Staff: Laura Tschabold, Rick Sanai, Chuck Vesper, Pat Anderson, Stephanie Armstrong, and Doug McGillivray.

Guests: Hannah Hoffman, News-Register.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Pat presented personnel requests from various departments. See agenda for details.

* Contracts/Grants - Approve Amendment #1 to Grant Agreement #TC013-09JAG between HHS Chemical Dependency, grantee, and Oregon Criminal Justice Commission to extend the Edward Byrne Memorial Justice Assistance Grant for a second year, \$63,301, effective through September 30, 2011.

* Budget Transfer - Approve a transfer of appropriation authority and funds from Fund 21 to Fund 17 to repay an interfund loan for jail construction projects, \$520,000 for principal and \$12,736 for interest.

* Committees - See agenda for details.

* Mass Gathering Permit - Schedule a public hearing for 10:00 a.m. on February 24, 2011, to consider a mass gathering permit application for the 2011 Memorial Day Boat Races at Rogers Landing Park, applicants Newberg Boat Club/Columbia Outboard Racing Association.

Speed Study - Mary presented a request from Kevin Krieger for a speed study on Albertson Road. Leslie stated that the county generally doesn't do speed studies on gravel roads because it usually doesn't have the authority to establish speed zones on gravel roads. Laura said that she would have John Phelan follow up on the request.

Scheduling - The Board agreed to schedule a combined formal/informal session on February 28, 2011, in the Oval Office in order to allow the courts to use Room 32 while asbestos work is being done in the courtrooms.

Economic Development - Mary presented a request from the Association of Oregon Counties for Yamhill County to be a sponsor of the National Association of Counties conference being held in Portland. She said that this is a big deal for Oregon and could bring some business to Yamhill

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County. She said that there is still some money in the 2010-11 Economic Development Fund that hasn't been allocated. The Board agreed to allocate \$2000 of the economic development funds to sponsor the conference.

Land Use Briefings - Stephanie briefed the Board on Planning Dockets FT-07-10(SA) and PAZ-05-10(SA). The Board agreed to schedule a site visit for the forest template application.

Fair - Leslie stated that Christian Boenisch is preparing the paperwork to add a PA system to the Fair's SDC Project List, and should have it ready for Thursday's formal session.

Emergency Management Update - Doug provided an update on recent emergency management activities (see Exhibit A). He reviewed the goals originally set in 2009 and reported that all of the goals on the main list have been completed. He discussed the State Homeland Security Grant projects, noting that the federal government is working on a free mass alert system, although he isn't sure when that will be finished. He said that if that becomes available, the grant money could be redirected elsewhere. Leslie stated that the YCOM Board has been looking at buying the Code Red notification system for the county, but couldn't afford it in last year's budget.

The meeting adjourned at 2:44 p.m.

Anne Britt
Secretary



YAMHILL COUNTY EMERGENCY MANAGEMENT

414 NE Evans Street • McMinnville, OR 97128-4523
(503) 434-7340 • Fax (503) 474-4909 • TTY (800) 735-2900
www.co.yamhill.or.us

BOC Briefing January 31, 2011

Review of Original Goals.

Homeland Security Grant applications for 2010

Emergency Management – ARES: **\$30,901**

Emergency Management – CERT: **\$5,800**

Exercise:

Continue Position Specific Training for EOC personnel.

Ops Center Training continues – adding cities.

CERT

New CERT class began Dec 13, 2010 at COTH

Reorganized – 2 groups, 501, Operational.

Contribution to CERT by the City of Lafayette

2011 SHSG

County-wide project application and justification

Cameras at strategic locations

Mass Alert and Notification Program

Hazard Mitigation

Flooding in Sheridan and Willamina, USACE, FEMA, OEM, 1/21/2011

Future:

Fire/Evacuation plan draft underway

Renew EM web-site: Initial this week

Mass Fatalities Plan: OFDA, local FD, County ME

Damage Assessment Teams development / Plan

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Emergency Management Meeting
January 6, 2009

Kathy George, Laura Tschabold, Doug McGillivray

My vision for Emergency Management in Yamhill County.

To develop a program of plans, policies and procedures that will ensure the ability of the County to respond to and recover from any major event or disaster, and one that builds upon the existing framework using that which works and removing that which does not.

These include:

Emergency Operations Plan (EOP)

Emergency Operations Center (EOC)

Debris Removal Plan

Business Continuity plan (BCP, also known as COOP – Continuity of Operations Plans

Family Preparedness Plan (FRP)

Community Emergency Response Teams (CERT)

Interoperable Communications System

Joint Information System

Private Sector Emergency Management

Exercises, (Design Group) Table tops, Cascadia Peril '09, Full Scale in Fall of 2010, etc.

Additional: Natural Hazards Mitigation Plan
Community Wildfire Protection Plan
Upgrade EOC

Equipment,(computers, printers, news monitoring, mapping)

Training

Position Binders

Amateur Radio Capability in EOC

Tactical Radio Capability in EOC

Resources List

Communications Plan

Training	EMPG requirement of 20 hours/yr, ICS T-T-T ; 7/8
Conferences	OEMA, IAEM
Associations	OEMA, IAEM, OCPA, RMSC, PSWG
Instruction	ICS, EM, NIMS,

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