

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE**

MINUTES

Thursday, January 12, 2023

PUBLIC WORKS

6:00 p.m.

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>STAFF PRESENT</u>
Michal Wert, Vice Chair Jeff Brown Chip Mayes Dave Hanson Bruce Hubbard Rocky Losli Tony Roos	Adam Zabinski, Chair	Kit Johnston, Commissioner Brandon Bowdle, Undersheriff Mark Lago, Director Tara Williams, Recording Secretary

Opening of Regular Meeting

The meeting was called to order at 6:00 p.m. by Vice Chair, Michal Wert.

Roll Call

Members were present as noted above. Eric Kuehne and Ryan Webb attended as guests.

Approval of April Minutes

Minutes from 12/08/22 accepted as circulated.

Sheriff's Report

- Brandon generated a crash report for 2022 that will be circulated to the committee. The report is sorted by crossroads and does include state highways. Notably, there were 274 crashes last year.

Commissioner's Report

None.

Director's Report

- Mark provided an update on the Kramien Rd CRIP application. The winter storm that started on 12/23/22 has created a backlog in scheduled maintenance. Due to the backlog, the new plan is to start updating Kramien Rd next fall or winter. The road will be updated in phases, starting with the east end.
- Mark mentioned to the committee that several of the Roadside Technical Advisory Committee membership terms have expired. Michal will contact the committee members to see if they are willing to serve another term.
- Mark informed the committee of staffing updates including the completion of the Vegetation Manager job description, which is currently being reviewed by Human Resources, and the recruitment of a new Office Manager due to Tara Williams accepting the position in Finance as the Assistant Financial Services Manager.
- Mark provided an update on the current bridge projects as follows:
 - Deer Creek Park bridge construction is finished, and the bridge just needs to be paved.
 - Pike Rd's design will be presented to the board of commissioners soon.
 - Gopher Valley Rd bridge construction bids are currently being accepted and a pre-bid meeting occurred Wednesday, January 11, 2022.

New Business

- Ryan Webb was interviewed by the committee to fill the current vacancy. Ryan works for the Confederated Tribe of Grande Ronde as an Engineering and Planning Manager. He has worked within the Public Works and Transportation field for over 12 years. As an Engineering and Planning Manager for the tribe, he works on projects that include roads as well as vertical design including the fire department and schools. Ryan is interested in providing a link from the tribe to the county through RIAC.
- The committee reviewed the RIAC Bylaws and focused on updating Article 3, Purpose. Notable changes include updating Article 3, Section 1A to state review vs. develop, updating Article 3, Section 2A to clarify that RIAC recommends a priority list to the director who then takes it to the board for approval, and expanding Article 3, Section 2C to encompass more of what Public Works does. Dave motioned to approve the changes to the Bylaws, seconded, carried. Mark will present the changes in the Bylaws to the board for approval.
- Michal reviewed the Annual Report with the committee. Via email before the meeting, Adam requested to add the appointments of the Chair and Vice Chair to the report. Tony requested to include the year each member was appointed to show seniority. Jeff motioned to approve the annual report with the requested changes, seconded, carried. Adam and Michal will present the report to the board during the scheduled meeting on February 2, 2023.
- The committee discussed how they would approach updating the Transportation System Plan (TSP) so Public Works can be better positioned for funding current projects. Mark noted that Planning would assist in developing the plan, but that Public Works will need to take the lead. The committee decided to start working on the TSP by focusing the next four meetings on specific topics including freight routes, county roads within city limits, crash reports, and bike routes.
- The committee discussed the new law that went into effect in January that will allow cities and two urbanized counties to conduct their own speed studies for setting speeds. Tony went into detail about reasons the law went into effect and noted that cities and counties that set their own speeds could potentially impact future funding. Yamhill County was not affected by this law and will continue to request speed studies through ODOT as required.
- After discussion, Rocky motioned to vote on recommending Ryan Webb as the new member of RIAC, seconded, carried. Mark will present the recommendation to the board for approval.

Unfinished Business

- Michal brought to the committee's attention on 06/09/22 that there is a black SUV that parks on Mt. Top Rd and appears to be engaging in illegal activities. The location they park is County property and it was recommended PW install some sort of physical barrier to prevent anyone from parking there. Mark will contact the Sheriff's Office for more information.
- Mark talked to the principal at Ewing Young Elementary School about parents lining up on Dopp Rd to pick up their children from school. The principal is aware of the issue and understands there is about a 15-minute window where cars line up on the side of the road. Mark believes we may have enough room on the shoulder to create some sort of loop for parents and will investigate the option further.

Next Month Proposed Agenda

- Transportation System Plan update
 - Freight routes
 - County roads within city limits
 - Crash reports
 - Bike routes

Adjournment

Meeting was adjourned at 8:00 p.m. on a motion by Dave, seconded, carried. The next regular meeting is scheduled for 6:00 p.m. on February 9, 2023, in the Public Works building.