

**Yamhill County Employee Safety Advisory Committee
July 11, 2017 8:15 a.m.**

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Candice Bernard, Shawn Glidden, Devon Mode, and Amy Kemper.

Staff: Keri Hinton, Jessica Johnson and Ken Huffer.

Guests: Denise Murphy, Courts.

The chair called the meeting to order at 8:17 a.m. A quorum is not present.

1. **Minutes:** May 9, 2017 minutes – tabled

2. **Unfinished Business –**

- a. Review of safety inspection summary – no discussion.

3. **New Business –**

- a. Committee vacancies – the vacancies are in the process of being filled and Ken Huffer is working on them.
- b. Recruiting additional/new building inspectors – the list was distributed for review by committee members.
- c. Review of New Employee handout – Amy will send this out for review by committee members.

4. **801 Reports** – Desiree Lundeen reported per email no 801 incidents in June.

5. **Other Business** – None.

6. **Department Reports by ESAC members and others** – nothing to report by members, staff and guests present.

7. **Next meeting:** August 8, 2017 – 8:15 a.m. - Courthouse, Room 32.

8. **Adjournment** – Meeting adjourned at 8:22 a.m.