

Yamhill County Employee Safety Advisory Committee (ESAC)
August 9, 2016, 8:15 a.m.
Courthouse, Room 32

Chair: Michelle Mathis

Voting members present: Candace Bernard, Michelle Mathis, Shawn Glidden, Tom Eversole (sub for Gary Van der Venn), Catherine Lindberg, Amy Kemper, Woody Little.

Staff: Jessica Johnson

Guests: Denise Murphy, Courts

Meeting called to order at 8:15am. A quorum is present.

1. **Minutes** – July 2016. Motion by Woody Little to accept the July meeting minutes as written. Seconded by Shawn Glidden. Approved unanimously.
2. **Unfinished Business**
 - a. none
3. **New Business**
 - a. September is an inspection month. Have your inspections done and turned in to Keri by September 15th.
4. **801 Reports** – none to report
5. **Other Business** - none
6. **Department Reports by ESAC members and others** - Jessica reported on the City's 5th Street project. There is a copy of an email that was sent to managers in the Courthouse breakroom that lists details. Vehicle and pedestrian traffic on 5th Street may be detoured during the project. Tom reports Public Health is doing well. There are a couple more doors that they will limit access to employees. They have panic buttons on all phones. Catherine reports that Public Works building project will begin soon. She will modify her inspections to inspect the areas where staff is working temporarily, such as the old Radio Shop building. Denise, Candace, Michelle, Shawn, Amy and Woody all have no safety concerns to report. Devon Mode and Blanca Marquez replied via email that they have no safety concerns to report.
7. **Next meeting:** October 11, 8:15 a.m., Room 32.
8. **Adjournment** - at 8:18am.