

Safety Reminders for December

from your
Employee Safety Advisory Committee



December holiday decorations in the office...

Artificial trees, 5' or less, are preferred. Mini-lights are the only lights allowed on artificial trees. The lights must be plugged directly into an outlet or a surge protector. Do not plug one light string into another or one surge protector into another. Unplug the lights at the end of the day. Extension cords are not allowed.

Live trees are discouraged. If you choose to have a live tree, a staff member must be assigned to monitor it for dryness. No electrical lights of any size or kind are allowed on live trees.

Lighted candles are not allowed in public buildings. This use is considered to be a safety hazard by the fire department.

Small electrical lights around doors, desk and windows are allowed so long as they are not near flammable surfaces or surroundings. The same caution about strings of lights and surge protectors applies. Extension cords are not allowed.

Trees need to be removed from County buildings between Christmas and New Year.

Specialty and common holiday plants may be toxic to children and pets. Be cautious about mistletoe, laurel, holly, amaryllis, poinsettia and philodendron.

