

**Note: It is the recommendation of Human Resources that departments not include OTC medications in their first aid kits. Departments may keep OTC medications elsewhere in the office.**

[Last updated 05-23-14]

<b>Basic Fill Contents for Type I, II and III First Aid Kits</b>	
[OSHA minimum requirement.]	
Item and Minimum Size	Min. Qty
Absorbent Compress, 32 sq. in. (no side smaller than 4")	1
Adhesive Bandages, 1" x 3"	16
Adhesive Tape, 5 yd.	1
Antiseptic, .5g application	10
Burn Gel [the only external salve/ointment advocated by EMS and hospital communities]	At least a bottle, more as determined by dept. size.
Medical Exam Gloves	2 pairs
Sterile Pads, 3" x 3"	4
Triangular Bandage, 40" x 40" x 56"	1

The above quantities are the minimum required items to be contained in the first aid kit. Department managers may choose to place other items in the first aid kit if they see fit for their circumstances (i.e. scissors, CPR mask, disposable tweezers, single use splinter-outs, eyewash, bee sting treatment kit, etc.) and if the items are requirements for an occupational setting (i.e. road crew, office, shop, etc.). Areas that may fall under other regulations, such as a police cruiser, and other locations may require different items and quantities.

The amount listed is the recommended minimum amount for:

- Every work area or building;
- An industrial setting for every 5 to 10 employees;
- An office setting for every 10 to 20 employees.

Questions? Contact Ken Huffer by email or x3208.

[hintonk/safety committee/First aid]