

Appendix B:

Public Participation Process

Public participation is vital to the value, effectiveness, and usefulness of any plan. To produce a plan that fits the needs of Yamhill County agencies, businesses, and residents, Yamhill County engaged the public in three primary ways. A steering committee comprised of individuals representing different Yamhill County departments worked together to produce the plan. The plan's project managers conducted stakeholder interviews to target the specialized knowledge of individuals whose work may be affected by natural hazards and whose work deals with natural hazards on a regular basis. The project managers held a community open house to inform the public about natural hazards that occur in Yamhill County and to identify potential hazard mitigation strategies.

Steering Committee

The Steering Committee was the guiding force behind the Natural Hazards Mitigation Plan. The knowledge and background information provided by this committee laid a foundation and structure for the project. The steering committee assisted the project managers with major decisions including goal setting and identifying pertinent action items.

Methodology

Steering Committee members possessed familiarity with the Yamhill County community and how it is affected by natural hazard events. The steering committee guided the plan through several steps including goal formation, action item development, stakeholder identification, and information sharing to make the plan as comprehensive as possible. The steering committee met on the following dates:

- September 20, 2004
- October 18, 2004
- December 6, 2004
- January 10, 2005
- January 31, 2005
- February 22, 2005
- March 14, 2005

The steering committee formed under the guidance of Bob Maca, Yamhill County Emergency Management Coordinator, with input from Mark Fancey, the plan’s project manager. The steering committee invested considerable time into the plan. Members of the steering committee include:

Yamhill County Steering Committee

Name	Organization
Fancey, Mark	Project Manager, MWVCOG
Ingram Moore, Judith	Project Manager, MWVCOG
Bender, Dean	Polk County Emergency Manager
Brandt, Mike	Yamhill County Planning Director
Caputo, John	Yamhill County GIS Analyst
Friday, Ken	Yamhill County Planning Division Manager
George, Kathy	Yamhill County Commissioner
Gille, Bill	Yamhill County Public Works Director
Johnson, Chris	Yamhill County Public Health & Human Services
Krawczyk, John	Yamhill County Administrator
Lewis, Leslie	Yamhill County Commissioner
Lilly, Jay	McMinnville Fire Department Chief
Maca, Bob	Yamhill County Emergency Management Coordinator

Stakeholder Interviews

The second form of public participation was stakeholder interviews. The interviews offered alternative ways for Yamhill County residents and interested groups and organizations to participate in the plan’s development. The project managers telephoned and interviewed individuals who possess knowledge of natural hazards issues in Yamhill County. These individuals provide insight into the various natural hazard events that occur in Yamhill County, what factors make a given hazard particularly damaging, which mitigation activities are already established, which activities proved successful in the past, and what future actions might work well to lessen the impacts of natural hazards events on the county.

Methodology

The project managers conducted stakeholder interviews from September 2004 through April 2005. The project managers telephoned the stakeholders and asked a series of standard questions. The questions are as follows:

1. How have natural hazards affected your organization historically?
2. What issues regarding natural hazards may you confront in the future?
3. Is your facility designed to withstand damages from natural hazards (i.e. is the building in a floodplain, does it meet seismic standards, etc.)
4. Has your organization ever been involved in natural hazard mitigation projects?
5. What types of mitigation activities would assist in reducing risk and preventing loss from future natural hazard events?
6. How can your organization contribute to regional coordination to reduce risk from natural hazards?
 - a. Does your organization have facilities that could be used as shelter sites? Do you have the necessary safety equipment to support community members during a disaster (generator, etc.)?
 - b. Do you conduct public outreach programs?
 - c. Are there any partnership opportunities for implementing mitigation projects that would benefit your organization as well as the community as a whole?
7. Which hazards do you (your organization) feel vulnerable to and why?

The project managers compiled the information received from these interviews into various sections of the plan, particularly each of the hazard-specific sections. Paper copies of the interview outcomes were compiled into a standard form and are available by contacting:

Mid-Willamette Valley Council of Governments
105 High Street SE
Salem, OR 97301-3667
tel: 503-588-6177
fax: 503-588-6094
email: jingram@mwvcog.org

Note: The information recorded in the stakeholder interviews was memorialized by the plan's project managers as accurately as possible. The Mid-Willamette Valley Council of Governments makes no

representations, express or implied, as to the accuracy of the information. This information is provided with the understanding that it is not guaranteed to be correct or complete, and conclusions drawn from such information are the sole responsibility of the reader.

Yamhill County Natural Hazards Mitigation Plan Stakeholders

Last Name	First Name	Agency/Affiliation
Anderson	David	Fish Biologist, Boise Cascade
Bauer	Gary	Government Relations, Northwest Natural
Beckner	Bob	Newberg High School
Bennett	Jim	Manager, City of Newberg
Brierly	Barton	Director, Planning & Building Division, City of Newberg
Buchanan	Hugh	Safety Coordinator, Weyerhaeuser
Bunch	Allen	Risk Management, Chemeketa Community College
Disch	Donna	Office of State Fire Marshall
Durfee	Roy	Principal, Carlton Elementary School
Eddings	Chuck	Chief, West Valley RFPD
Eichorn	Ernie	Chemawa District, BPA
Foote	Eve	Administrator, City of Dundee
Ford	Dave	Manager, Portland General Electric
Holstein	Bill	Chief, Sheridan RFPD
Horner	David	Director, Business Services, McMinnville School District
Howard	Richard	Public Works Superintendent, City of Yamhill
Hubbard	Bruce	Chief, Amity RFPD
Jensen	Brian	Chief, Yamhill Fire Protection District
Johnston	Doris	Regional Community Manager, Pacific Power
Lucich	Terry	Chief, Lafayette and Carlton Fire Districts
Montague	Ellen	Communications, Willamette Education Service District
Nepstad	Jeff	Natural Resources Division, Confederated Tribes of the Grand Ronde
Palmer	Rick	Maintenance Director, Dayton School District
Plett	John	Campus Director, Chemeketa Community College – McMinnville Campus
Putnam	Bret	Chief, Dayton RFPD
Sheahan	Jamie	Watershed Coordinator, Yamhill Basin Council
Shepard	Rod	Harvesting Unit Manager, Boise Cascade
Sherman	Michael	Chief, Newberg Fire Department
Skedder	Dan	George Fox University
Stieber	Tim	District Manager, Yamhill SWCD

Stakeholders (continued)

Last Name	First Name	Agency/Affiliation
Stock	John	Chief, Dundee Fire Department
Timmons	Eric	Park Manager, Willamette Mission State Park District
Walker	Ann	Coordinator, National Fire Plan, ODF

Community Open House

The third method of public participation was a community open house. The general public as well as all of the county's stakeholders was invited to participate by addressing concerns relating to natural hazards, and discussing ideas for mitigation strategies. Through involvement from the community, the plan receives greater community support and can then more specifically fit the needs of Yamhill County residents.

Methodology

The community open house was held on April 20, 2005. The open house was advertised through public announcements sent to local newspapers and radio stations. One local radio spot was aired on Salem's only FM station. Flyers were posted in fire departments, libraries, and school districts. Flyers and a newsletter were sent to government agencies and other interested groups. Personal invitations were sent to stakeholders.