



Yamhill County Deputy District Attorney Association (YCDDAA)

2022 Employee Holiday Schedule

(January - December 2022)

[Distribution approved by Ken Huffer and Christian Boenisch, 12/3/21.]

Except as explained below the County will observe the following paid holidays:

- | | | |
|---------------------------|---|------------------------------|
| Friday, December 31, 2021 | - | New Year's Day (observed) ** |
| Monday, January 17 | - | Martin Luther King, Jr. Day |
| Monday, February 21 | - | Presidents' Day |
| Monday, May 30 | - | Memorial Day |
| Monday, July 4 | - | Independence Day |
| Monday, September 5 | - | Labor Day |
| Friday, November 11 | - | Veterans Day |
| Thursday, November 24 | - | Thanksgiving Day |
| Friday, November 25 | - | Day after Thanksgiving Day * |
| Friday, December 23 | - | Christmas Eve (observed) * |
| Monday, December 26 | - | Christmas Day (observed) ** |
1. Two (2) Floating Personal Holidays - to be used by June 30, 2022.
 2. One (1) Commissioners' Day.

Exceptions and Notes

1. **Floating Personal Holidays** Personal holidays may be used at the discretion of the employee with the consent of the employer, provided however, an employee must be employed for at least three months before the floating personal holiday may be used. In all cases personal holidays must be taken by the end of each fiscal year (June 30) with the consent of the employer. If not taken by the end of the fiscal year, the personal holiday is forfeited.

2. **Commissioners' Day** may be taken with the approval of the supervisor during the months of November, December, and January. Commissioners' Day is lost if not taken prior to January 31. Commissioners' Day has no cash value.

Notes: - *Per the collective bargaining agreement between Yamhill County and YCDDAA that expires on June 30, 2023 if employees are notified by the District Attorney that they are needed for office coverage for holidays on the day after Thanksgiving Day or Christmas Eve day they will be allowed to take the holiday as an additional personal holiday(s). The personal holiday(s) may be used at the discretion of the employee with the consent of the District Attorney between November 1 and January 31 in the applicable year. Any personal holiday not taken prior to termination or January 31 of the applicable year, whichever first occurs, is lost. Personal holidays have no cash value.

**Whenever a holiday falls on a Sunday, the succeeding Monday will be observed as the holiday. Whenever a holiday falls on a Saturday, the preceding Friday will be observed as the holiday.