

Yamhill County

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OFFICE OF HUMAN RESOURCES

DATE: 02/12/2026
TO: Yamhill County Board of Commissioners
FROM: Megan Marasco, HR Generalist
SUBJECT: Employee Extended Leave Without Pay

PATRICIA ROJAS
HUMAN RESOURCES DIRECTOR
MIKALIE J. MORENO, MBA
ASSISTANT HR MANAGER/RISK
MANAGER
MEGAN MARASCO
HUMAN RESOURCES GENERALIST
KRISTA STIEBER
HUMAN RESOURCES SPECIALIST
NICOLE BORRAYO
HR ASSISTANT

I am requesting Board authorization for Leave Without Pay (LWOP) for employee #5482 retroactive to 02/02/2026 with an anticipated end date of 02/27/2026. The nature of the leave is protected under both Family Medical Leave Act (FMLA), and Paid Leave Oregon (PLO) however, the employee has exhausted their FMLA, and PLO entitlement. I do believe this leave warrants additional LWOP authorization.

Please let me know if you have any questions or need any clarification.

Approved by the Yamhill County Board of

Commissioners on 02/19/2026

via Board Order 26-035