

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 10, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David "Bubba" King being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, County Counsel; Bailey Barnhart, BOC Staff; Travis Pease, Parks Manager; Cecilia Martinez, Victims Assistance Supervisor; Lara Strubel, Victims Assistant; Sophie Spoon, Victims Assistant; Addie Coulter, Victims Assistant; Jessica Beach, Community Justice Director; and Patricia Rojas, HR Director.

Guests: Hillary Malcomson, Russell Mark, Mike Morris, John Olson, and Beth Keyser. Marvin Bernards, Craig Markham, and Lee Schrepel attended via Zoom.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov.

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of April 14, 2025 - April 20, 2025. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments. No public comment was received.

B.O. 25-125

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

Surplus

1. **B.O. 25-097** - Approval to declare an inventory of mobile device terminals (MDT) as equipment surplus county property.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Review of the 2024-2025 Property Value Appeals Board (PVAB) summary.
This item was for review only. No action was taken.

2. **B.O. 25-098** - Consideration of adopting Resolution 25-04-10-1 recognizing April as Child Abuse Prevention and Awareness Month.

Juliette's House President, Russell Mark, addressed the Board the month of April being recognized as Child Abuse Prevention and Awareness Month. This recognition has been around since 1983. Ever since the opening of Juliette's House in 1997, they have participated in this awareness, totaling 28 years. The color blue is encouraged to represent amongst staff and community members to show their support and bring more awareness to this issue.

Commissioner Johnston read Resolution 25-04-10-1 into the record. Commissioner King moved approval of item I2. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

3. **B.O. 25-099** - Consideration of the submission of an application for the 2025-2026 Yamhill County Assessment Function Funding Assistance (CAFFA) Grant Application in the amount of \$3,696,649.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

4. **B.O. 25-100** - Consideration of approval of Amendment #1 to the Lease Agreement between Yamhill County and the Gary T. Baker Revocable Trust (successor in interest to Hardrock Enterprises, LLP) (B.O. 00-283) for a portion the Rogers Landing Park property, extending the term through June 30, 2050, with an option to review for an additional 25 years. Rent for the initial extended term of \$25.00.

B.O. 25-125

Commissioner Johnston moved approval of item I4. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

5. **B.O. 25-101** - Consideration of approval of Agreement #25-0038 between Yamhill County Health & Human Services and Oregon Health & Science University (OHSU) for the placement of students for clinical internships effective for five years upon full execution.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

6. **B.O. 25-102** - Consideration of approval of Agreement #1029202 between Yamhill County and Oregon Health Sciences University (OHSU) (replacing B.O. 19-307) to add funding in the amount of \$30,312.00 retroactive to October 1, 2024, through September 30, 2029. Oracle #HHS25015IGA.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

7. **B.O. 25-103** - Consideration of approval of Amendment #9 to Agreement #026028 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 24-29) to add funding in the amount of \$17,161.15 for housing related needs, retroactive to January 1, 2025, through June 30, 2025. Oracle #HHS24037IGA.

Commissioner Starrett moved approval of item I7. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

8. **B.O. 25-104** - Consideration of approval of a letter in support of the City of Newberg's bid to receive Capital Project Funds for the Newberg Water Treatment Plant ponds project.

Commissioner Starrett moved approval of item I8. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

B.O. 25-125

Following Commissioner announcements, the meeting adjourned at 10:27 p.m.

Jessica Andre
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING

Approved by the Yamhill County Board of
Commissioners on 05/01/2025
via Board Order 25-125

