

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on September 10, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla and Mary Starrett being present. Richard L. “Rick” Olson was excused.

Also present were Ken Huffer, County Administrator and Christian Boenisch, County Counsel

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

No general public comments were received. Commissioner’s Kulla and Starrett addressed the wildfires and its effect.

D. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session -

- a. Review/discussion of the Transit District
- b. End of work session

The consensus of the Board was to postpone the work session until Commissioner Olson was present to participate.

E. CONSENT AGENDA: None.

F. OLD BUSINESS: None.

B.O. 20-424

G. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-310** - Consideration of approval of a 2.9% CPI increase for Recology Western Oregon for solid waste collection services in Yamhill County.

Dave Larmouth, Rate Analyst for Recology Western Oregon, addressed the annual rate review process. Due to COVID-19, Recology requested to defer their rate adjustment to October 2020 and use the CPI index for February 2020 (2.9%) rather than April data, due to the concern that it would not reflect accurate expenses post-COVID-19. Commissioner Kulla expressed concern that Recology wanted to use February's more favorable rates. Mr. Larmouth responded there was no confidence that there would be a CPI in April given that business statuses were influx, which prevented accurate adjustments. Commissioner Starrett stated she did not find the increase an unreasonable request given that she understands that Recology estimated what their expenditures would be once the economic market became normalized. After discussion, Commissioner Kulla moved approval of item G1. The motion passed, Commissioners Kulla and Starrett voting aye.

2. Consideration of approval of Amendment #1 to an agreement between Yamhill County and DOWL, LLC., previously OBEC Consulting Engineers (B.O. 19-79) for consulting and engineering services, extending the completion date to March 1, 2021 for bridge design and construction of the Stag Hollow Bridge on the Yamhelas Westsider Trail.

Ken Huffer stated depending on the outcome of the current land use decision, the amendment would extend the project completion date. Mr. Boenisch said that the county has worked with the consulting engineers since March when the agreement expired. If not extended, the agreement would end and the county would have to reconcile with DOWL, LLC. back to March 2020, which would be a big administrative undertaking. He also noted that the work is still not complete. He offered to postpone the decision until Commissioner Olson was present to vote in the event of a tie vote according to Ordinance 900. Commissioner Starrett stated her opposition, noting liability risks of not being able to fulfill the contract. The consensus of the Board was to continue item G2 to next week. There was no action taken.

3. **B.O. 20-311** - Consideration of approval of Amendment #2 to Agreement #156502 between Yamhill County and Oregon Health Authority (B.O. 18-77) for grant funding for the Medication Assisted Treatment (MAT) in the Yamhill County Correctional Facility through September 30, 2020.

Commissioner Starrett moved approval of item G3. The motion passed, Commissioners Kulla and Starrett voting aye.

4. **B.O. 20-312** - Consideration of approval of equipment upgrades and a three-year maintenance agreement from Gemalto for the LiveScan fingerprinting scanners used in the Yamhill County Correctional Facility and Court Security in the amount of \$45,524.

Commissioner Kulla moved approval of item G4. The motion passed, Commissioners Kulla and Starrett voting aye.

5. **B.O. 20-313** - Consideration of approval of an agreement between Yamhill County Transit and Access + Mobility Solutions for the Phase I bus stop project, effective September 2020 through September 2021 in the amount of \$32,000.

Commissioner Kulla moved approval of item G5. Christian Boenisch requested it be approved, subject to final review by county counsel. Commissioner Kulla amended his motion as recommended by county counsel. The motion passed, Commissioners Kulla and Starrett voting aye.

6. **B.O. 20-314** - Consideration of approval to authorize Lindsey Manfrin, or designee on behalf of Yamhill county Public Health, to submit an application for funding from Oregon Health Sciences University, Oregon Center for Children and Youth with Special Health Needs (OCCYSHN) in the amount of \$15,000.

Commissioner Starrett moved approval of item G6. The motion passed, Commissioners Kulla and Starrett voting aye.

7. **B.O. 20-315** - Consideration of approval of the 2020-21 Oregon Department of Veterans Services (ODVA) application for the purpose of receiving support funds for the 2020-21 fiscal year in the amount of \$116,245.

Commissioner Kulla moved approval of item G7. The motion passed, Commissioners Kulla and Starrett voting aye.

8. **B.O. 20-316** - Consideration of authorizing Public Works to bid on a 2012 New Holland tractor with brush cutter, not-to-exceed amount \$75,000.

Mr. Huffer clarified that this purchase was within Public Works' purchasing authority; he stated that this request was for authority to bid on the recommended equipment. Commissioner Kulla moved approval of item G8 with amended language. The motion passed, Commissioners Kulla and Starrett voting aye.

9. **B.O. 20-317** - Consideration of authorizing position authority in the Sheriff's Office adding 1.0 FTE Health and Safety Compliance Deputy.

Commissioner Starrett asked how this expense would be absorbed into the budget after the two-year grant funding expires. Ken Huffer stated this was a budgetary request to fill the position funded by COVID-19 grant funding and noted that it could be re-evaluated and other grant funding could be sought to continue the position after the current funding source expires or may be absorbed into the budget as a deputy position. After discussion, Commissioner Kulla moved approval of item G9. The motion passed, Commissioners Kulla and Starrett voting aye.

10. **B.O. 20-318** - Consideration of adopting Resolution 20-09-10-1 proclaiming September 21 – 27, 2020 as Diaper Need Awareness Week.

Commissioner Kulla read Resolution 20-09-10-1 into the record. Commissioner Kulla moved approval of item G10. The motion passed, Commissioners Kulla and Starrett voting aye.

11. **B.O. 20-319** - Consideration of ratifying a declaration of a state of emergency within Yamhill County.

Christian Boenisch recommended that the declaration be amended to include an end date of September 30, 2020, unless terminated earlier. Commissioner Starrett moved approval of item G11 as amended. The motion passed, Commissioners Kulla and Starrett voting aye.

H. PUBLIC HEARINGS: None.

I. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:14 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

CASEY KULLA



Commissioner

MARY STARRETT

N/A

Commissioner

RICHARD L. "RICK" OLSON

Accepted by Yamhill County
Board of Commissioners on
12/3/2020 by Board Order
20-424