



Yamhill County
OREGON
Excellence in Service

INFORMATION TECHNOLOGIES
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DATE: October 28, 2020

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Purchase Computer Desktops and Laptops

ATTACHMENTS (2): IT Purchase Order / Techheads Quote

Request:

IT is requesting Board of Commissioners' authorization to purchase 27 Juniper switches as part of our perimeter switch replacement project. The hardware procurement is a planned, budgeted expense for fiscal year 2020-21. The equipment will be paid for by account 010-017-543.01 / Information Technology Fund / Department Equipment and account 048-014-543.01 / Telecommunications Fund / Department Equipment in a 50/50 split.

Adhering to our purchasing rules, I received three quotes from three different vendors from which to purchase the computer equipment. I propose to award TechHeads as the selected vendor for purchasing the computer equipment. The cost comparisons are as follows:

| Vendor | Cost |
|------------|-----------|
| TechHeads | \$94,819 |
| Structured | \$99,247 |
| CDW | \$105,678 |

Thank you for your time and consideration.

Shane J Hoffman
IT Manager
Yamhill County

Accepted by Yamhill County
Board of Commissioners on
11/5/2020 by Board Order
20-388