



Yamhill County
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May 7, 2020

Re: Server Room HVAC

To: Yamhill County Board of Commissioners

Cc: Ken Huffer, Justin Hogue

The HVAC systems that control the environment in the server room have failed. At this time, we are relying on two portable A/C units and two "window shaker" style air conditioners to keep the area cool. These servers obviously a critical piece of the overall county government infrastructure, when exposed to excessive heat they will shut down with the potential of having a critical failure in the process which would impact all aspects of county operations.

On April 27,202 a request for quotes was sent out to three local Yamhill county HVAC companies for the replacement of the two systems, of the three companies only one responded. Their bid is as follows;

Webster Heating	\$36,975.00
Advanced HVAC Services	No Response
Comfort Control Heating	No Response

The systems quoted will provide a redundant system to prevent an all out failure from happening again in the future.

Due to the severity of potential problems I respectfully request that we accept the quote from Webster Heating and instruct them to begin work as soon as possible. **I also recommend this project be added to the fiscal year 19-20 CIP**, after consulting with Justin Hogue there is enough of a reserve in this year's budgeted amount to absorb these costs.

Thank you,

Joe Moore
Yamhill County Facilities Manager

Accepted by Yamhill County
Board of Commissioners on
20-153 by Board Order
5/4/2020